EndNote 21 Basics

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Kun-Yen Medical Library
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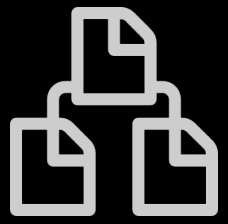
06-2353535 #5122

Introduction

- **More than a reference manager**
  - **Guide you through the research process**

Search

Full-text, References

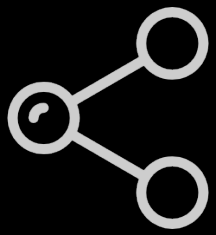


Organize

The Internet Database

Write

Microsoft Office: CWYW



Share

EndNote Libraries

Publish

Varied Reference Styles

Agenda

- Install EndNote 21
- Create Library
- Import References
- Cite While You Write [CWYW]
- Manage References
- Bibliography and Full-text
- Backup

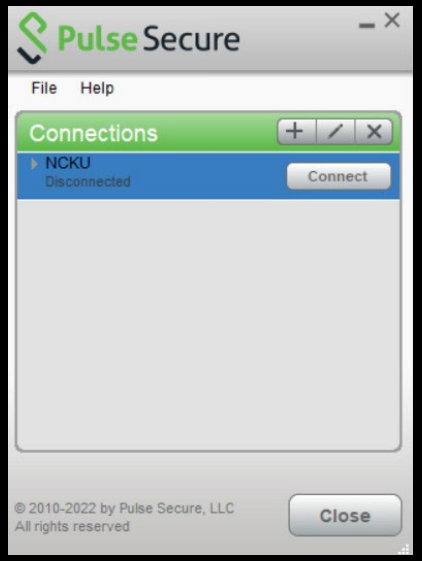
EndNote 21 Installation

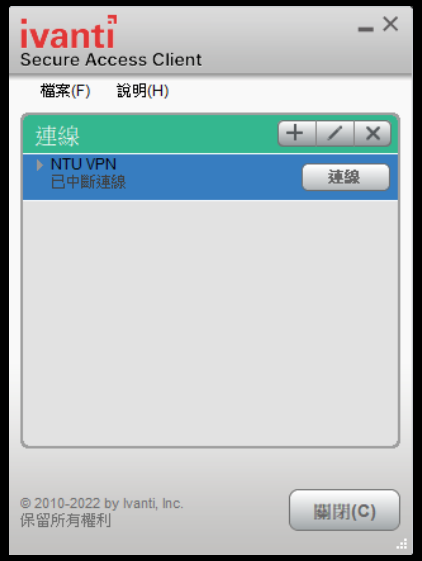
Only compatible with Windows 10 or later

Compatible with Mojave, Catalina, Big Sur & Monterey (macOS 10.14 or later)

Connect Off-Campus

- If your device is connected to NON-NCKU internet connection, set up SSL-VPN at HERE.
- Once the Pulse Secure / ivanti is installed, configure the connection by reviewing the manuals: Windows or MacBook.

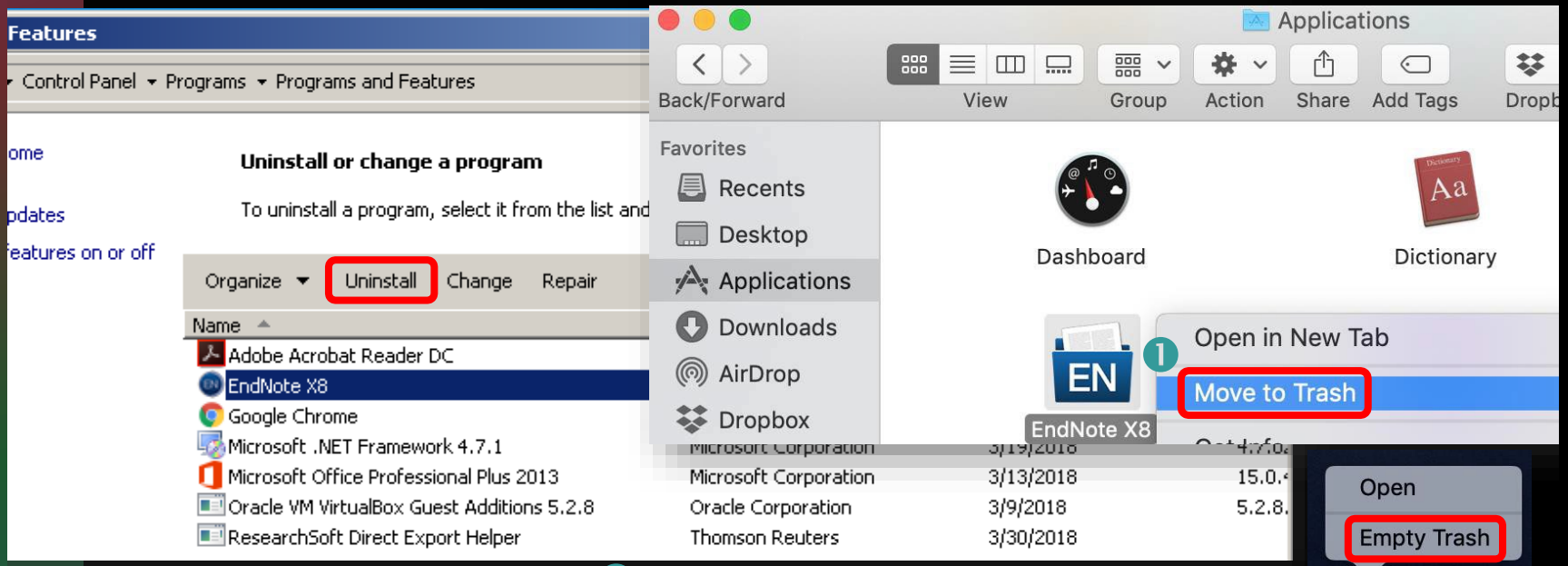




For more troubleshooting information, please visit the Computer and Network Center or call 06-2757575 #61000

Before installation

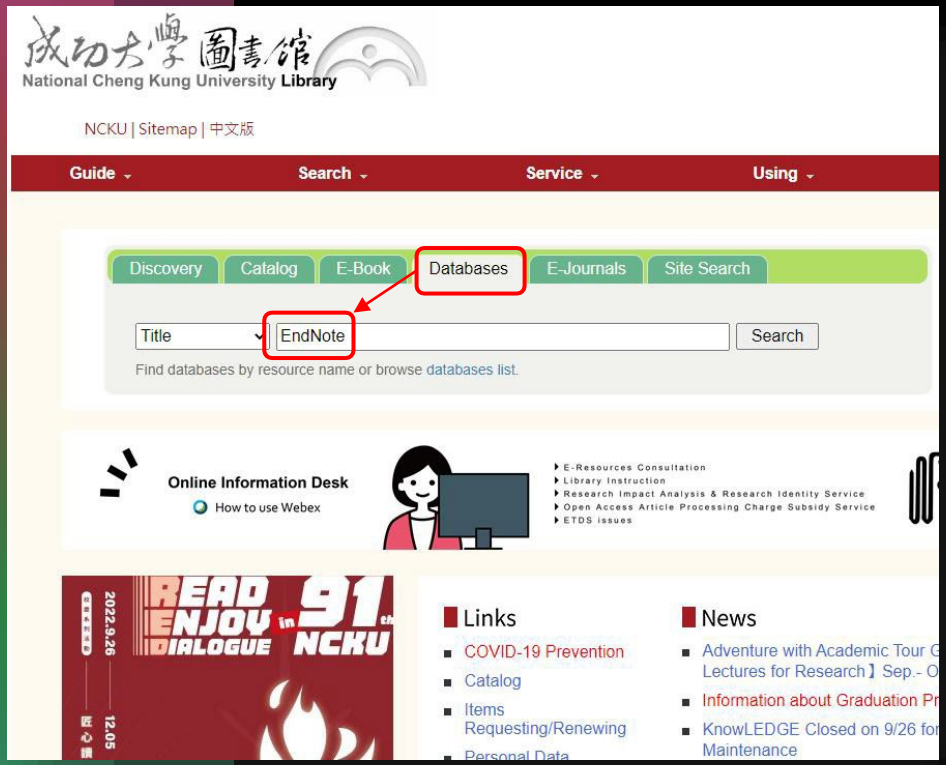
1. **Windows Users:** Uninstall the previous version of EndNote in the Control Penal
   Mac Users: Go the Application folder, and right click "Move to Trash"
2. **Be sure to close ALL the Microsoft Office files first.**



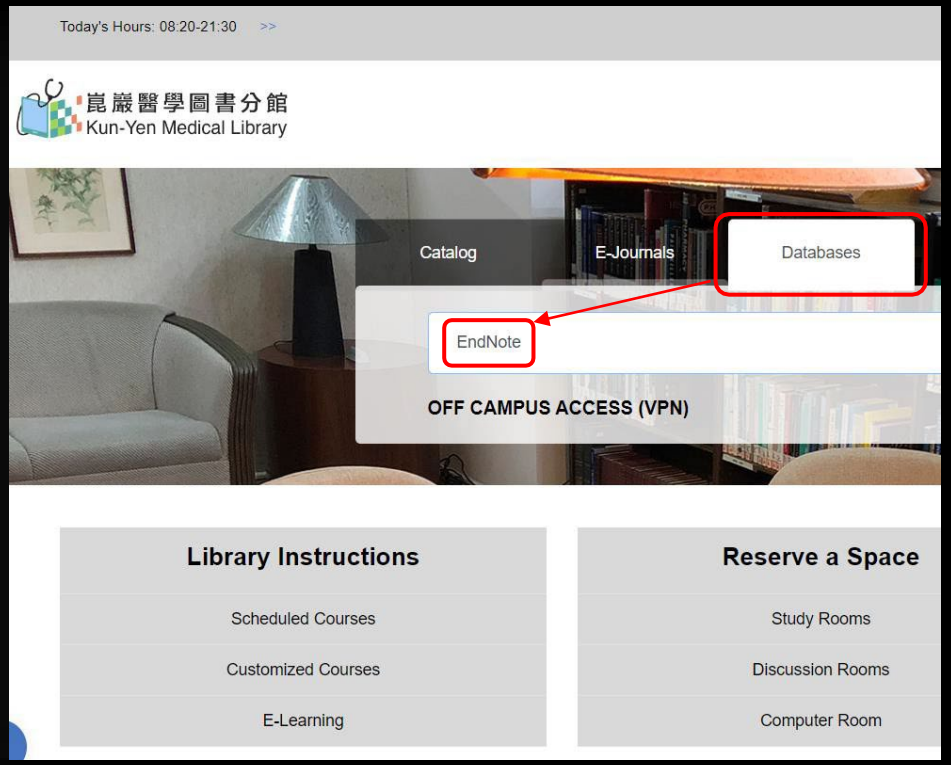
2. **Right click on the trash icon in your "Dock", click "Empty Trash"**

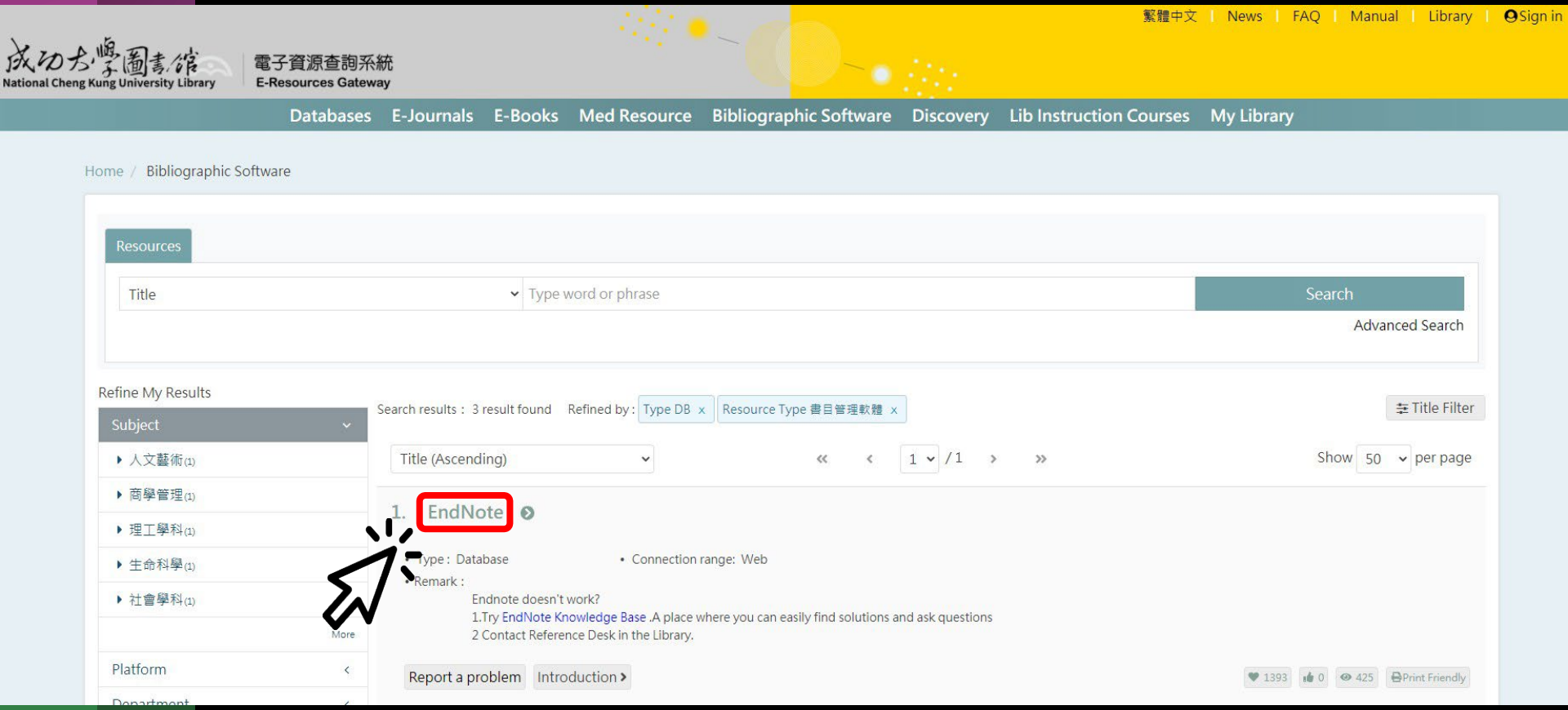
Go to either Main Library Website or Medical Library Website to search for EndNote.
Click on the Databases tab and enter EndNote.

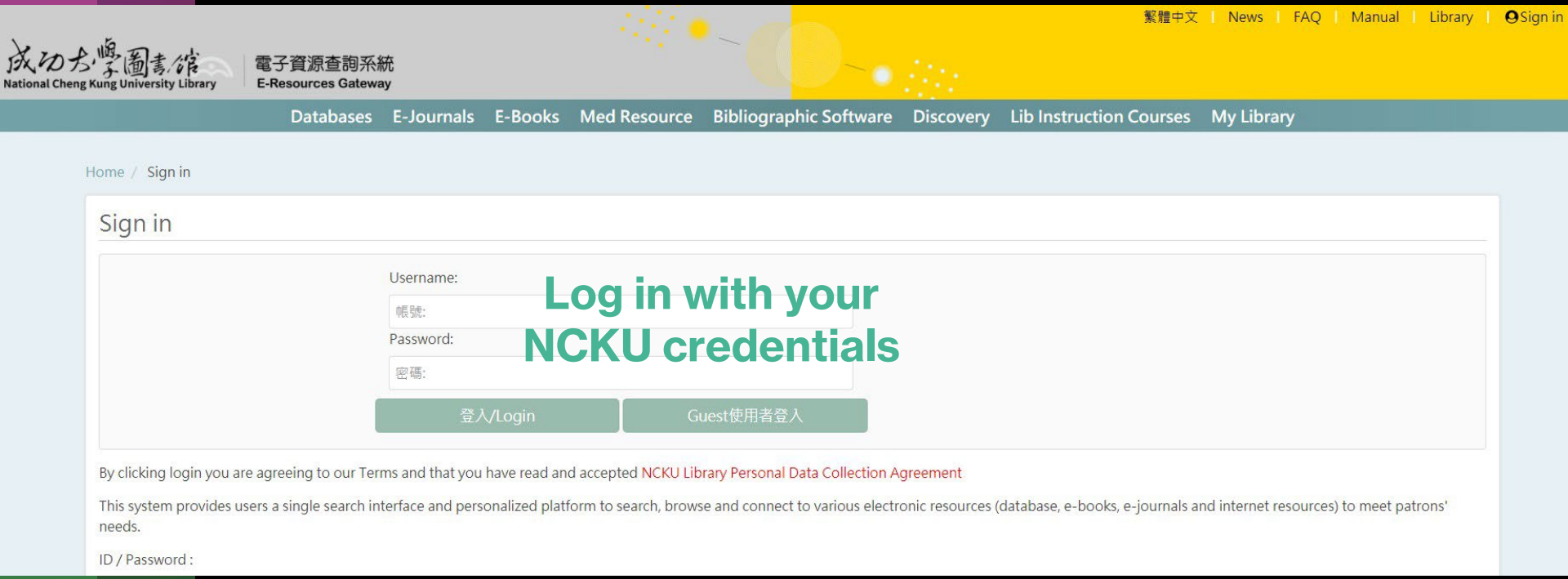
Main Library Website



Medical Library Website




繁體中文 | News | FAQ | Manual | Library | Sign in
成功大學圖書館 National Cheng Kung University Library
電子資源查詢系統 E-Resources Gateway
Databases E-Journals E-Books Med Resource Bibliographic Software Discovery Lib Instruction Courses My Library
Home / Bibliographic Software
Resources
Title
Type word or phrase
Search
Advanced Search
Refine My Results
Subject
人文藝術(1)
商學管理(1)
理工學科(1)
生命科學(1)
社會學科(1)
More
Platform
Search results： 3 result found
Refined by : Type DB x
Resource Type 書目管理軟體 x
Title Filter
Title (Ascending)
1 / 1
Show 50 per page
1. EndNote
Type : Database
Connection range: Web
Remark :
Endnote doesn't work?
1.Try EndNote Knowledge Base .A place where you can easily find solutions and ask questions
2 Contact Reference Desk in the Library.
Report a problem
Introduction
1393
0
425
Print Friendly



Log in with your NCKU credentials

Note: Before logging in, please set up VPN connection if you are OFF-CAMPUS by visiting this page.

Choose the operating system of your device to install

EndNote Download

若點擊連結無法下載檔案, 請按滑鼠右鍵在新分頁或新視窗中開啟檔案。

下載軟體後，請解壓縮之後再執行安裝。

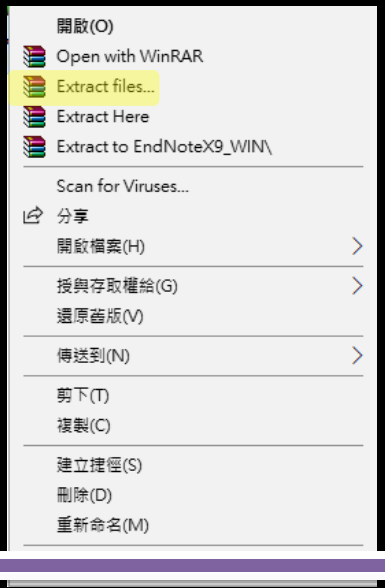
If you can't download files directly, please right click and open link in new tab or window.

After downloading, please unzip the software file and proceed with the installation.

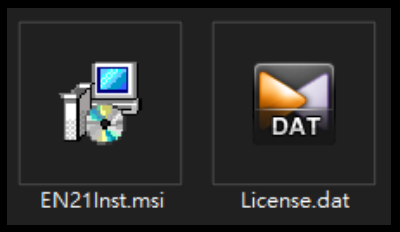
	Windows	Mac	System Requirements
21	➤ Software ➤ 安裝說明(Chi) ➤ User Guide (Eng)	➤ Software ➤ 安裝說明(Chi) ➤ User Guide (Eng)	➤Mac • Mac OS 10.14, 10.15, 11, 12, 13 • Microsoft Word : 2016, 2019, 2021, Office 365 (locally installed desktop version only) ➤ Windows • Windows 10, 11 • Microsoft Word: 2010, 2013, 2016, 2019, 2021, Office 365 (locally installed desktop version only) ➤ **More Details…** • EndNote X9.3 and later libraries will not be backwardly compatible with older versions of EndNote. If you work in an environment with multiple versions of EndNote, find the instructions.

★ **A Must-Do!!**

❶ Go to Download folder to find the EndNote 21 file and be sure to RIGHT CLICK to Extract files first.



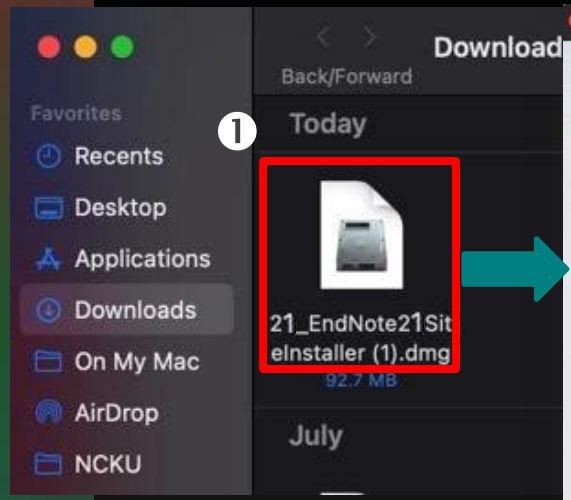
❷ Go to "EndNote21_WIN" folder and click EN21Inst to install

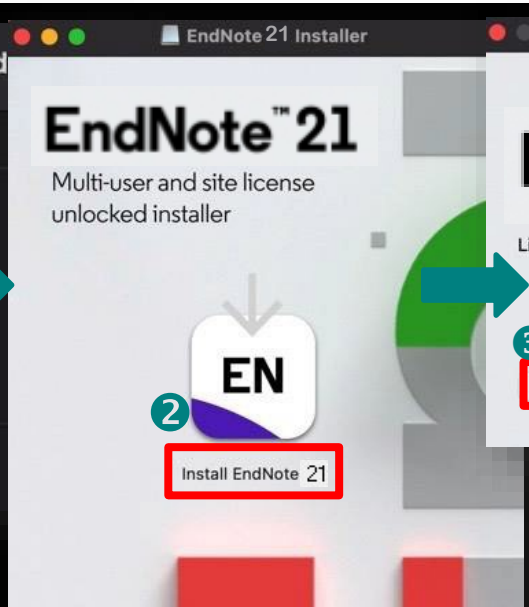


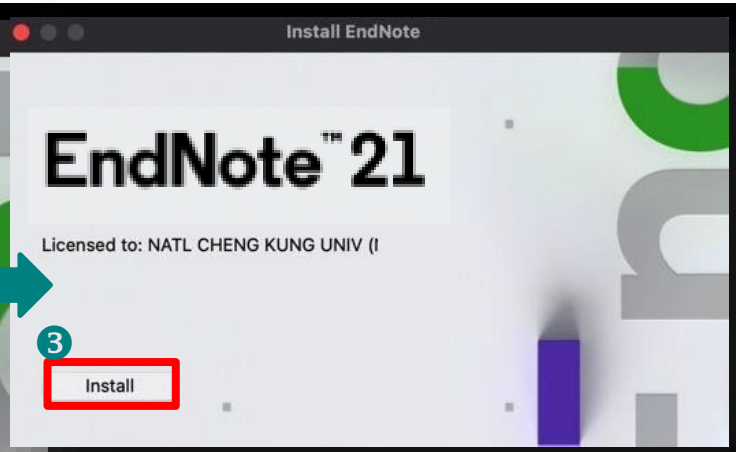
DO NOT delete "License" file!

Windows Users

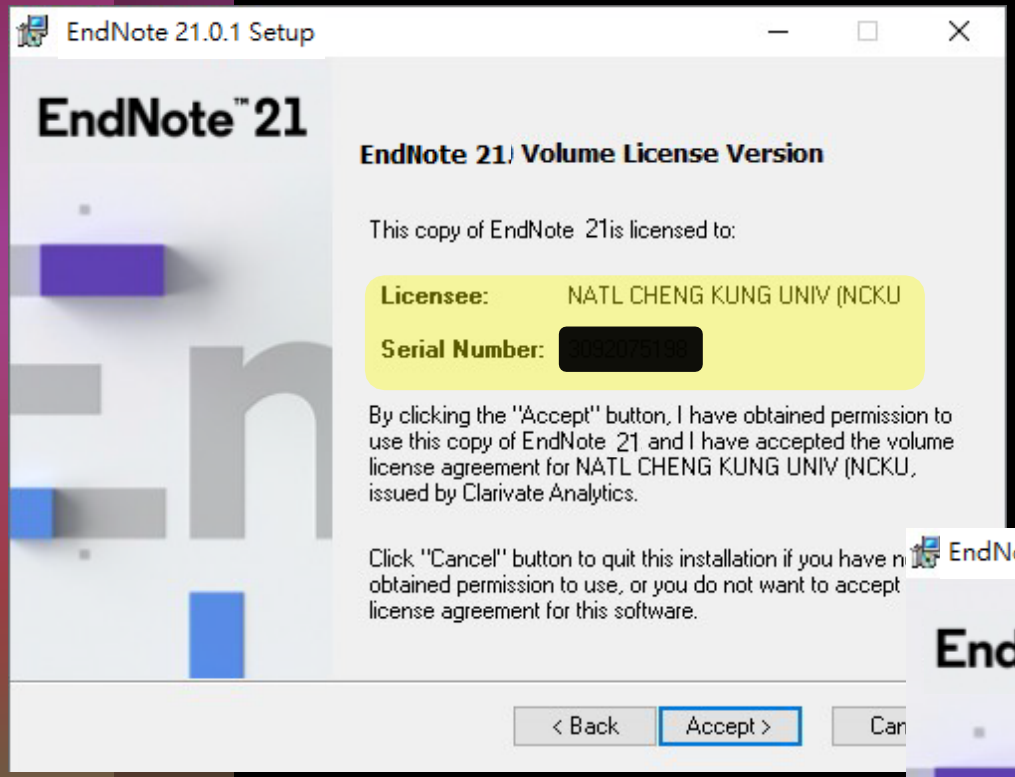
Mac Users



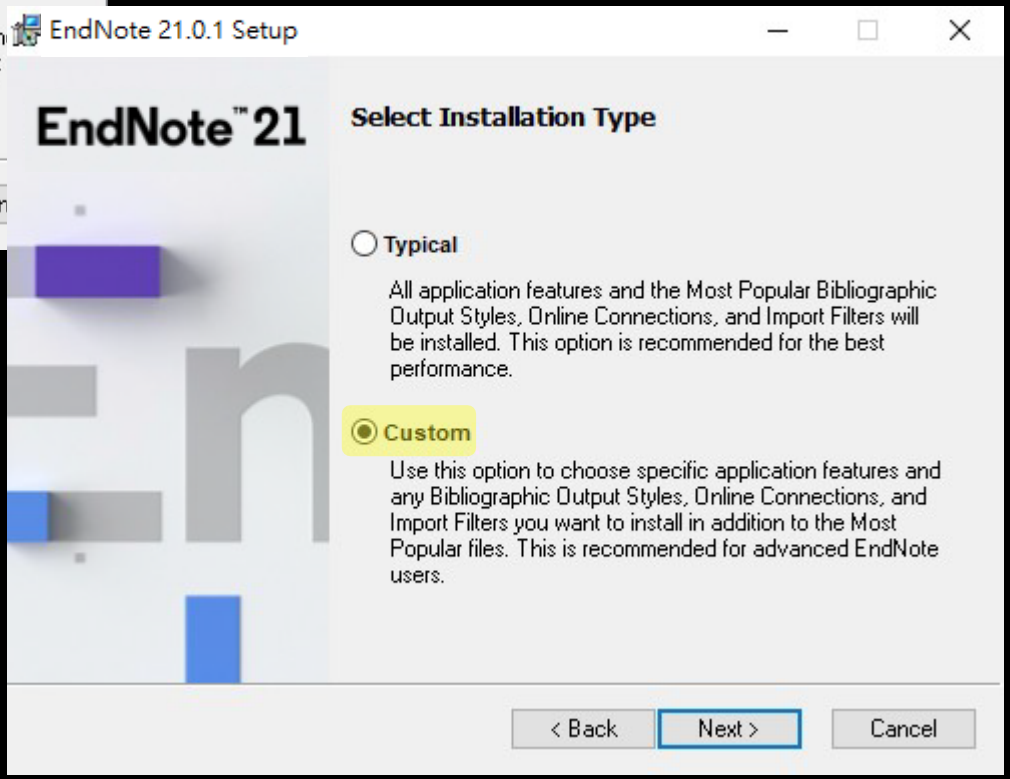




Windows Users



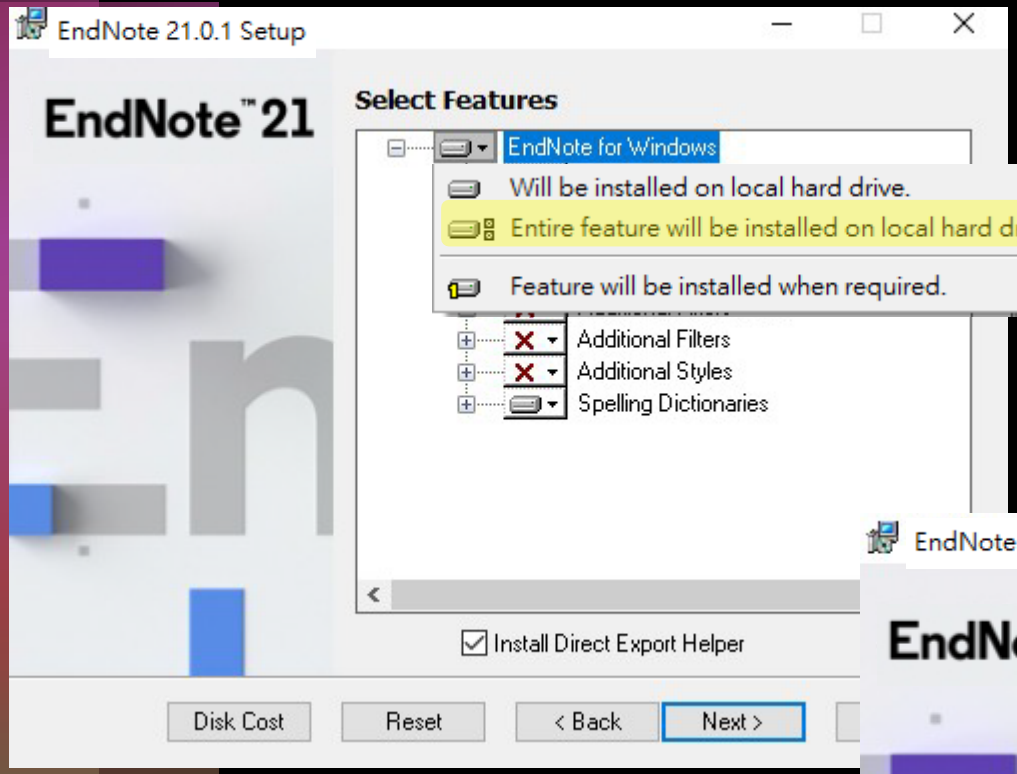
The authenticated download comes with Licensee and Serial Number

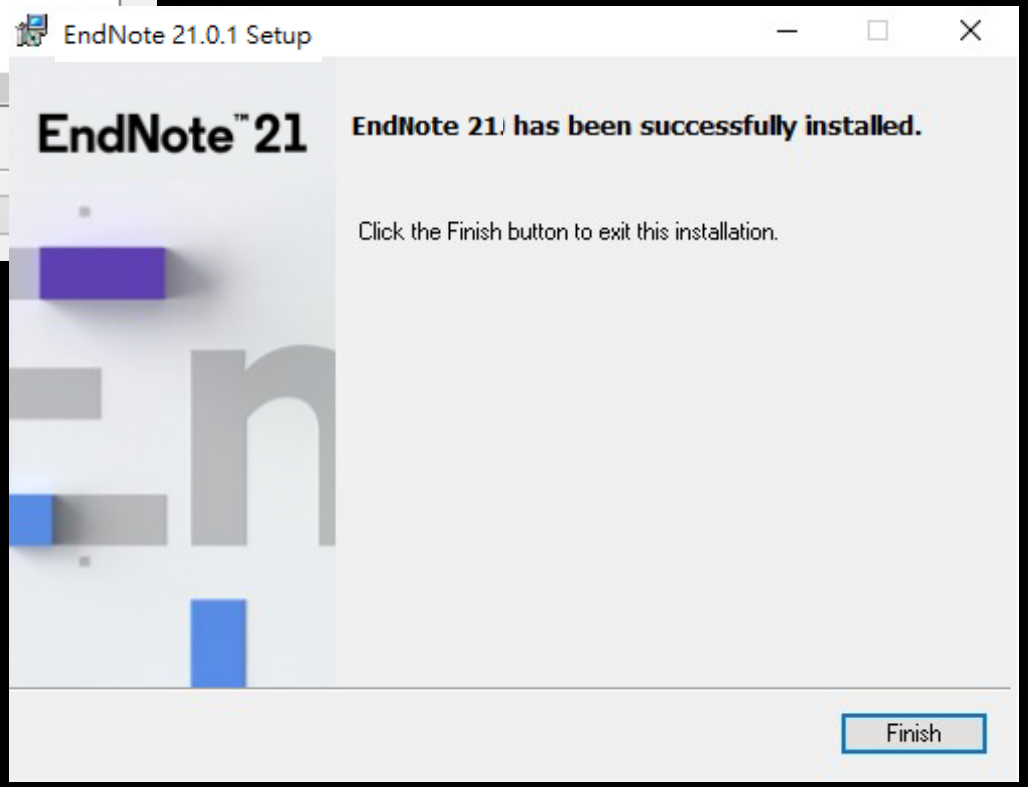


Select "Custom" to install complete features

Windows Users

Click "EndNote for Windows", and choose "Entire feature will be installed on local hard drive"



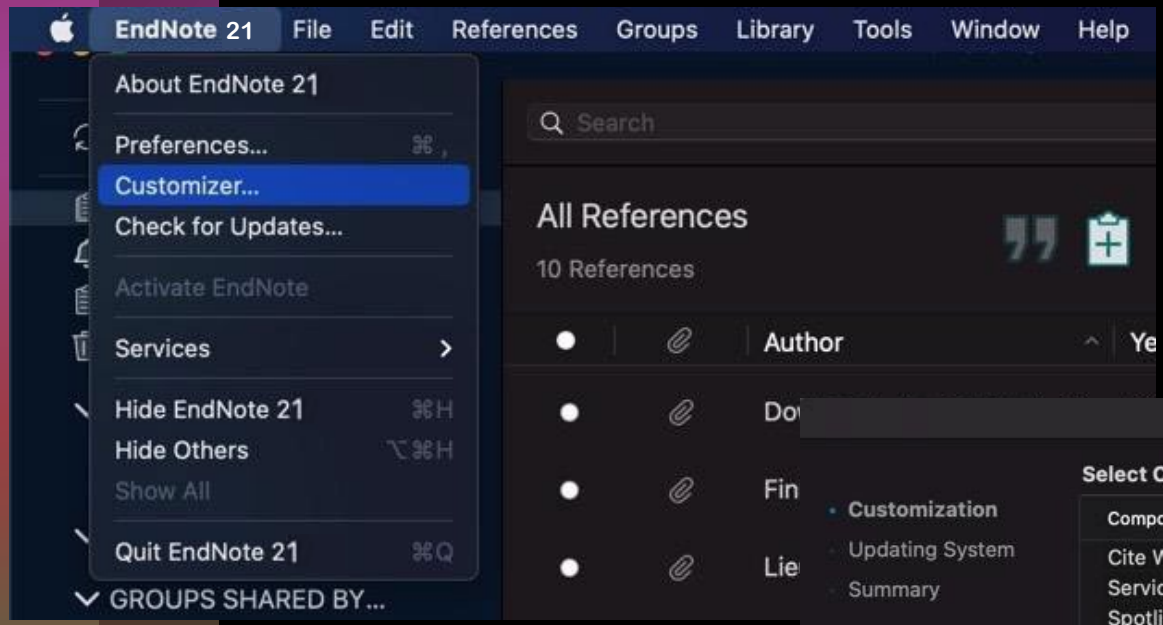


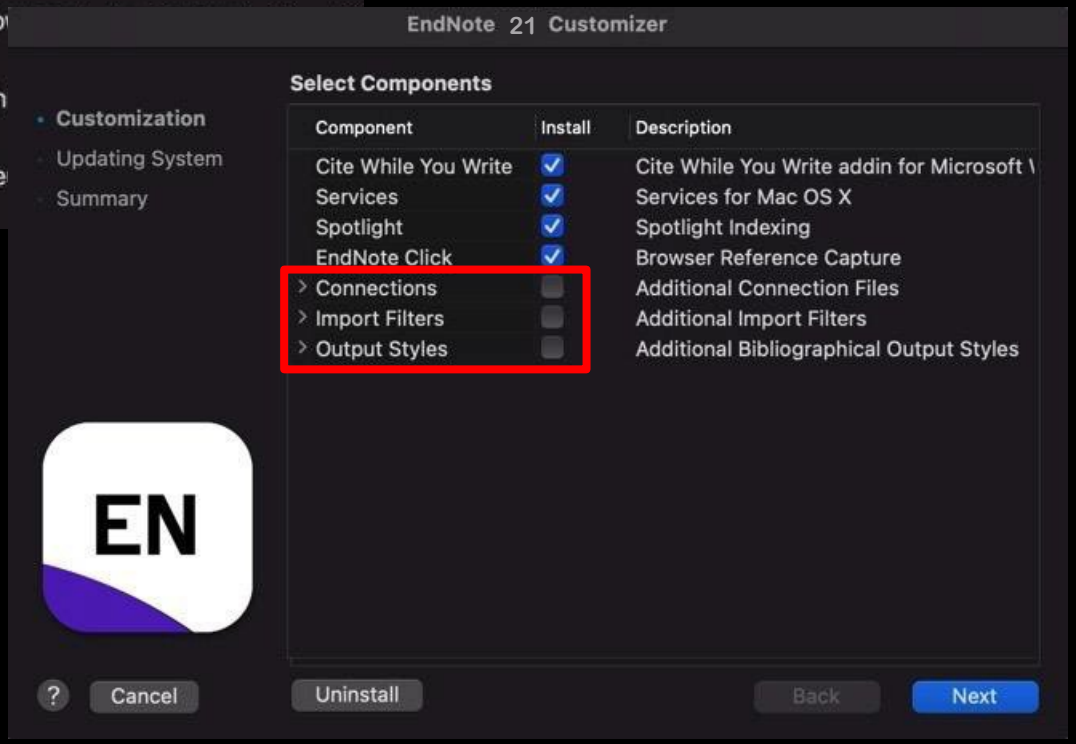
Installation complete!

Mac Users

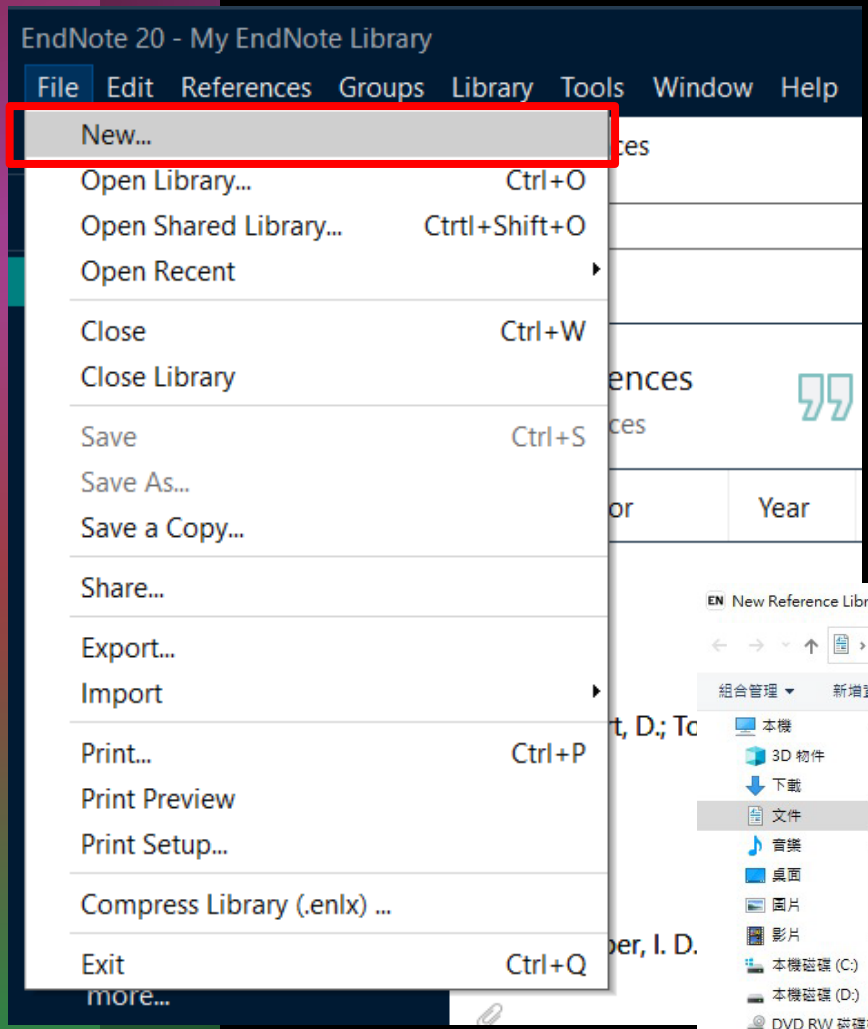
To install complete features,

1. **Click EndNote 21 toolbar > Customizer**
2. **Check Connections, Import Files, and Output Styles, then click Next to update EndNote.**



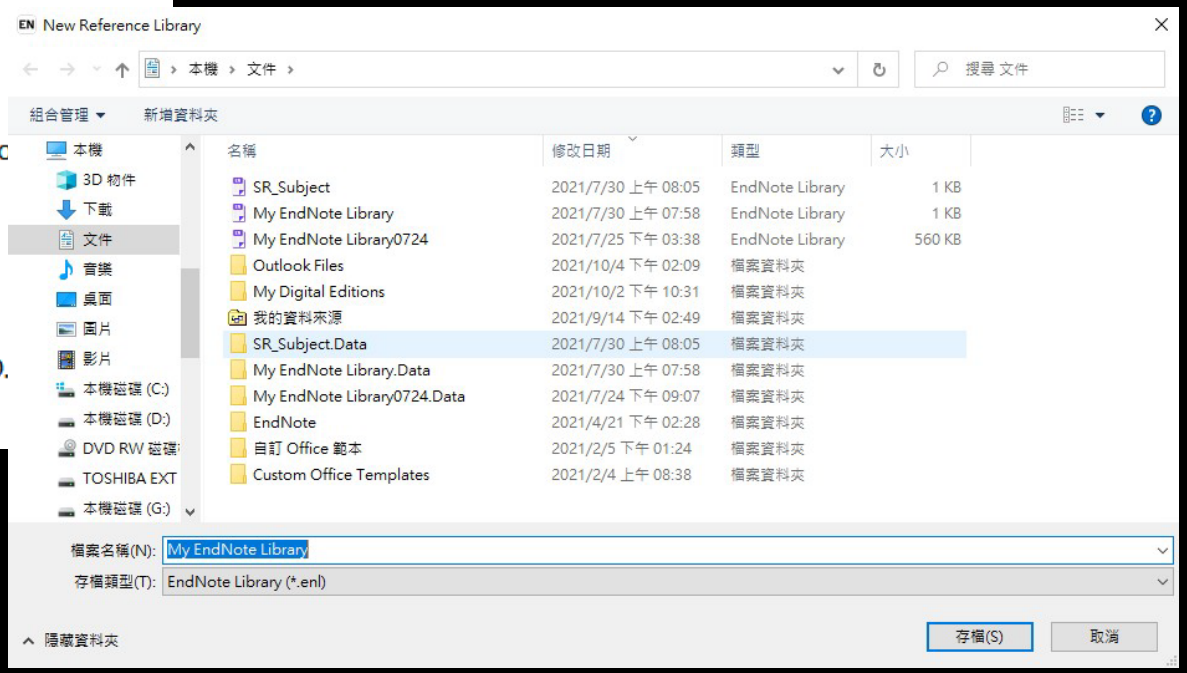


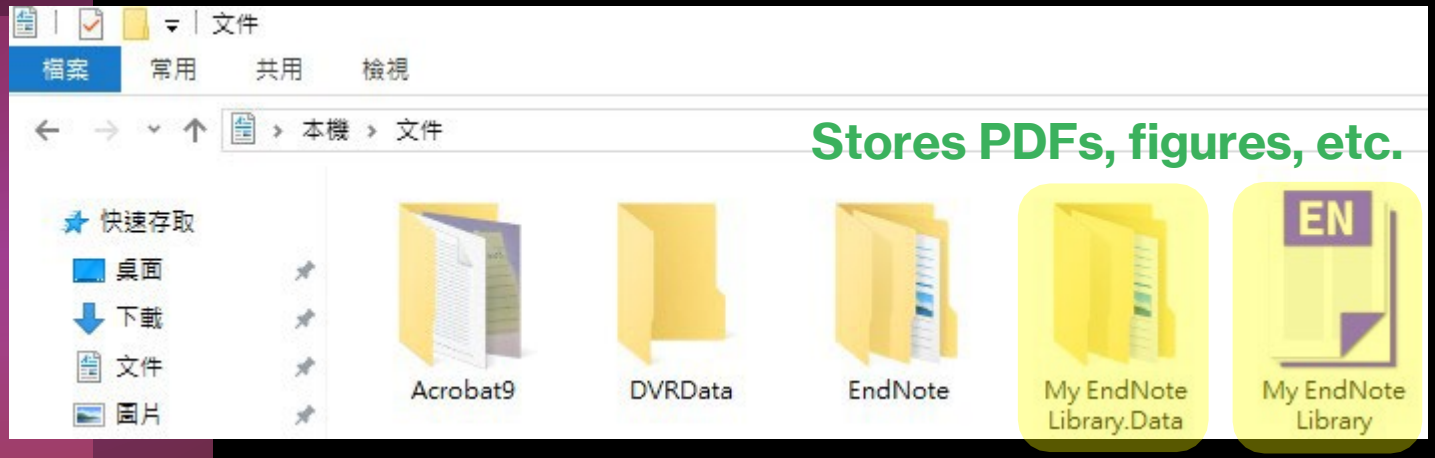
Create a new library



Go to File > New

Default folder location of EndNote libraries: Document folder

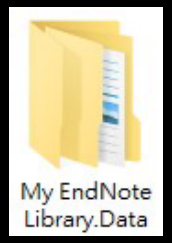




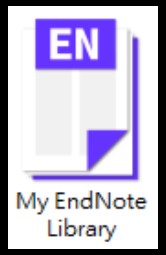
Stores PDFs, figures, etc.

Stores data in library

To back up your EndNote, save both

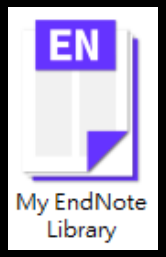


&

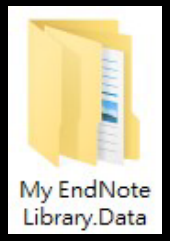


altogether!!

Do NOT place

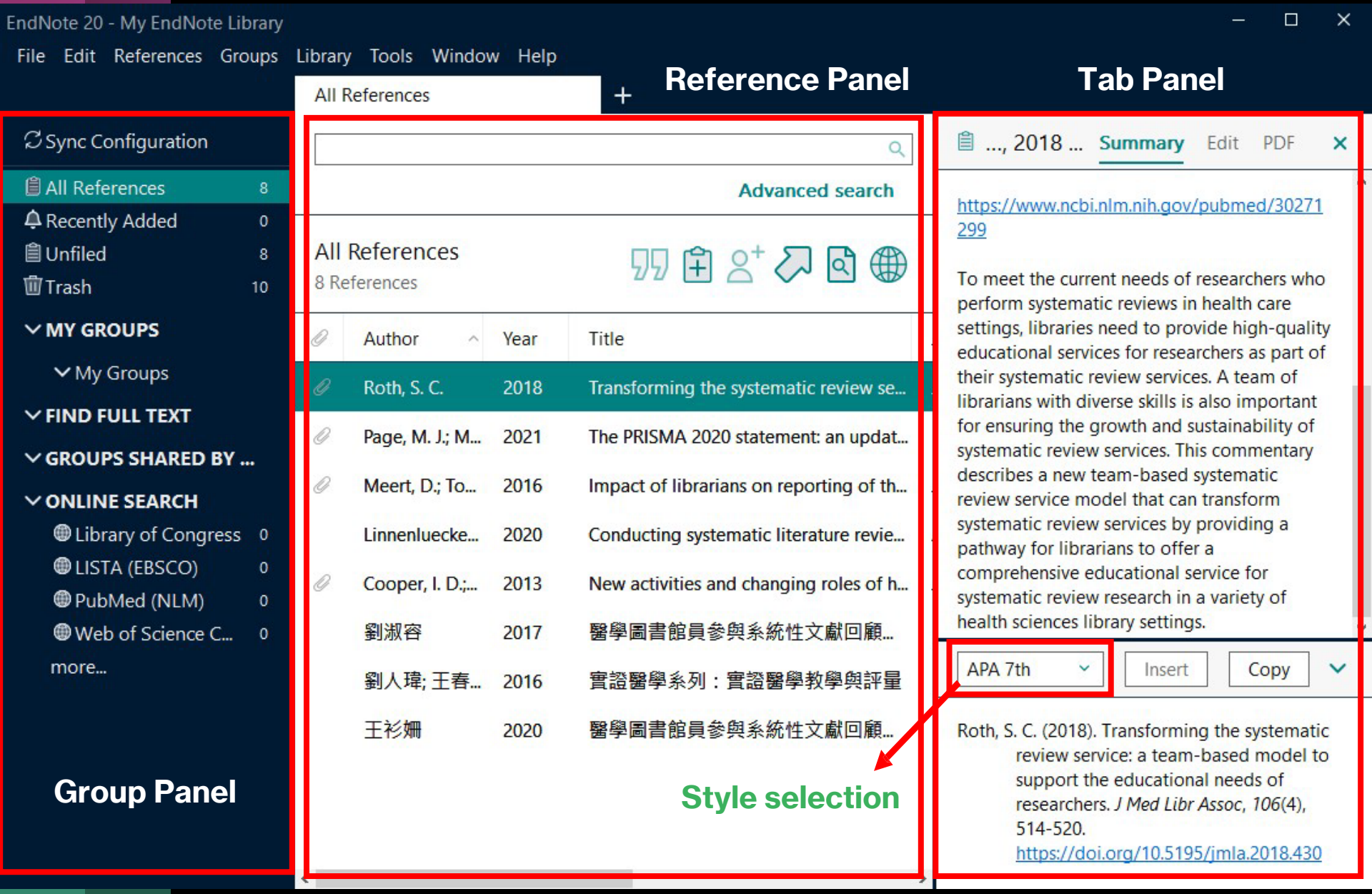


into



folder!!

Library Overview



PRACTICE

- Create a new library
- Identify the location of EndNote Files

Things to do before using EndNote

Reference Styles vary to a certain extent

EXPERIMENTAL CELL RESEARCH 315 (2009) 2765–2774

available at www.sciencedirect.com

ScienceDirect

www.elsevier.com/locate/yexcr

ELSEVIER

Research Article

Pyruvate kinase isoenzyme M2 is a glycolytic sensor differentially regulating cell proliferation, cell size and apoptotic cell death dependent on glucose supply

Gilles A. Spoden[a,b], Ursula Rostek[a], Stefan Lechner[a], Maria Mitterberger[a], Sybille Mazurek[c,d], Werner Zwerschke[a,b,]*

REFERENCES

[1] S. Walenta, T. Schroeder, W. Mueller-Klieser, Metabolic mapping with bioluminescence: basic and clinical relevance, Biomol. Eng. 18 (2002) 249–262.

[2] R. Weindruch, R.L. Walford, The Retardation of Aging and Disease by Dietary Restriction, Charles C. Thomas Springfield, IL, 1988.

[3] P. Rous, The influence of diet on transplanted and spontaneous tumors, J. Exp. Med. 20 (1914) 433–451.

[4] P. Mukherjee, L.E. Abate, T.N. Seyfried, Antiangiogenic and proapoptotic effects of dietary restriction on experimental mouse and human brain tumors, Clin. Cancer Res. 10 (2004) 5622–5629.

[5] O. Warburg, Or ce 123 (1956) 309–314.

[6] R.A. Gatenby, R.J. Gillies, Why do cancers have high aerobic glycolysis? Nat. Rev. Cancer 4 (2004) 891–899.

[7] G.J. Kelloff, J.M. Hoffman, B. Johnson, H.I. Scher, B.A. Siegel, E.Y. Cheng, B.D. Cheson, J. O'shaughnessy, K.Z. Guyton, D.A. Mankoff, L. Shankar, S.M. Larson, C.C. Sigman, R.L. Schilsky, D.C. Sullivan, Progress and promise of FDG-PET imaging for cancer patient management and oncologic drug development, Clin. Cancer Res. 11 (2005) 2785–2808.

Abbreviation

Metabolomics (2017) 13:157
https://doi.org/10.1007/s11306-017-1296-6

ORIGINAL ARTICLE

CrossMark

ClpXP affects the cell metabolism of *Salmonella typhimurium* partially in an RpoS-dependent manner

Tian Tang[1] · Qun Gao[2] · Hua Lin[3] · Francis Biville[4] · Jingyuan Xiong[1] · Xiaofang Pei[1] · Bo Zheng[1] · Xiaoli Zou[1] · Chuan Wang[1]

References

Alexopoulos, J. A., Guarne, A., & Ortega, J. (2012). ClpP: A structurally dynamic protease regulated by AAA+ proteins. *Journal of Structural Biology, 179*, 202–210.

Baker, T. A., & Sauer, R. T. (2012). ClpXP, an ATP-powered unfolding and protein-degradation machine. *Biochimica et biophysica acta, 1823*, 15–28.

Bang, I. S., Frye, J. G., McClelland, M., Velayudhan, J., & Fang, F. C. (2005). Alternative sigma factor interactions in Salmonella: Sigma and sigma promote antioxidant defences by enhancing sigma levels. *Molecular Microbiology, 56*, 811–823.

Brickman, T. J., & Armstrong, S. K. (1996). The ornithine decarboxylase gene od e biosynthesis in *Bordetella* s ligin. *Journal of bacteriology, 178*, 54–60.

Chevance, F. F., & Hughes, K. T. (2008). Coordinating assembly of a bacterial macromolecular machine. *Nature Reviews Microbiology, 6*, 455–465.

Damerau, K., & St John, A. C. (1993). Role of Clp protease subunits in degradation of carbon starvation proteins in *Escherichia coli*. *Journal of Bacteriology, 175*, 53–63.

De Bruijn, I., & Raaijmakers, J. M. (2009). Regulation of cyclic lipo-

Full Journal Name

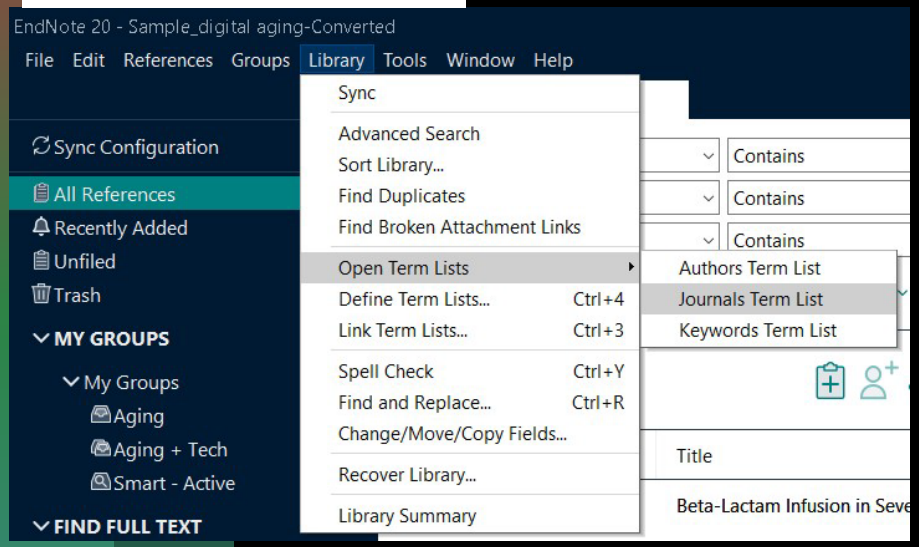
Import New Journals Term List

- Journal names
  - Full Journal Name → Abbreviation
  - Abbreviation → Full Journal Name

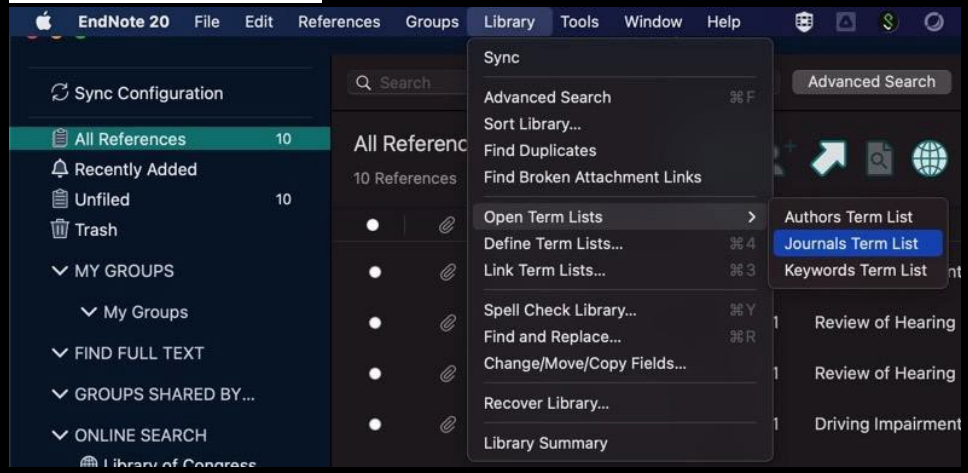
  } Journals Term List

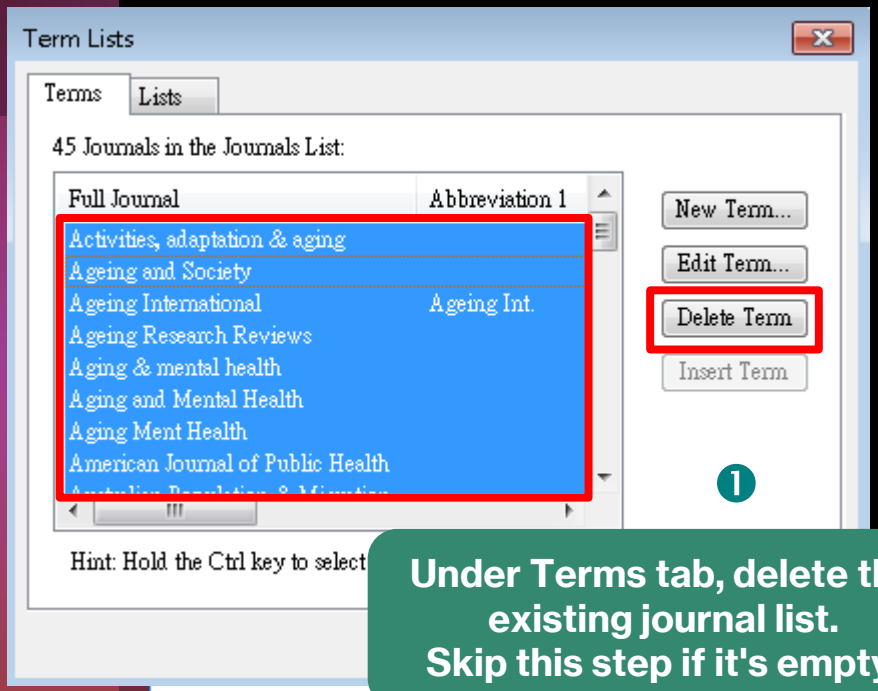
- [STEP 1] Go to EndNote > Library > Open Term Lists > Journals Term List

Windows Users

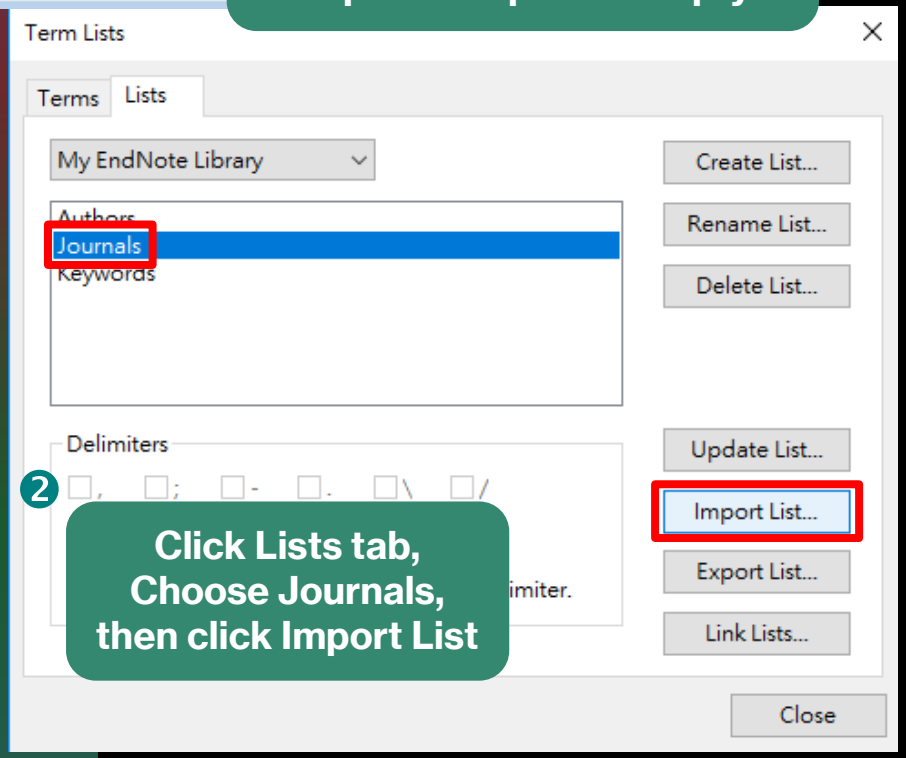


Mac Users

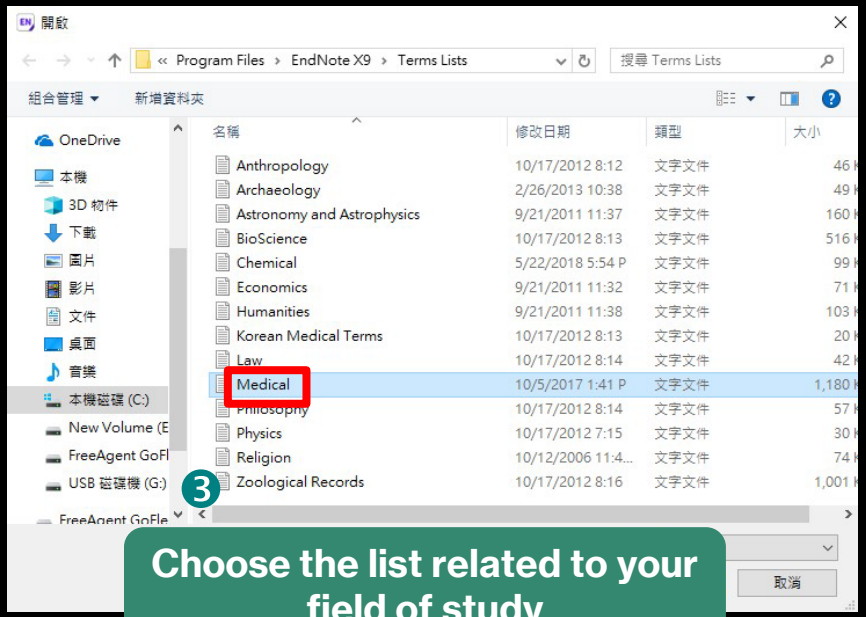




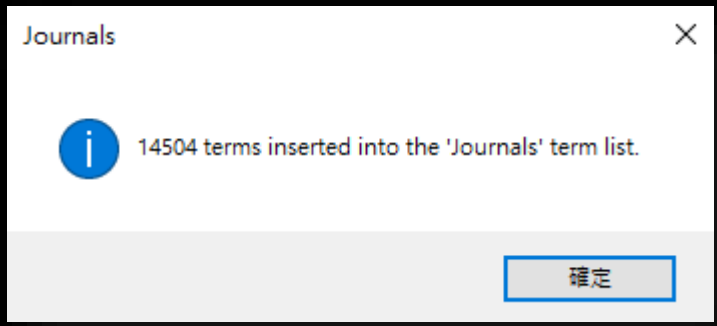
Under Terms tab, delete the existing journal list.
Skip this step if it's empty.



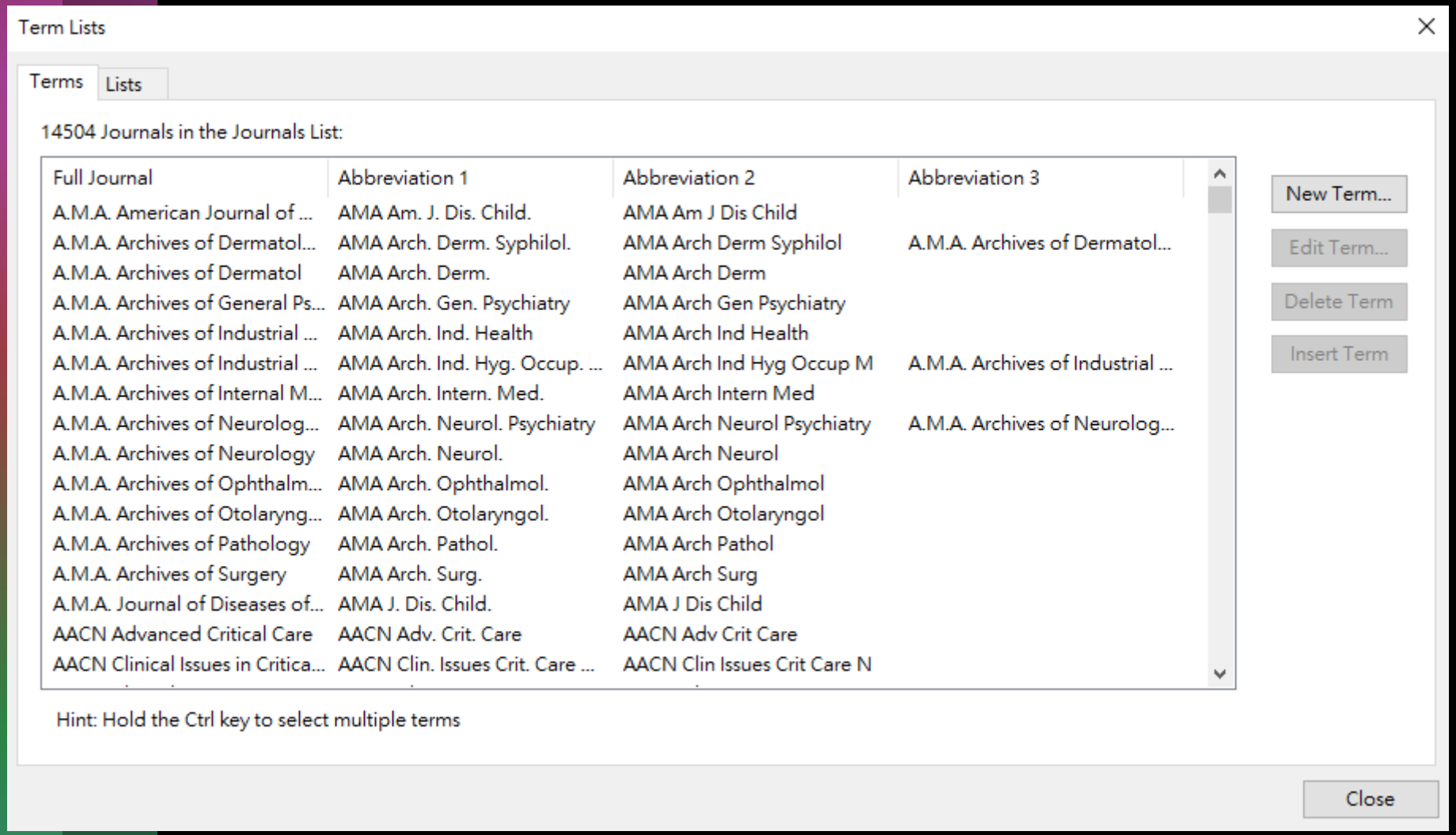
Click Lists tab,
Choose Journals,
then click Import List



Choose the list related to your field of study

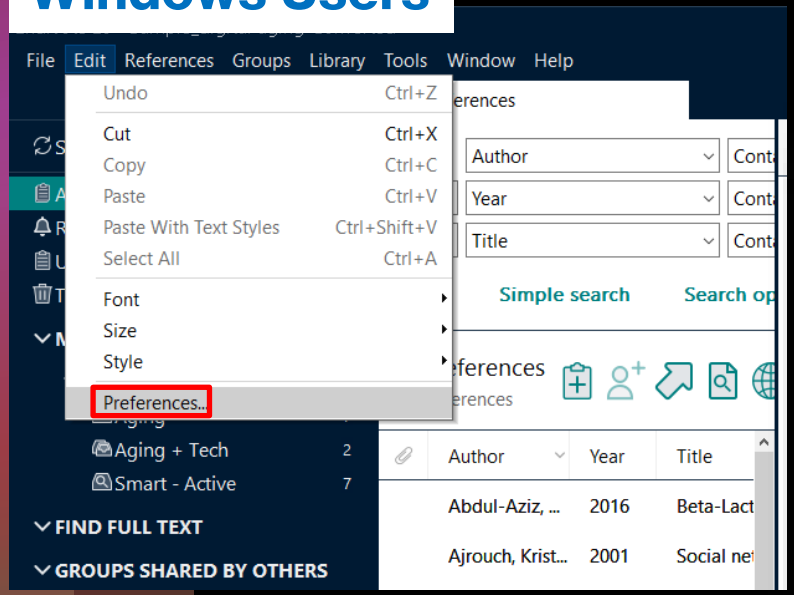


The Updated Journals Term Lists

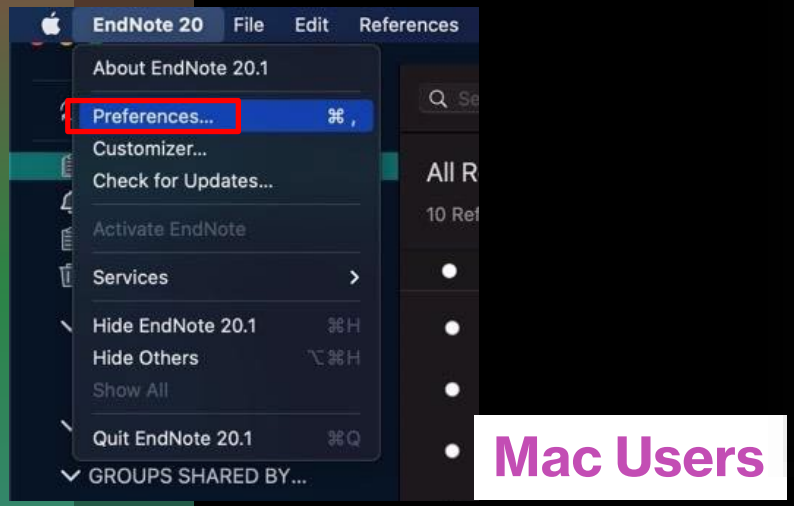


[STEP 2] Go to Preferences > Term Lists

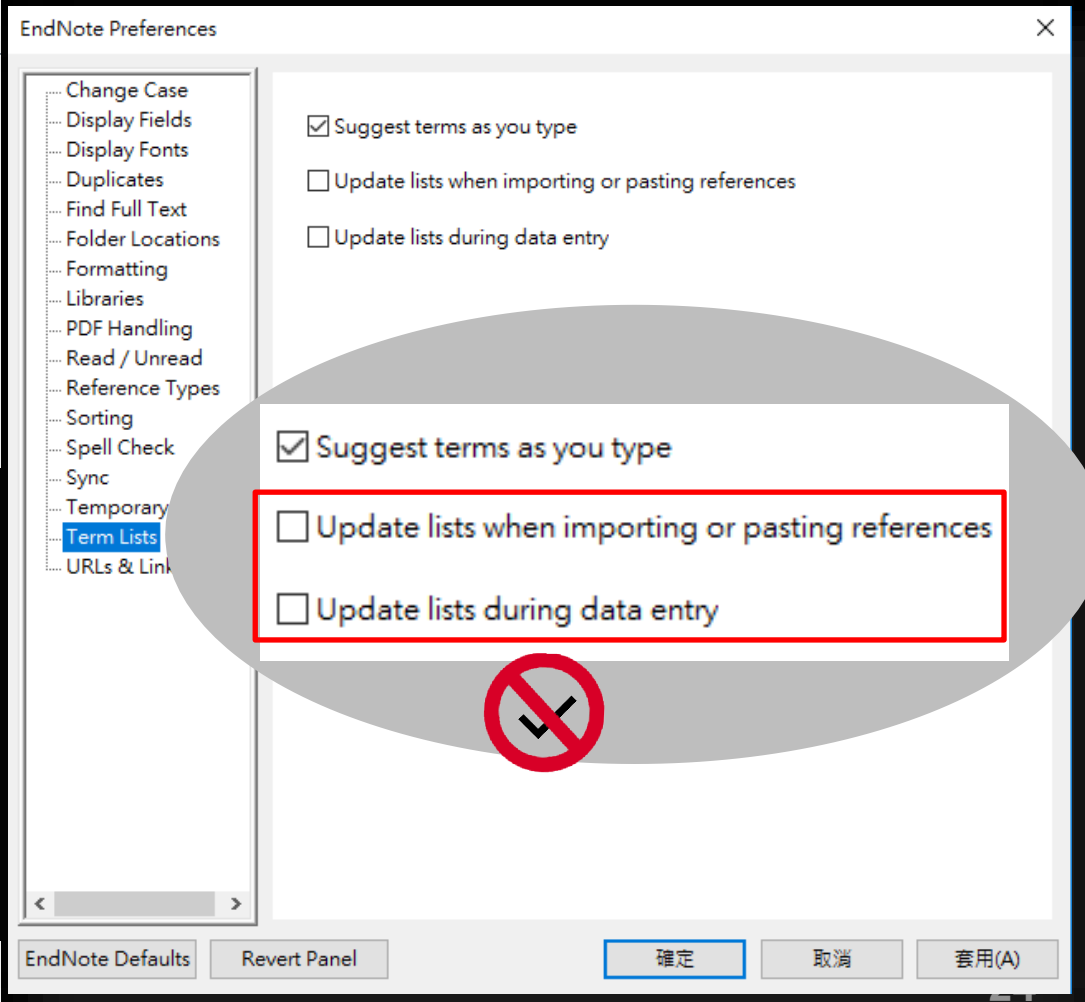
Windows Users



Mac Users



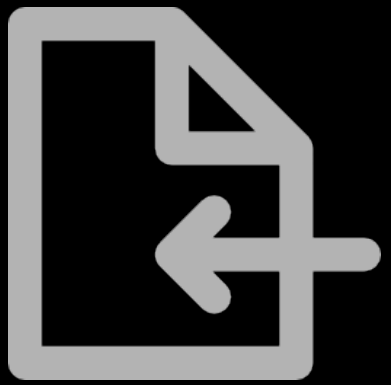
Uncheck the last two options



PRACTICE

- Import the new Journal Term Lists
- Uncheck the last two options under Preference > Term Lists

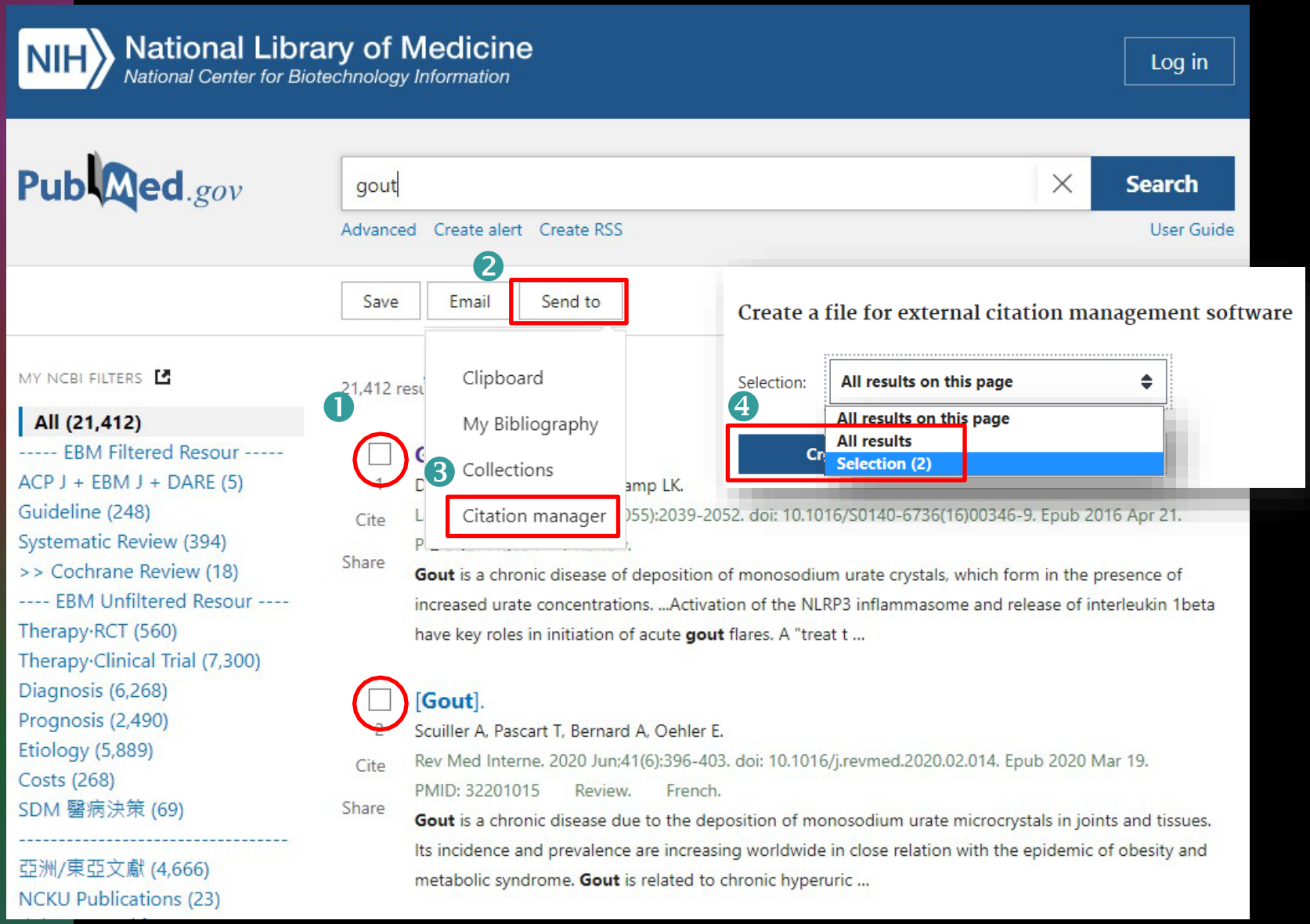
Import References



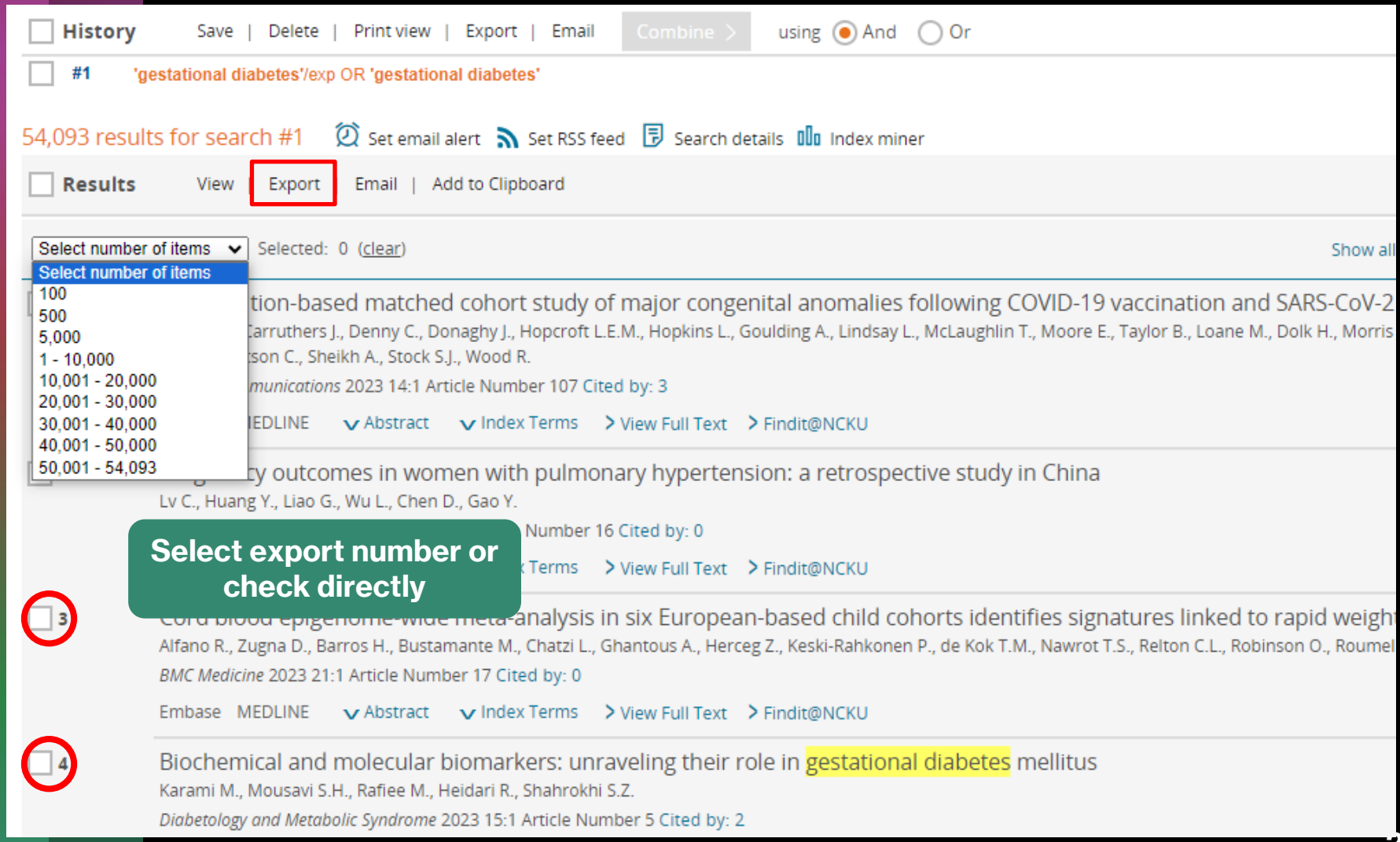
Import References

- Import options
  - Database
    - PubMed, Embase, Cochrane Library, Web of Science, Scopus, Academic Search Complete [EBSCOhost], Compendex [Engineering Village]
  - Google Scholar
  - Online Search
  - Manual Entry

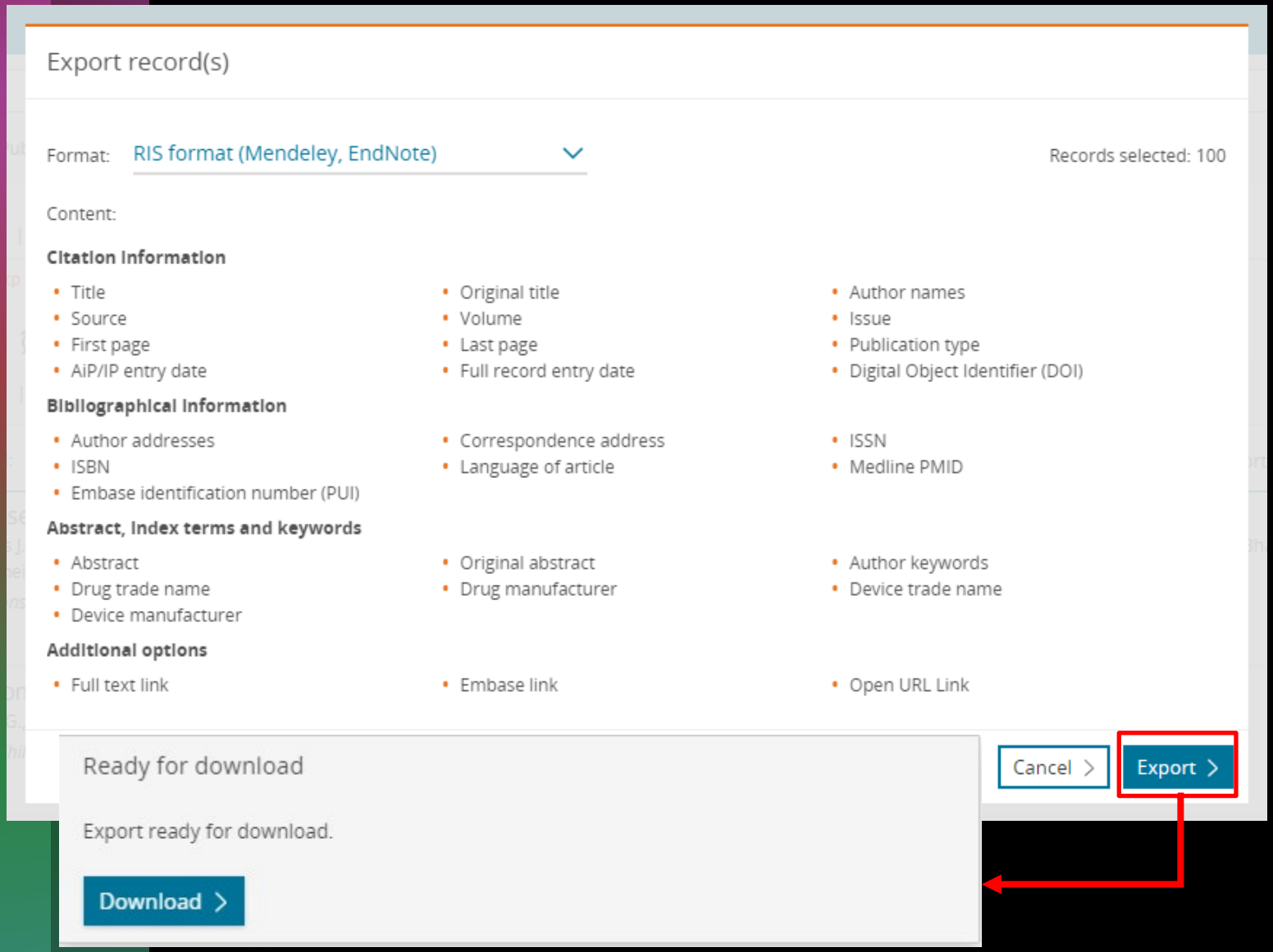
Import References - PubMed



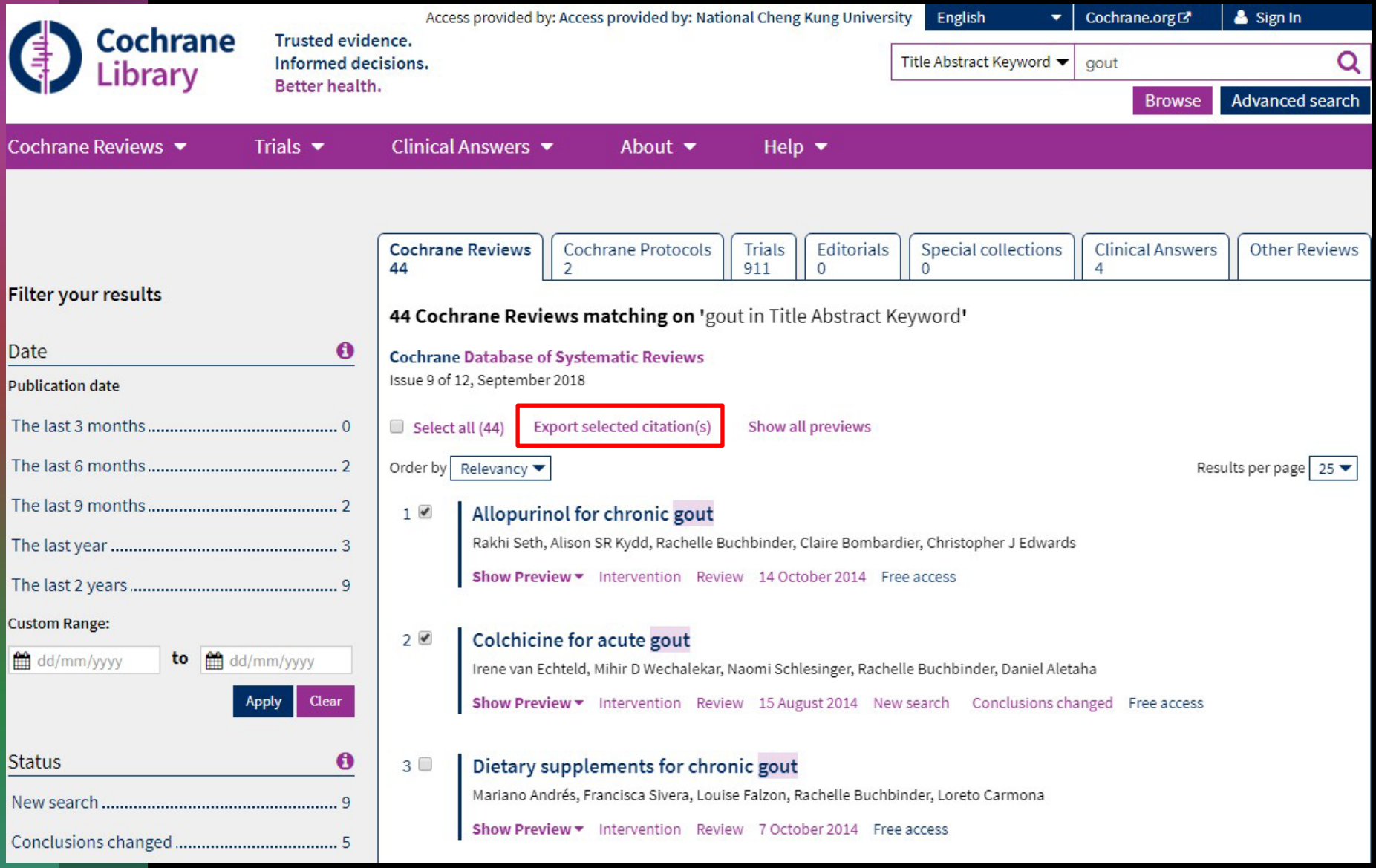
Import References - Embase



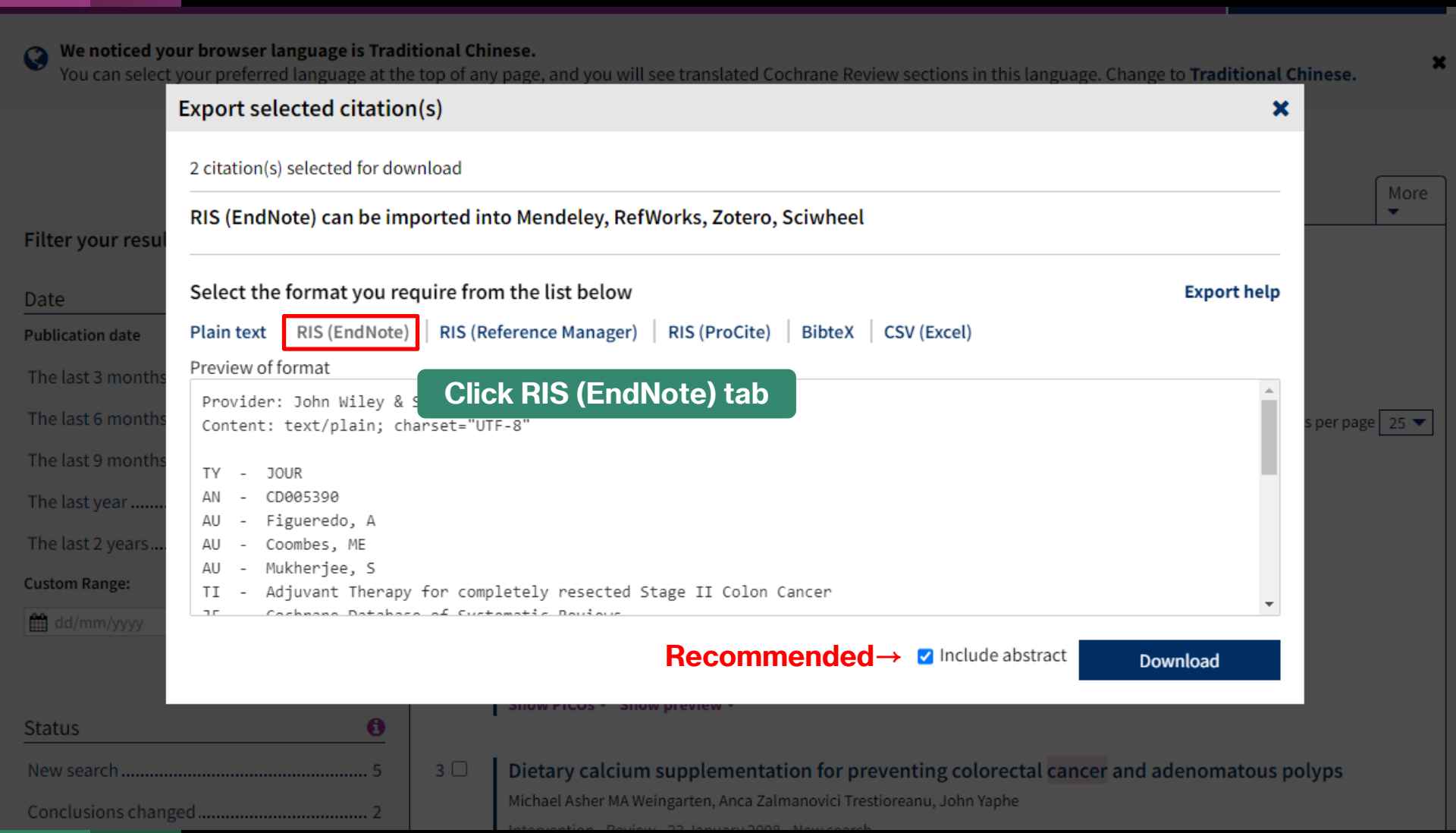
Import References - Embase



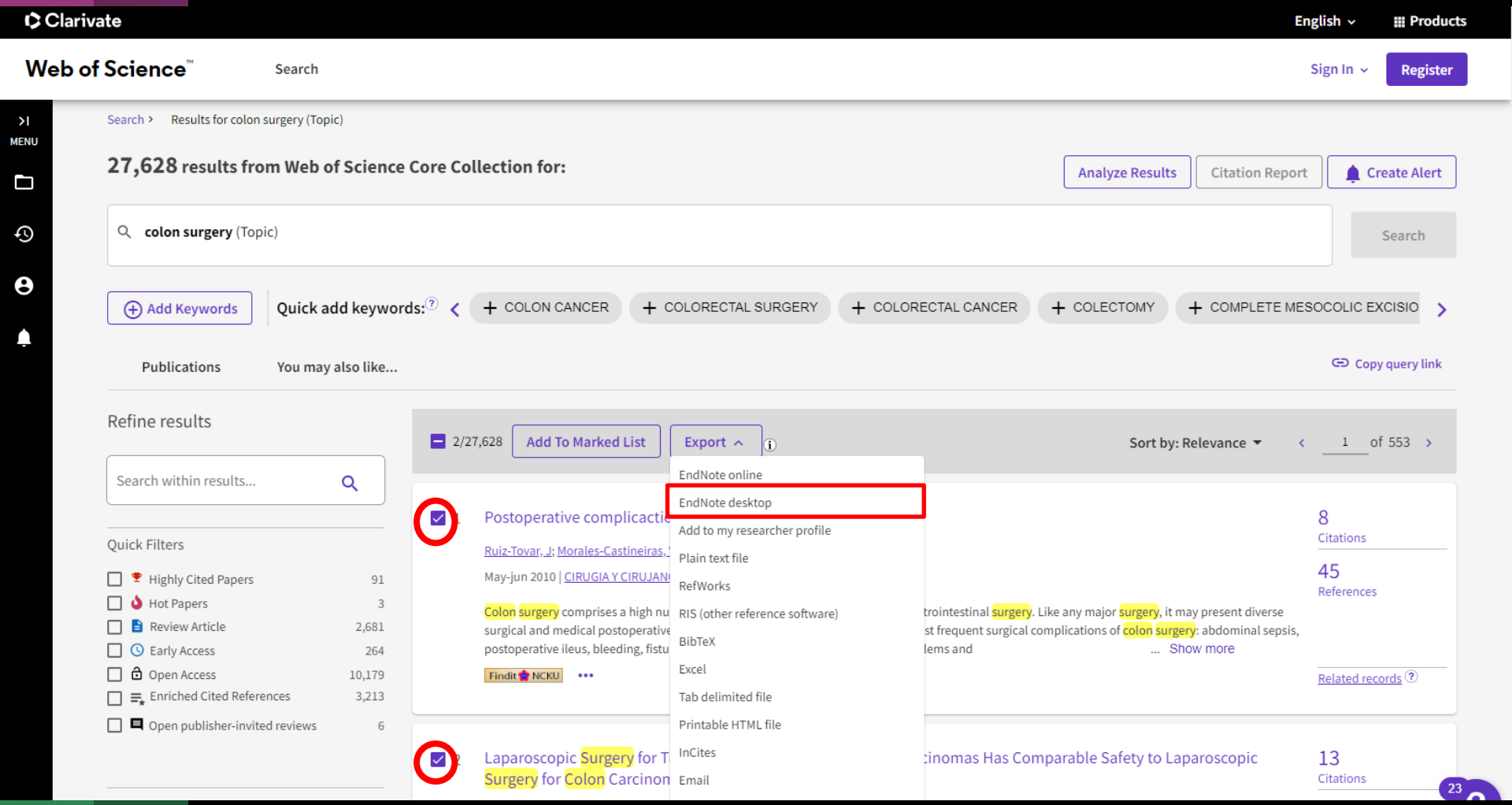
Import References - Cochrane Lib



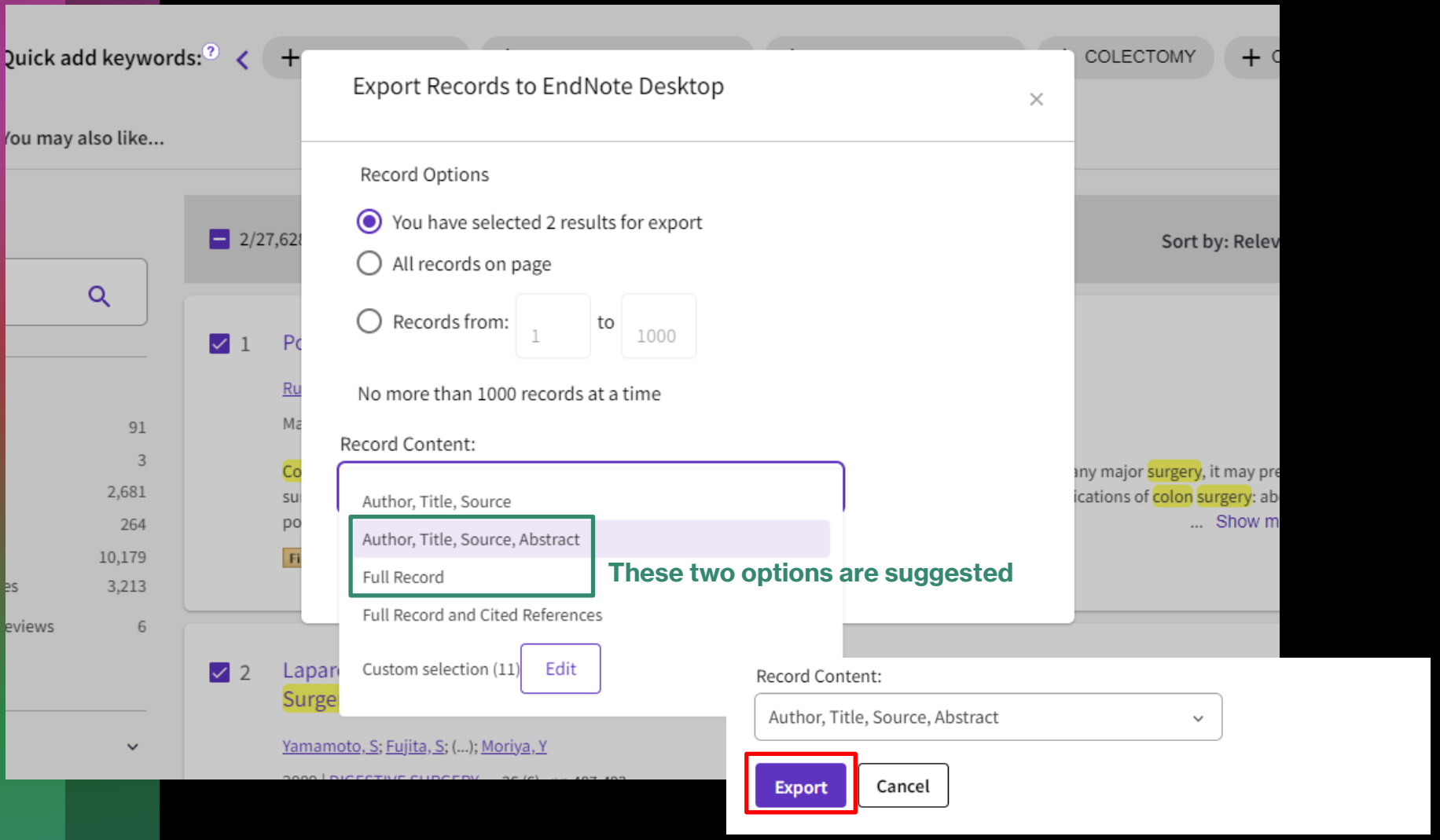
Import References - Cochrane Lib



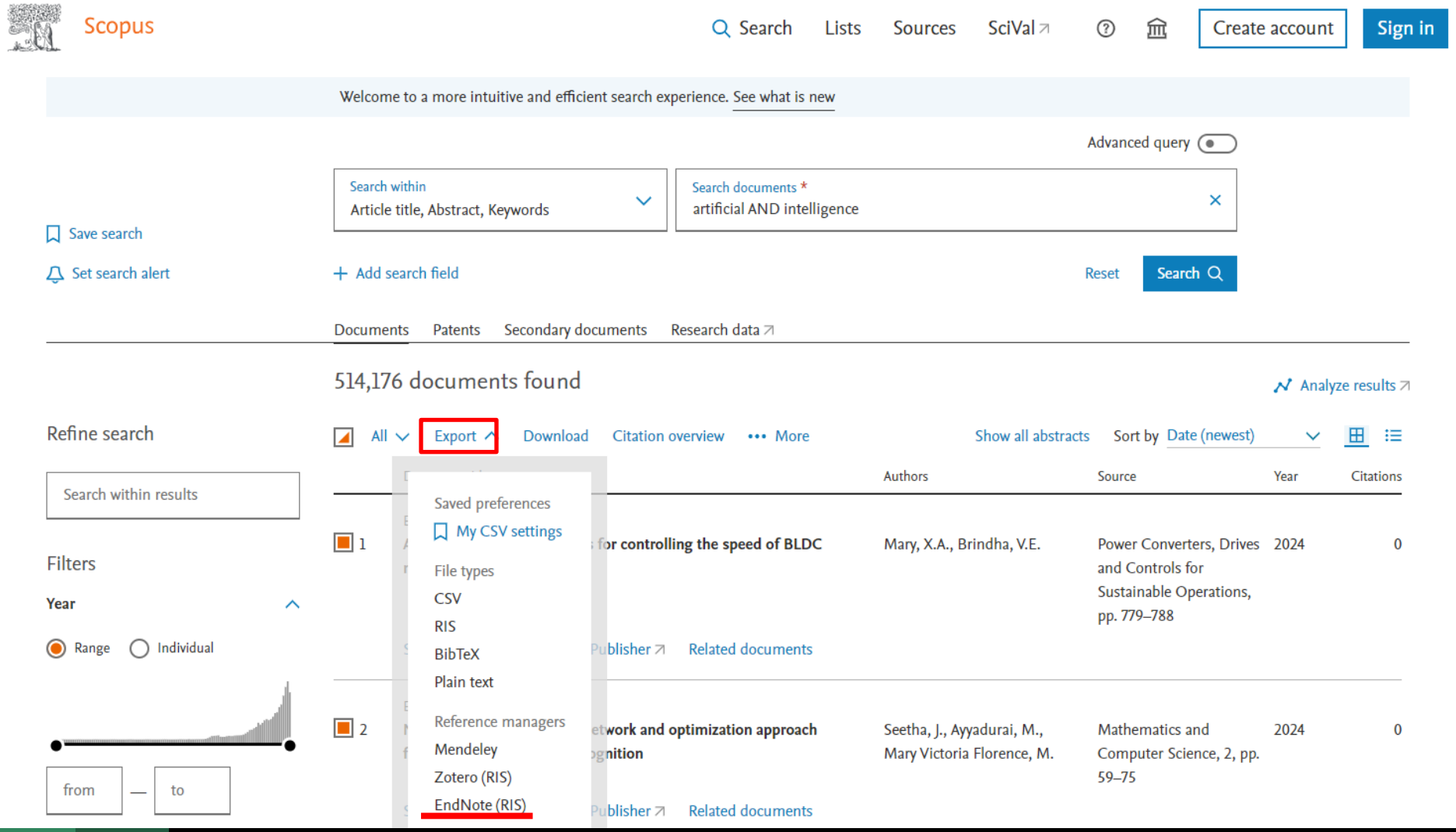
Import References - WOS



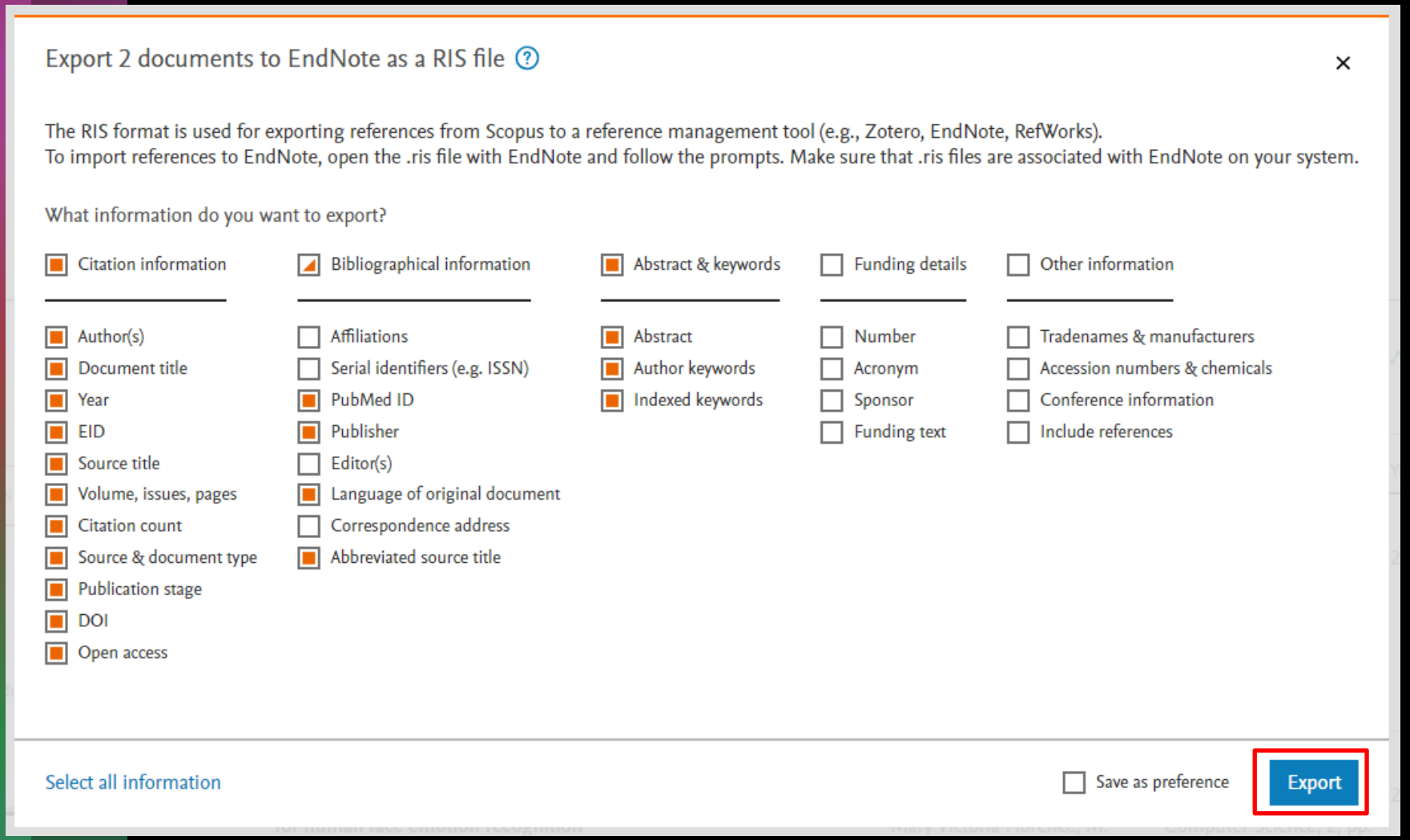
Import References - WOS



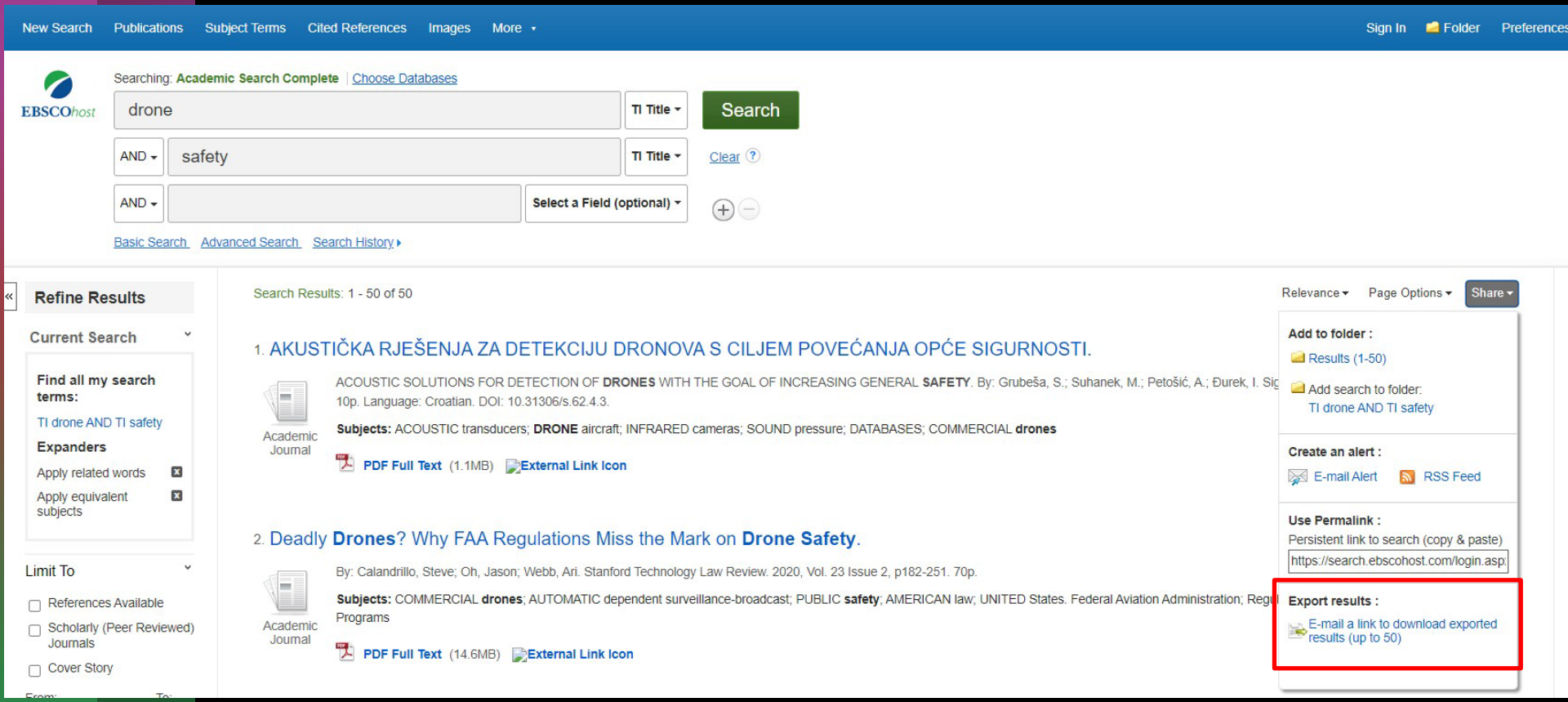
Import References - Scopus



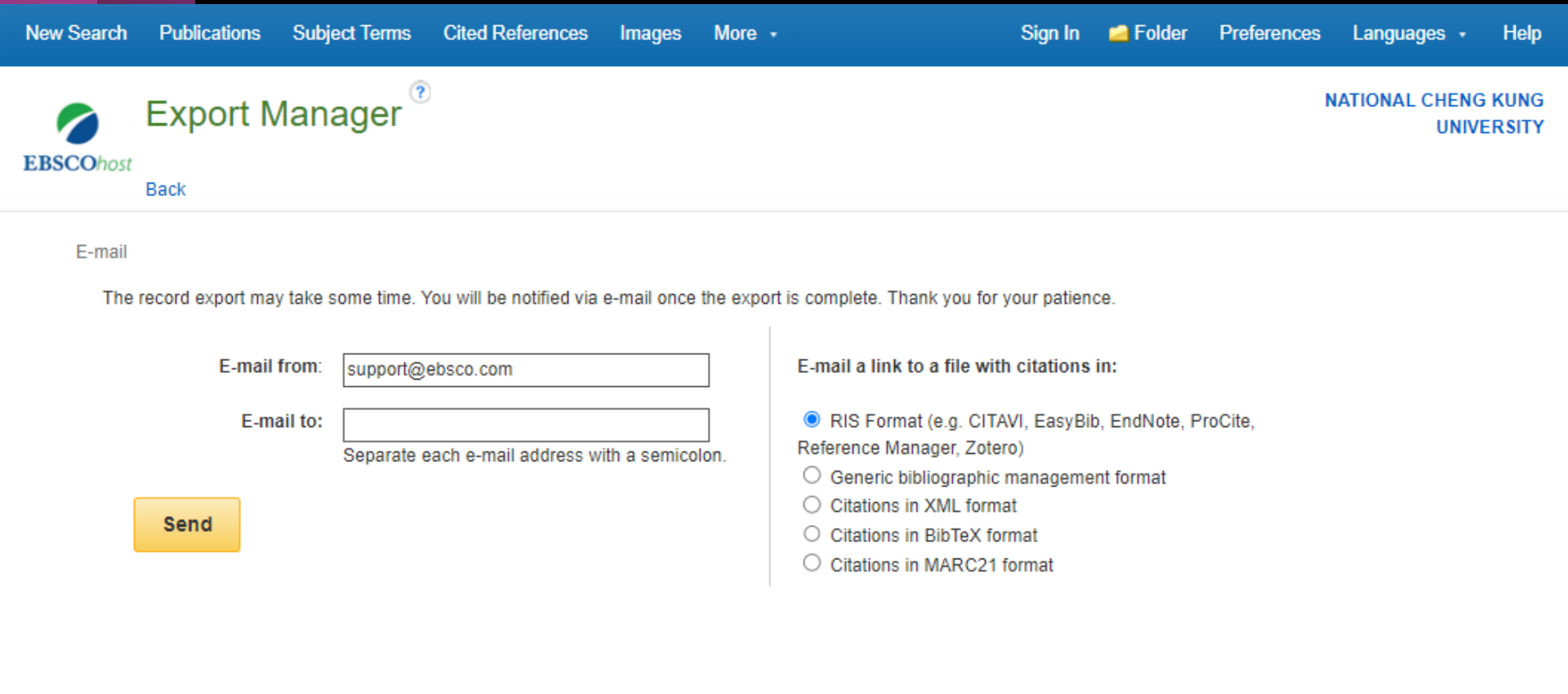
Import References - Scopus



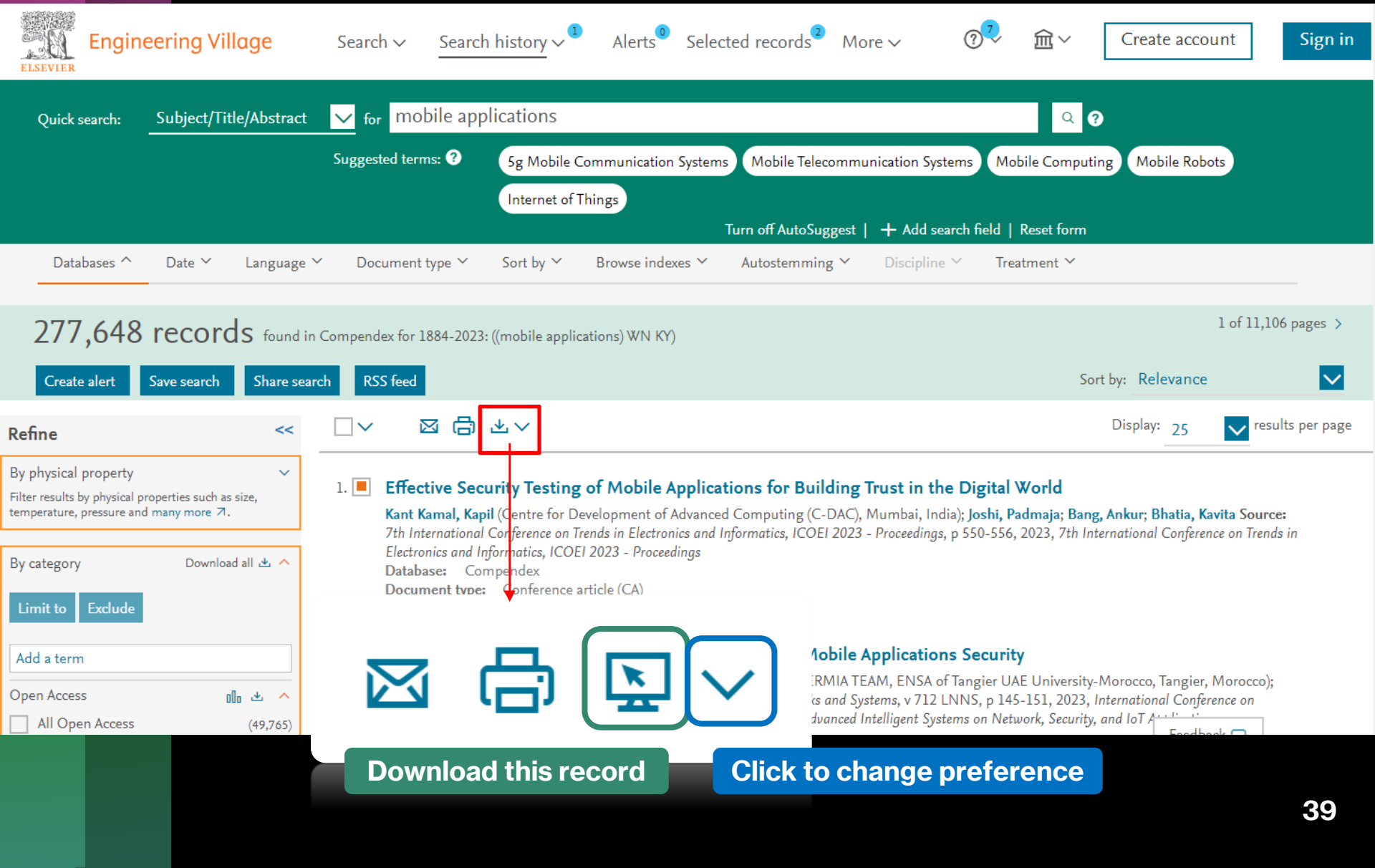
Import References - ASC



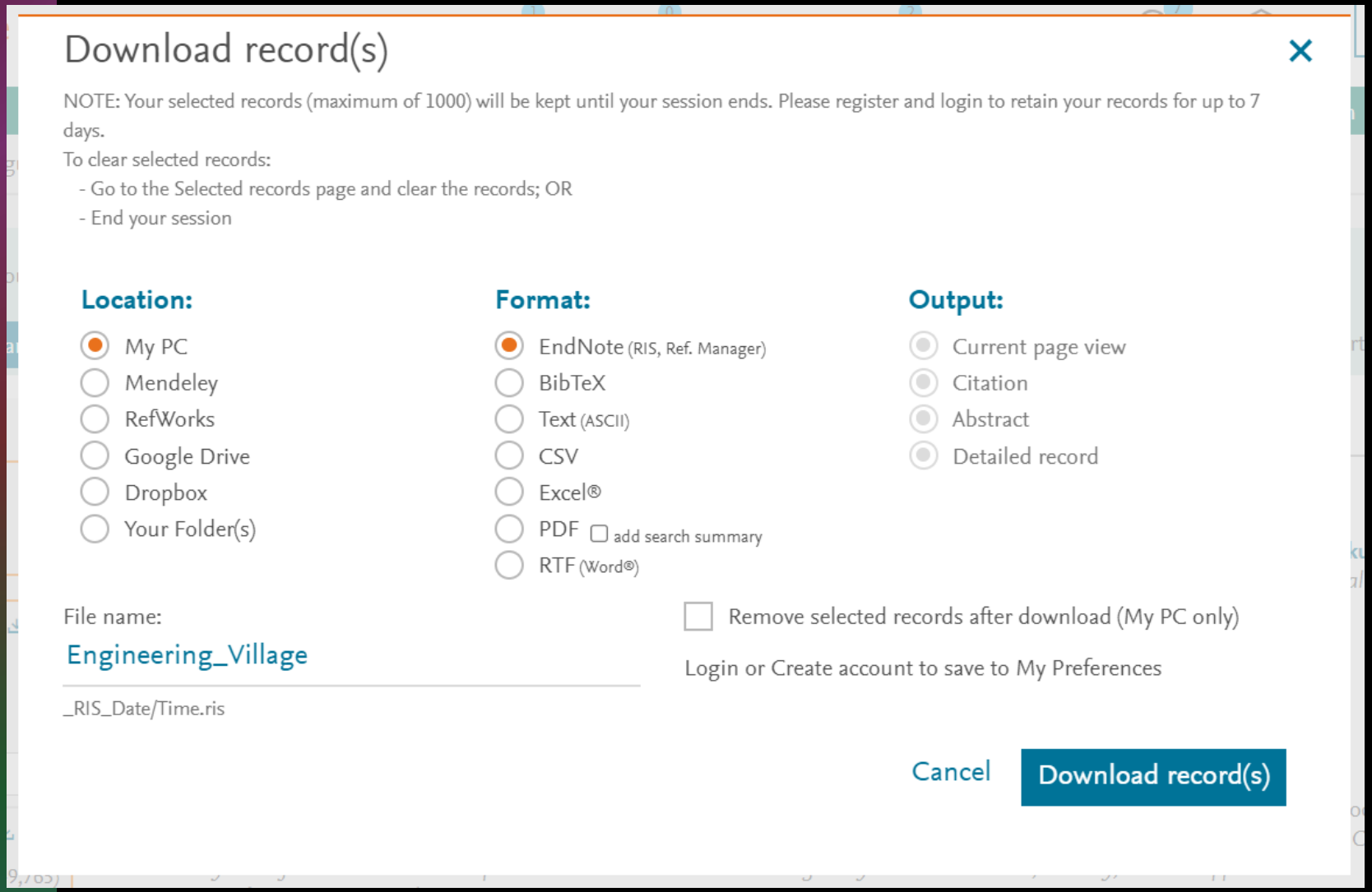
Import References - ASC



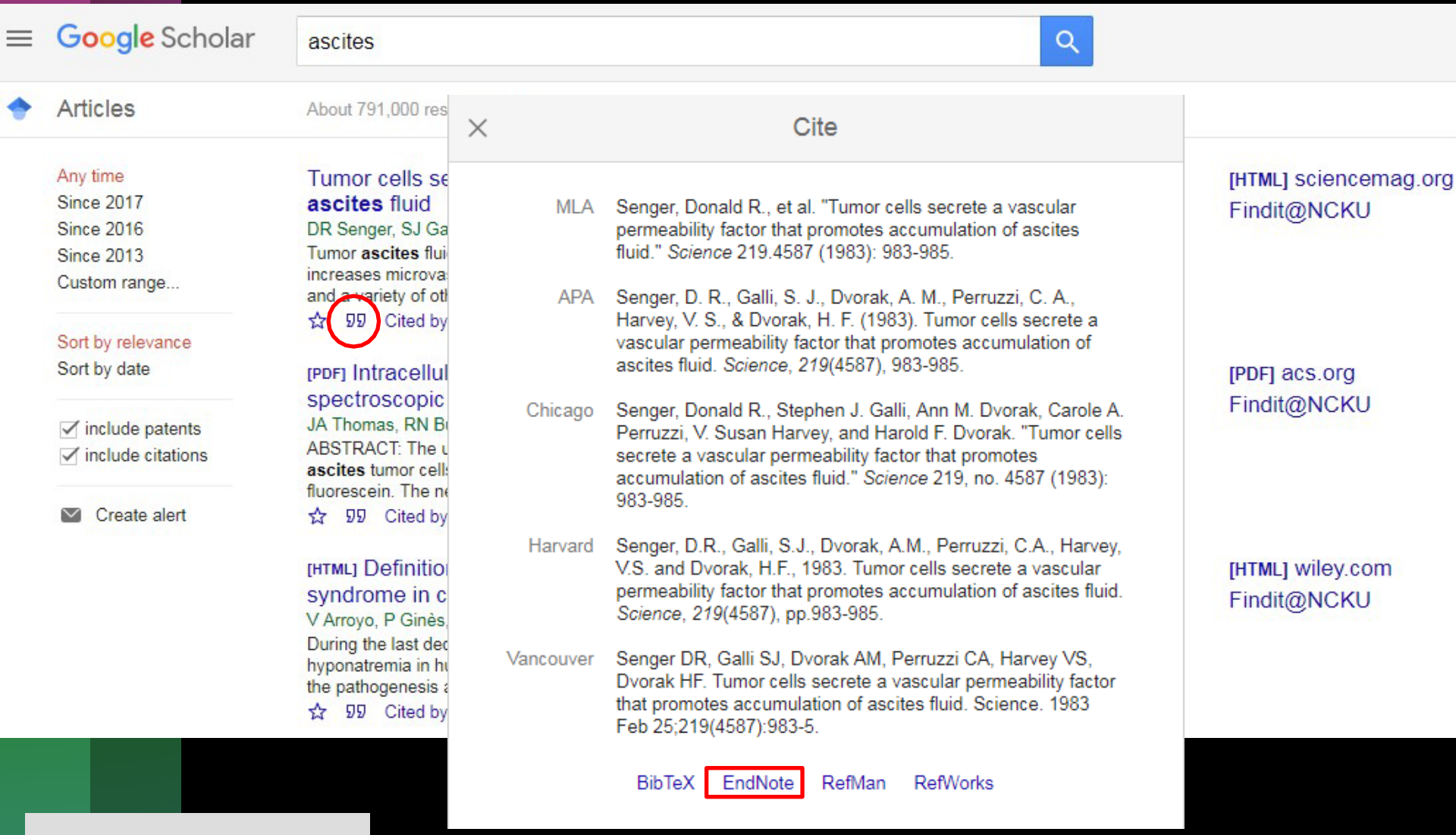
Import References – Compendex [EV]



Import References – Compendex [EV]



Import References – Google Scholar



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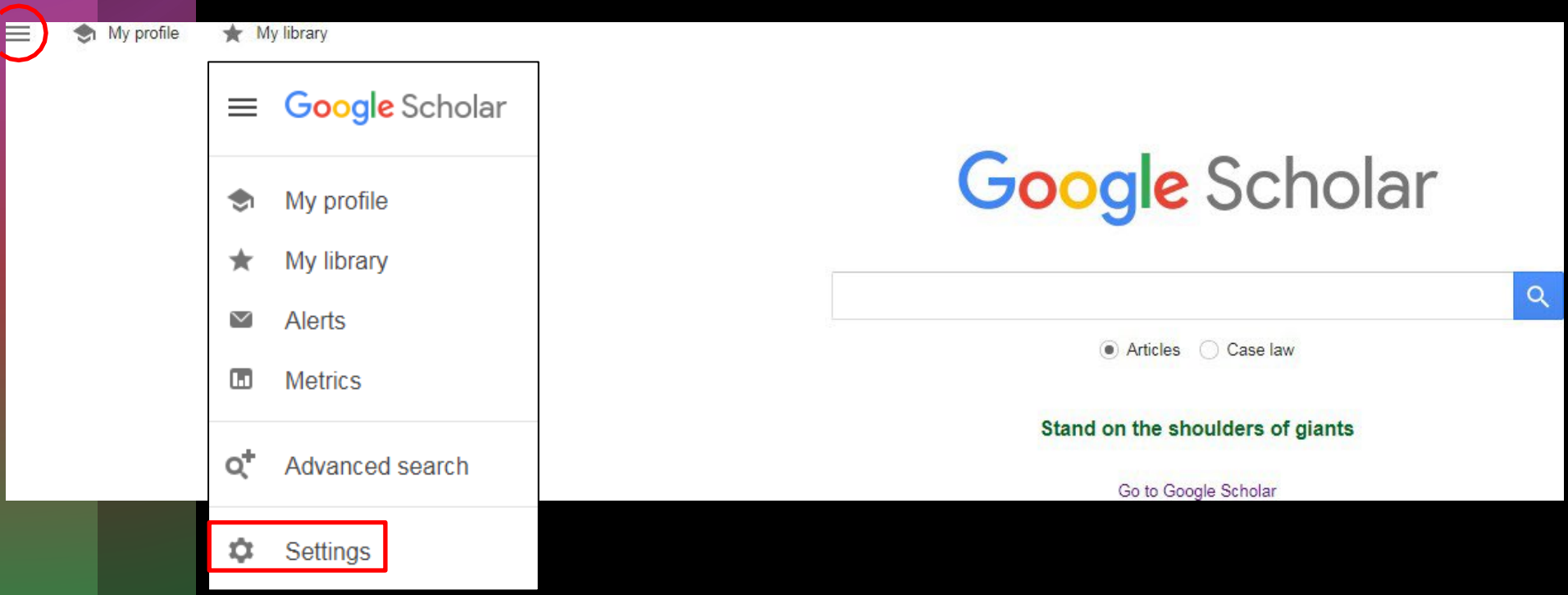
Import References – Google Scholar



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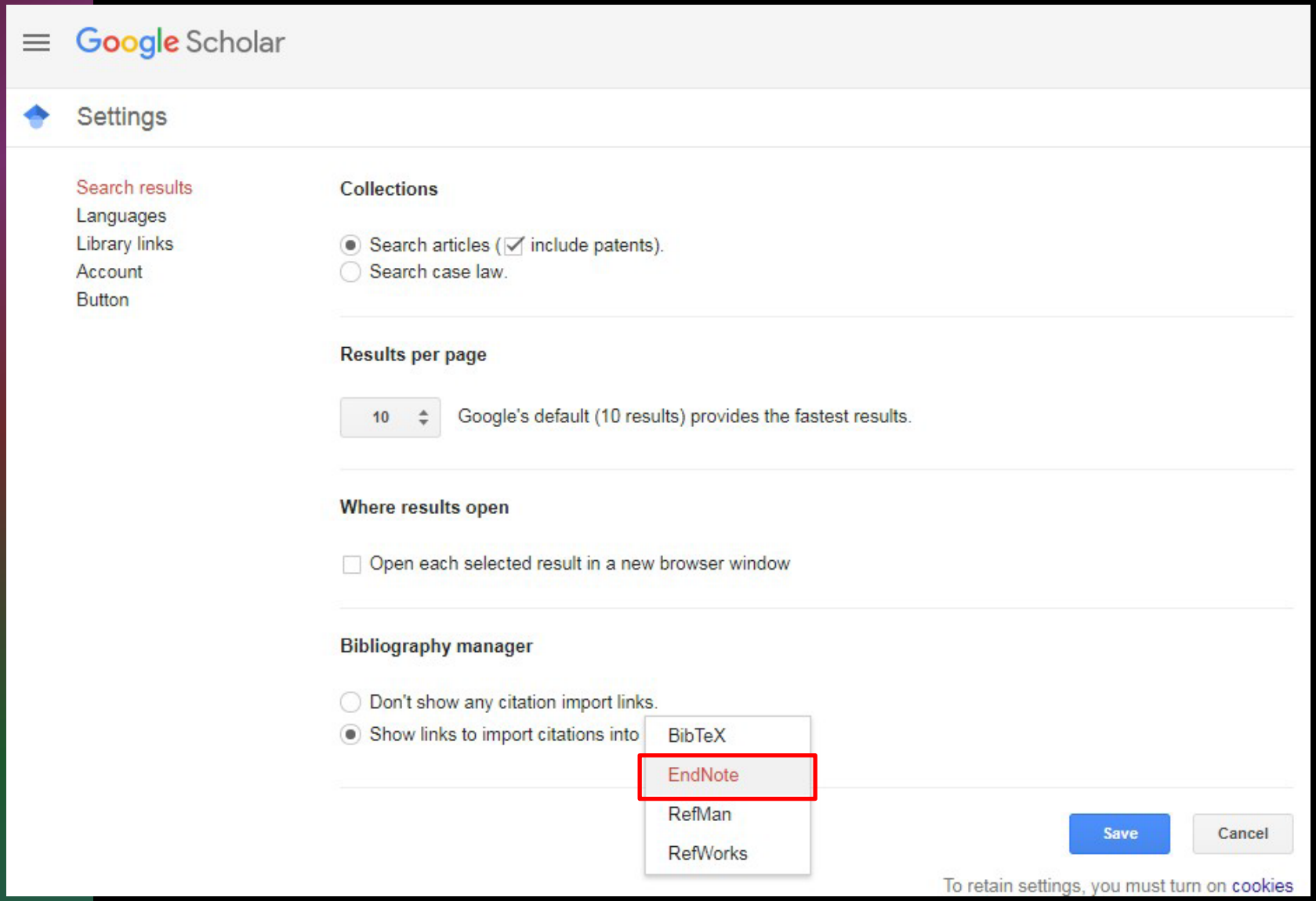

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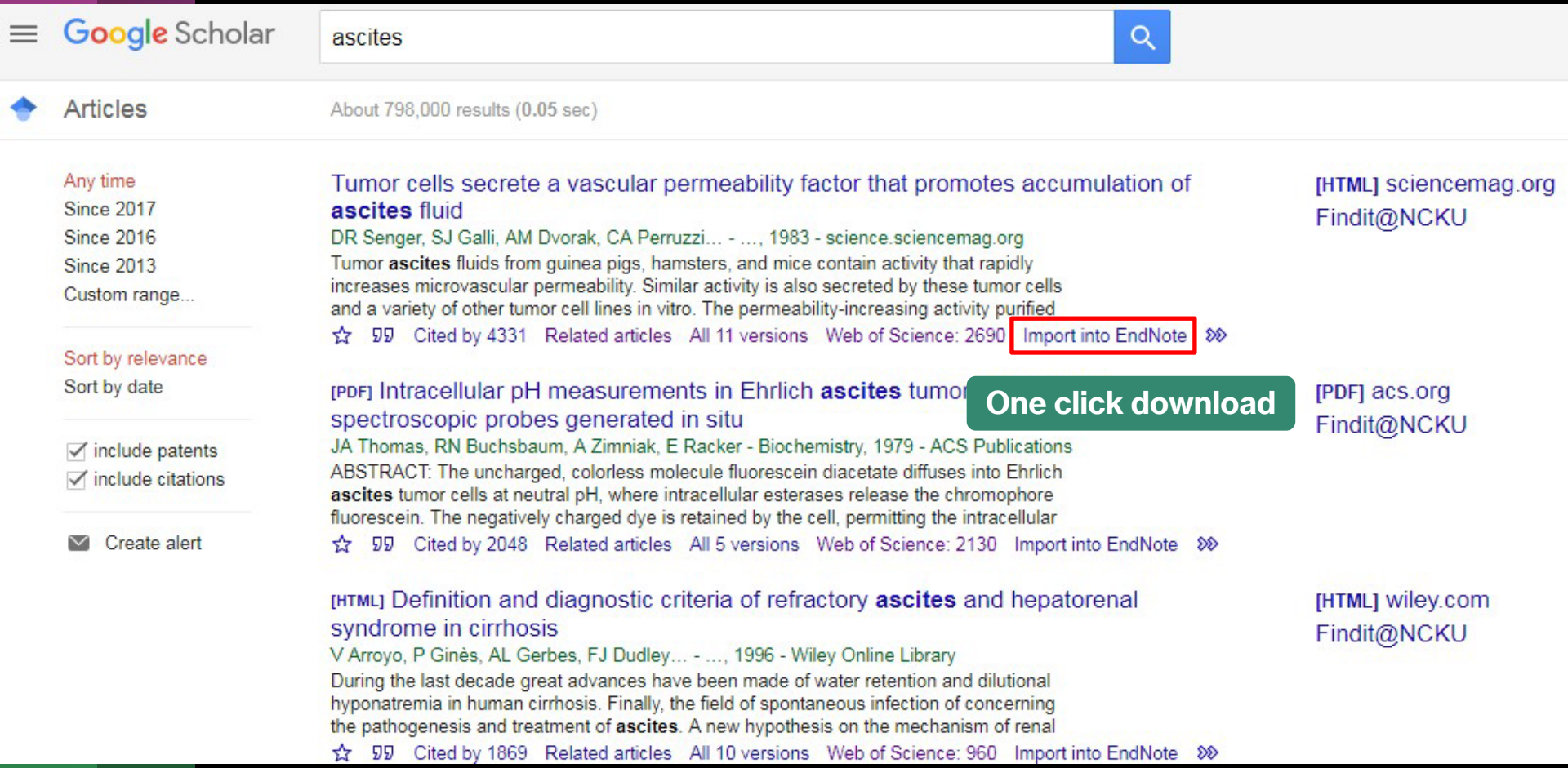
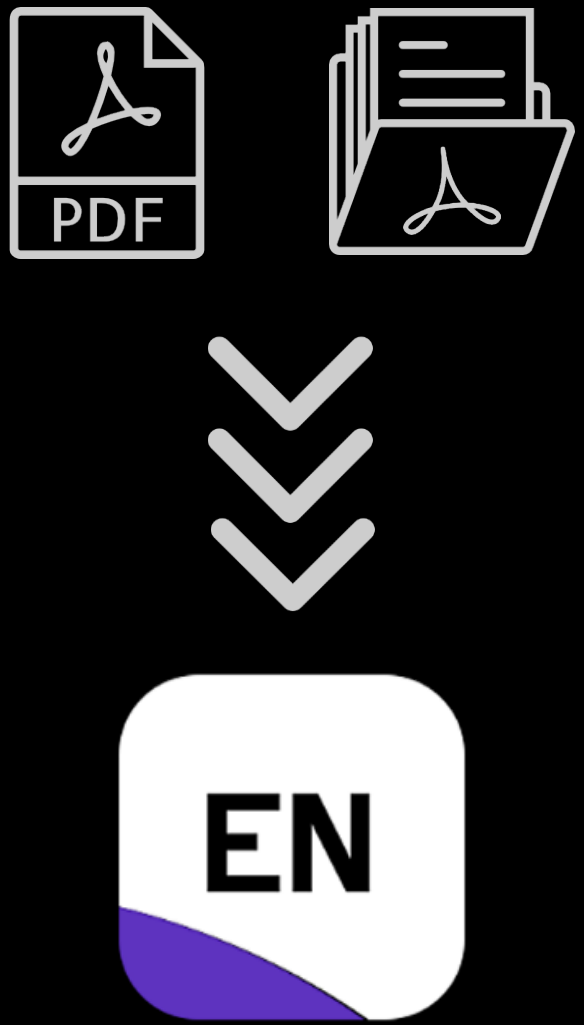


PRACTICE

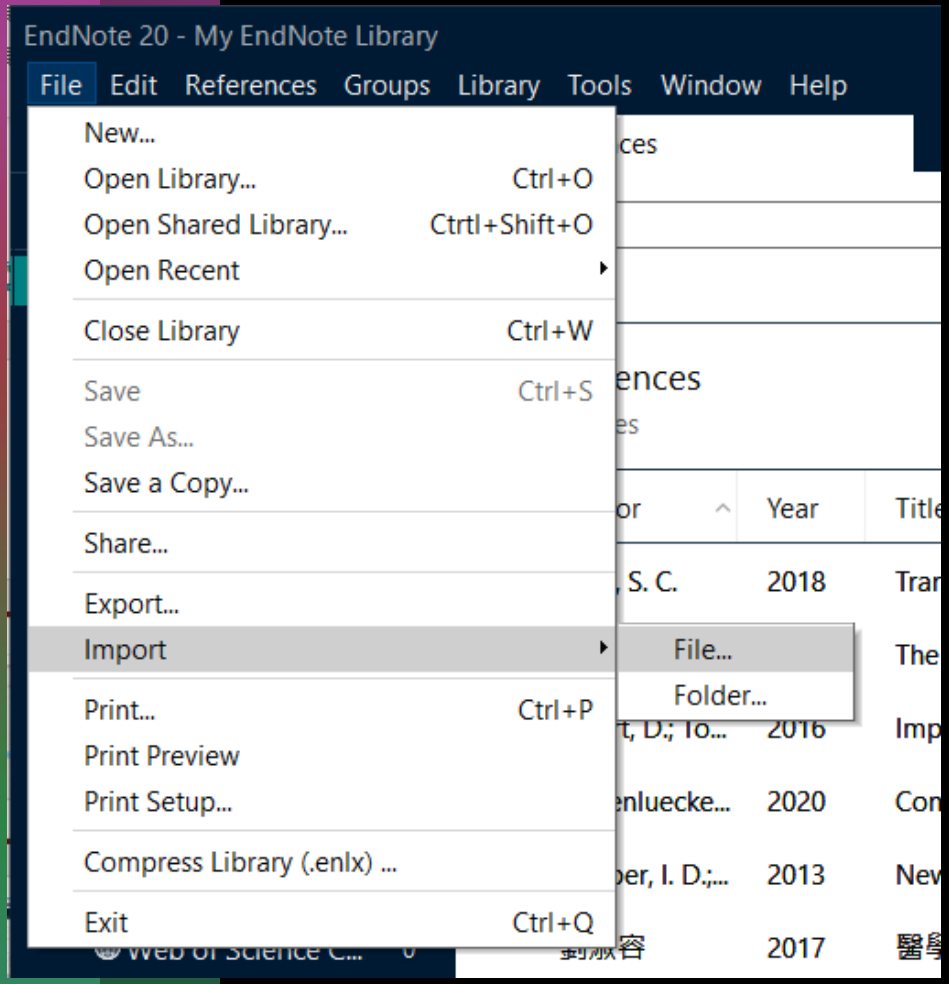
- Import references from WOS and EBSCOhost
- Download 2-3 certain PDFs from each database

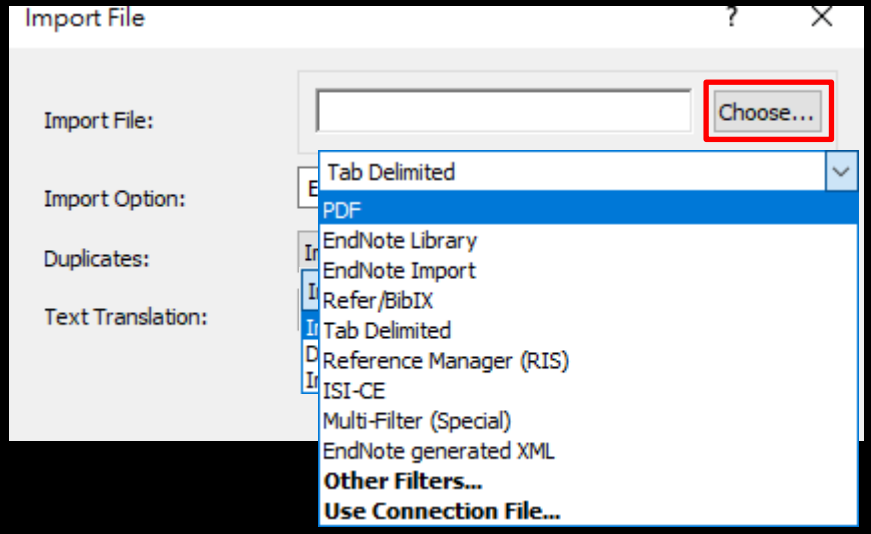
Import PDFs



Import Single PDF

File > Import > File

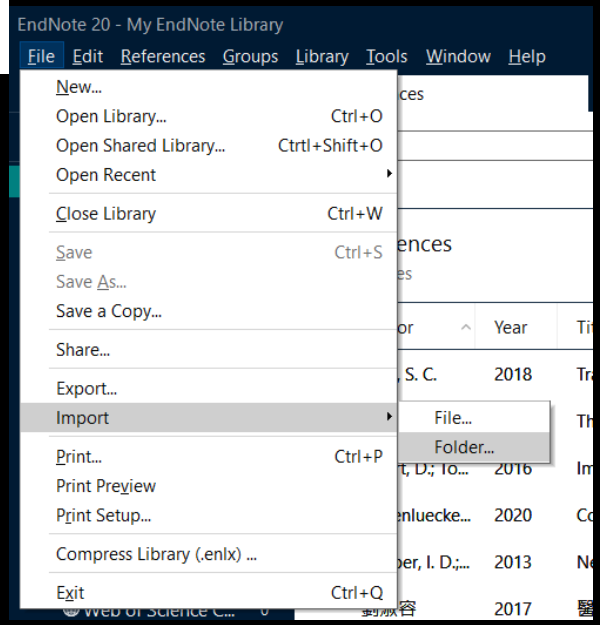




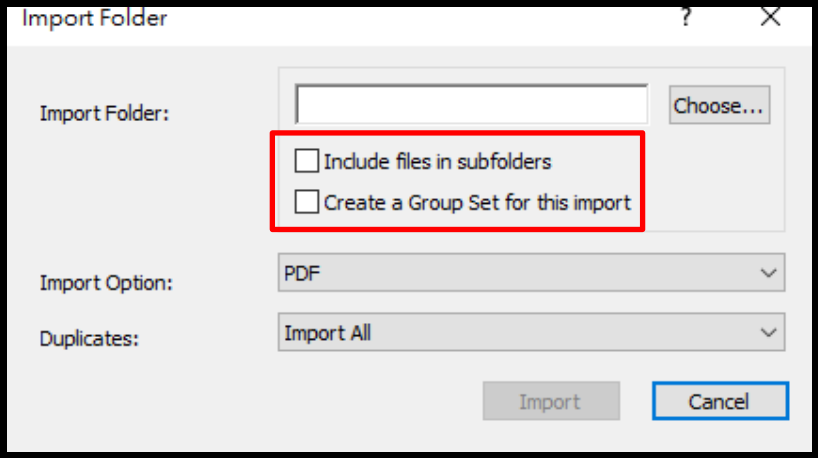
Single PDF to be imported *one at a time*

Import Folder

Windows Users

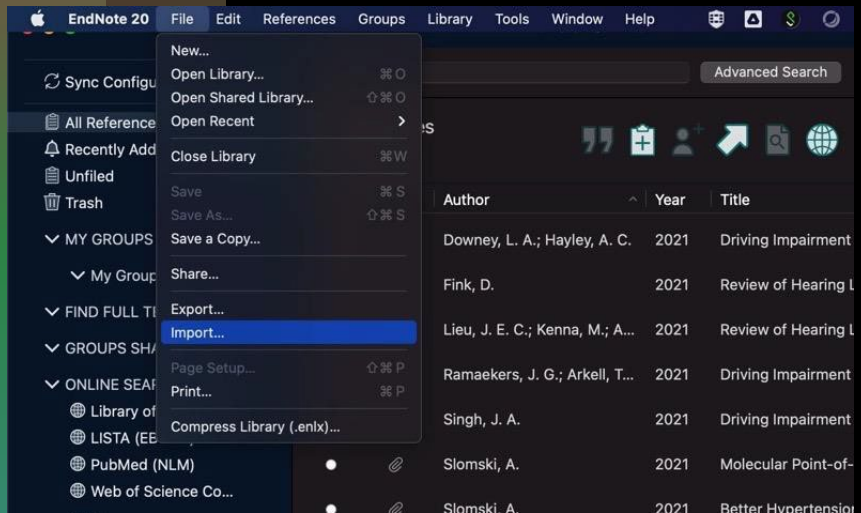


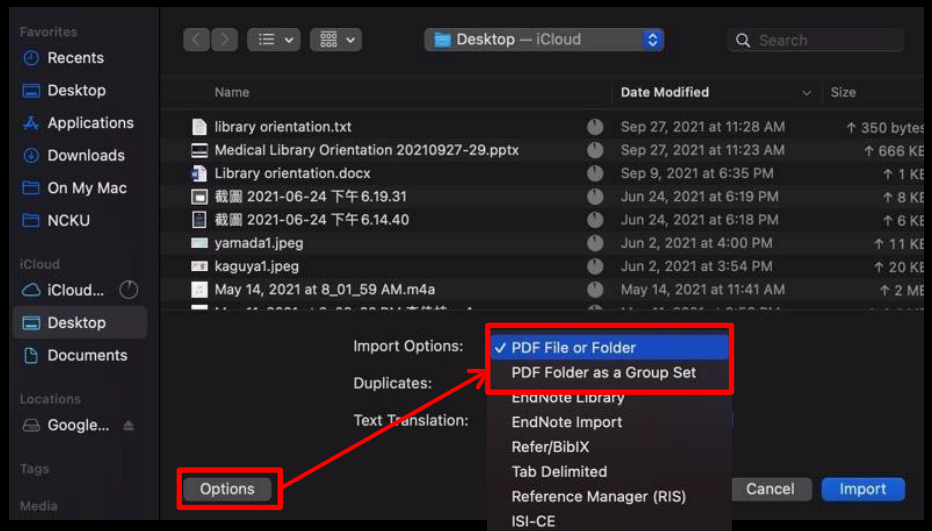
File > Import > Folder



Mac Users

File > Import > Options





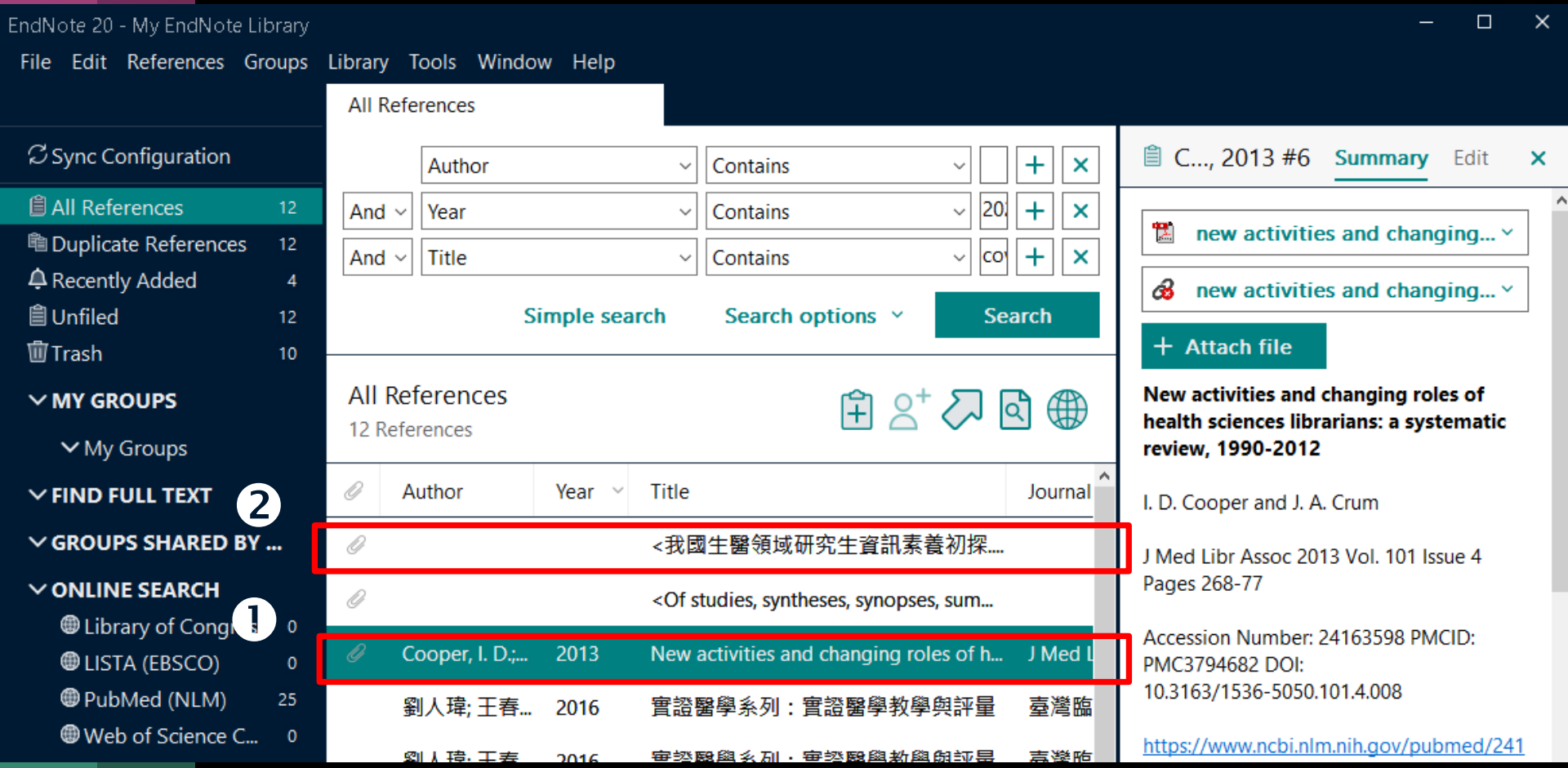
Import PDFs

Embedded with identifiable DOI #

- Reference would be imported along with the PDFs as attachment

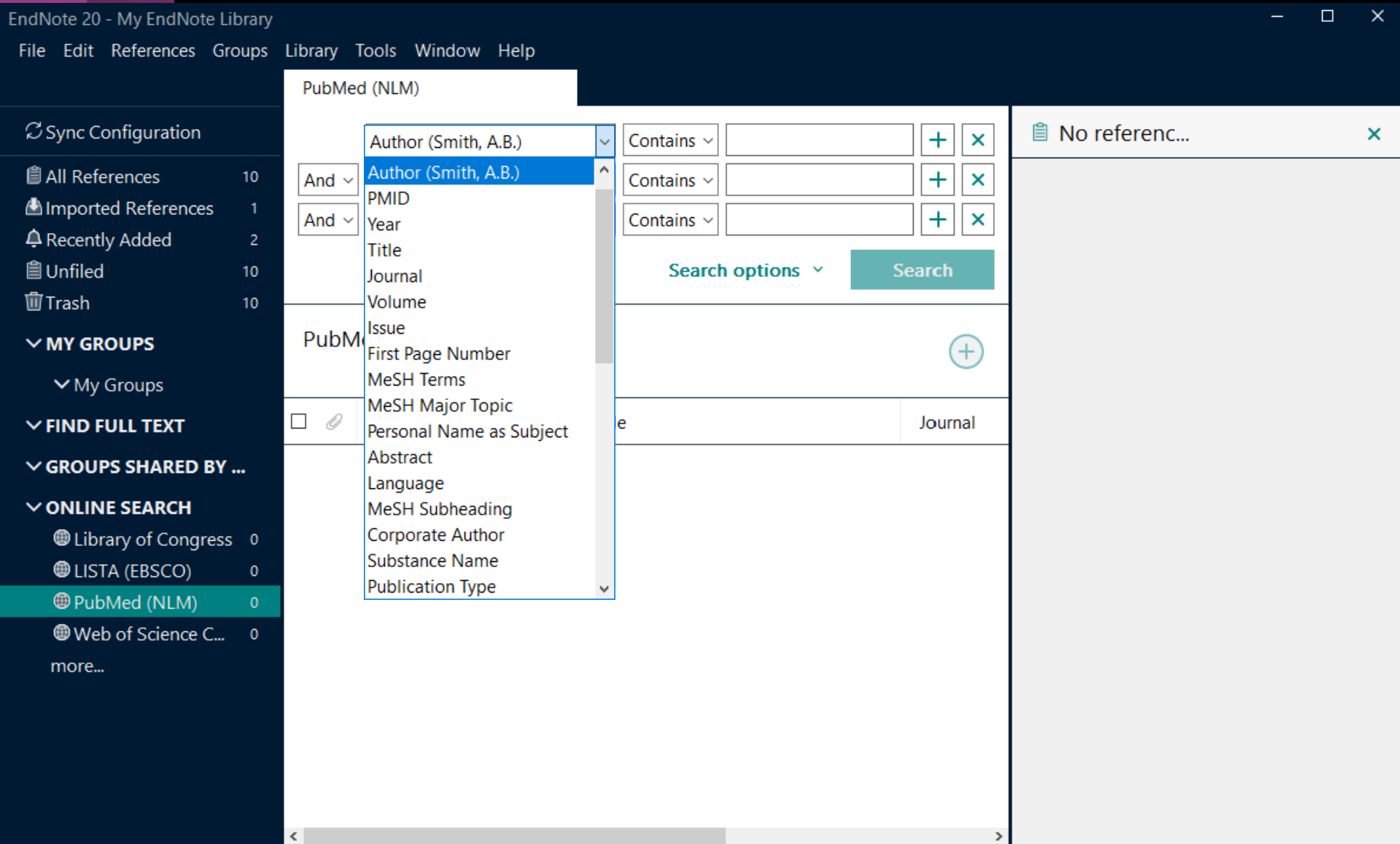
No identifiable DOI #

- Try Online Search instead



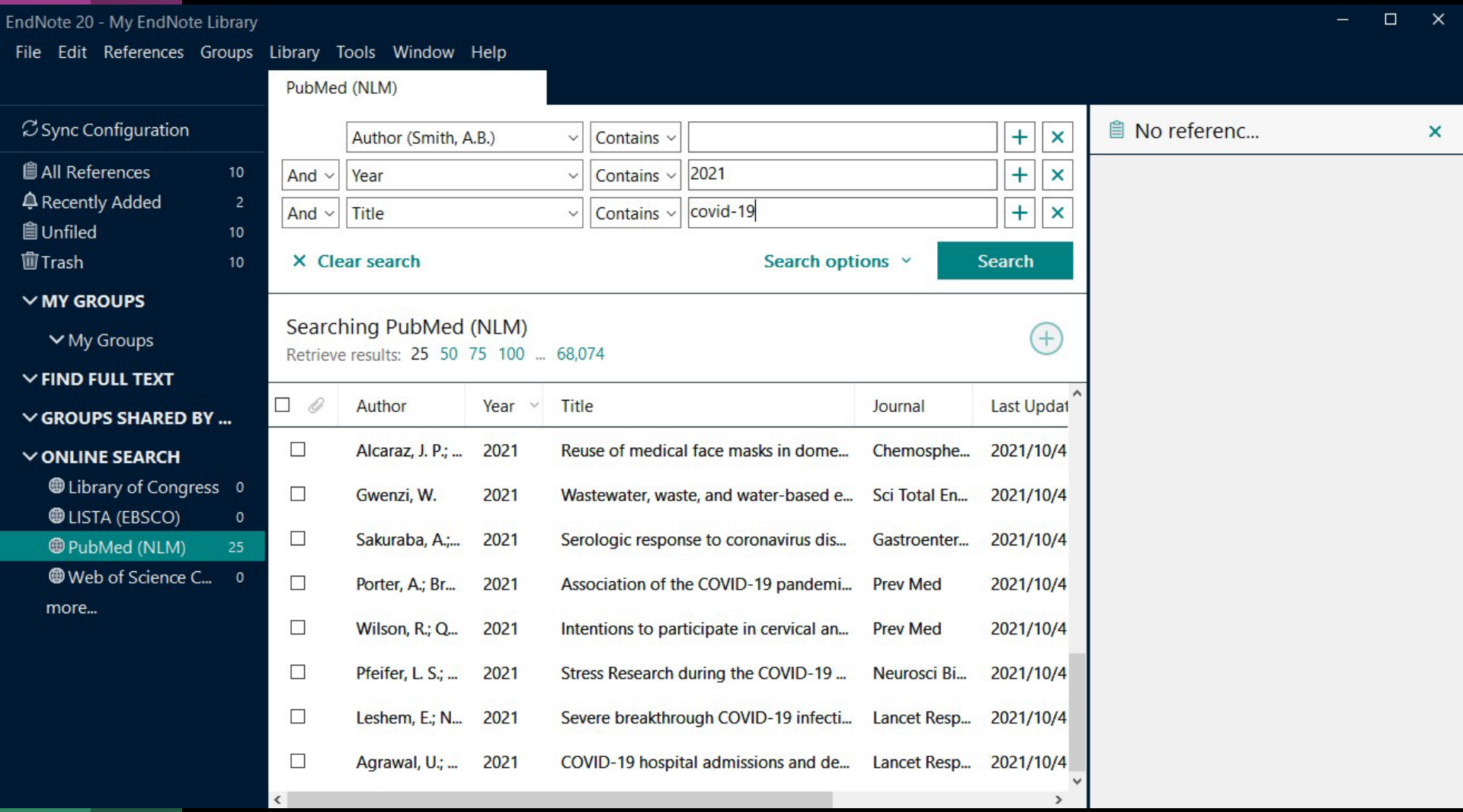
Online Search

Under Online Search, choose a connection to a certain database



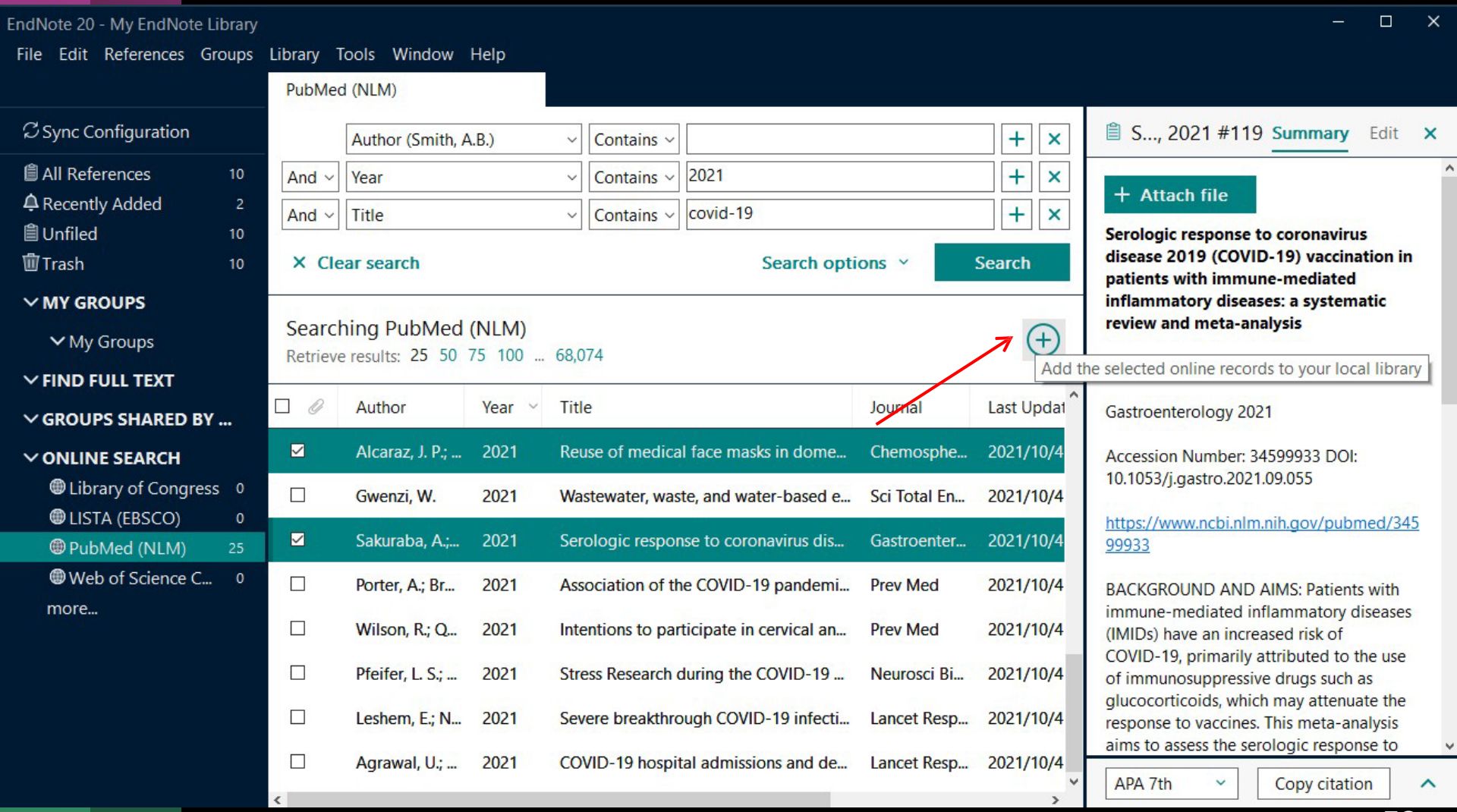
Online Search

Enter keywords in the search bars, EndNote will automatically download the first 25 results from PubMed



Online Search

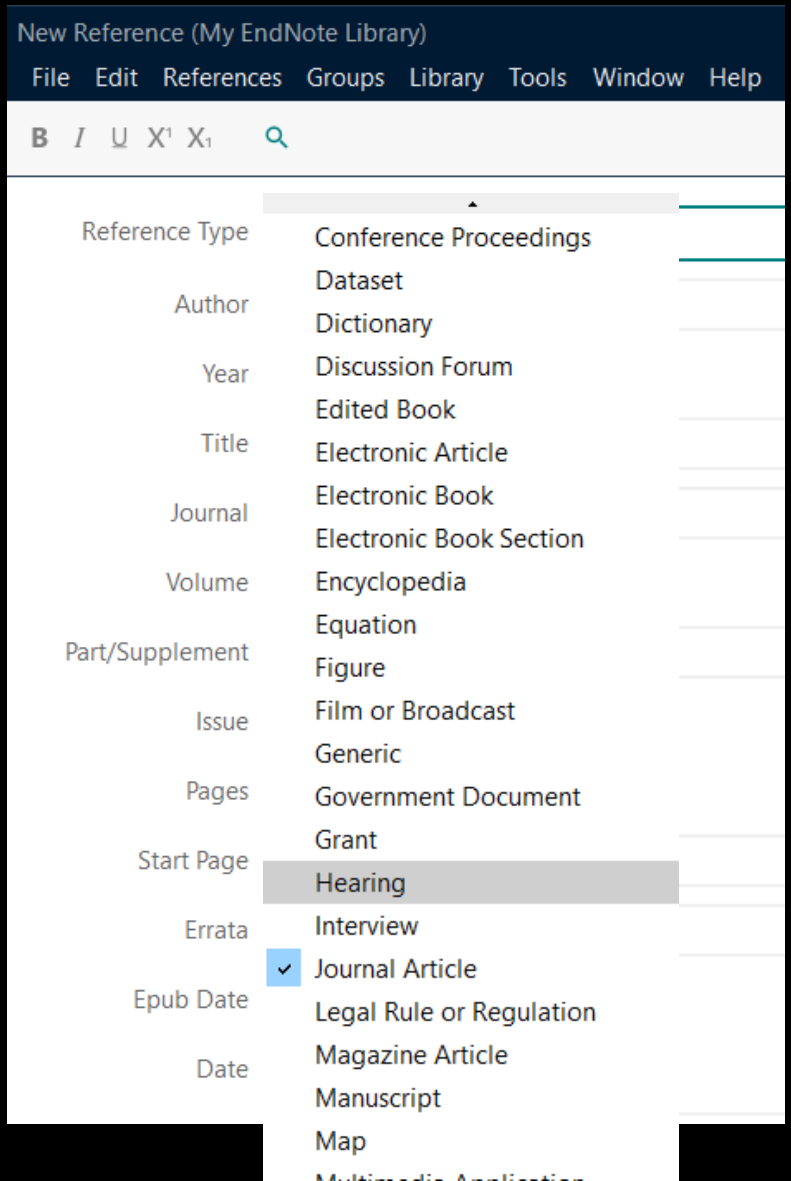
Add the selected online records to your local library



Manually edit references

- References / New References / Select Reference Type according to the resource type

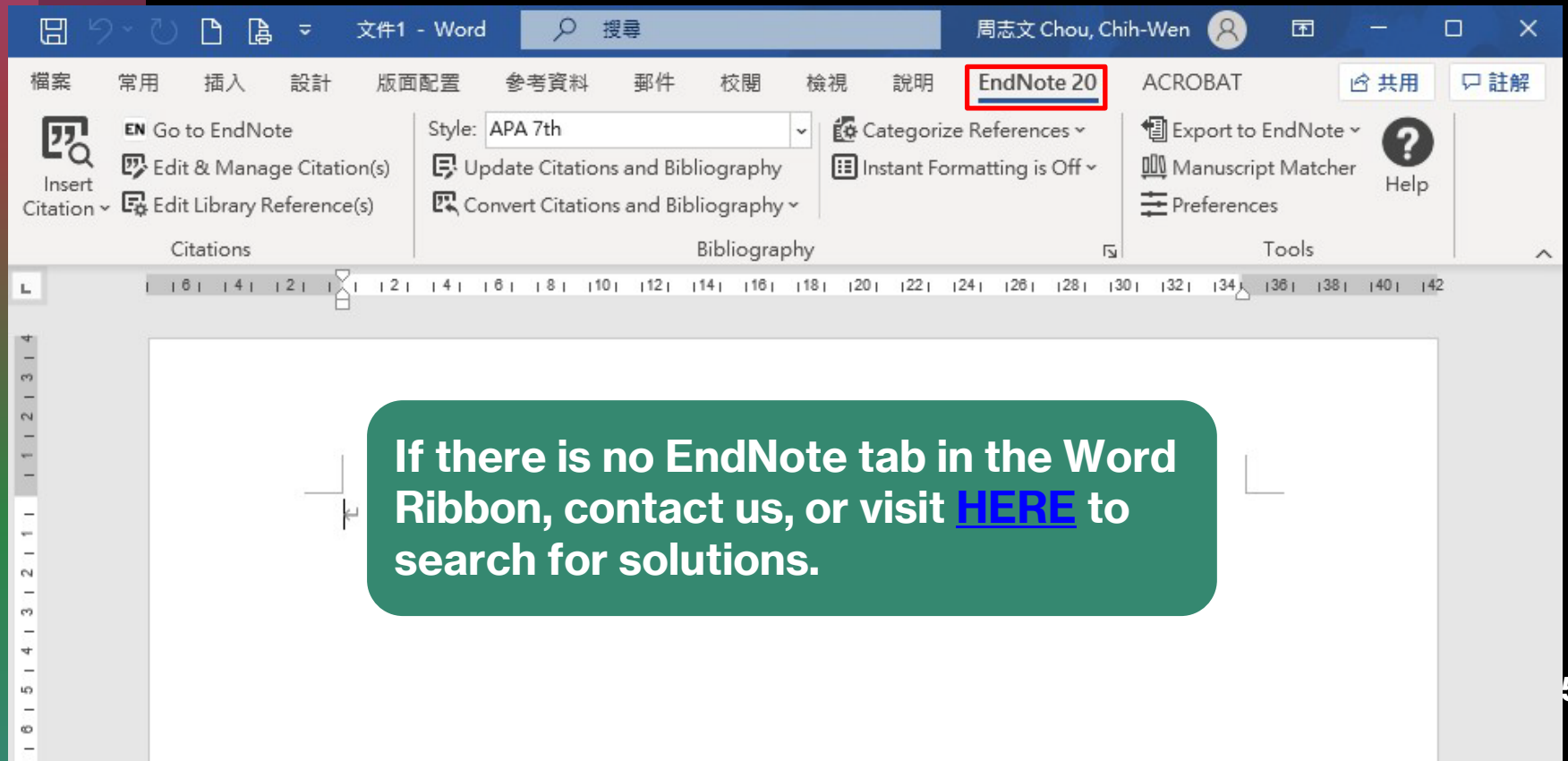
- Author
  - One name per line
  - Format
    - First name Last name or Last name, First name
    - Corporate Name,
- Pages
  - 1042-1049 or 1042-9
  - Do NOT include 1000 separator (,)



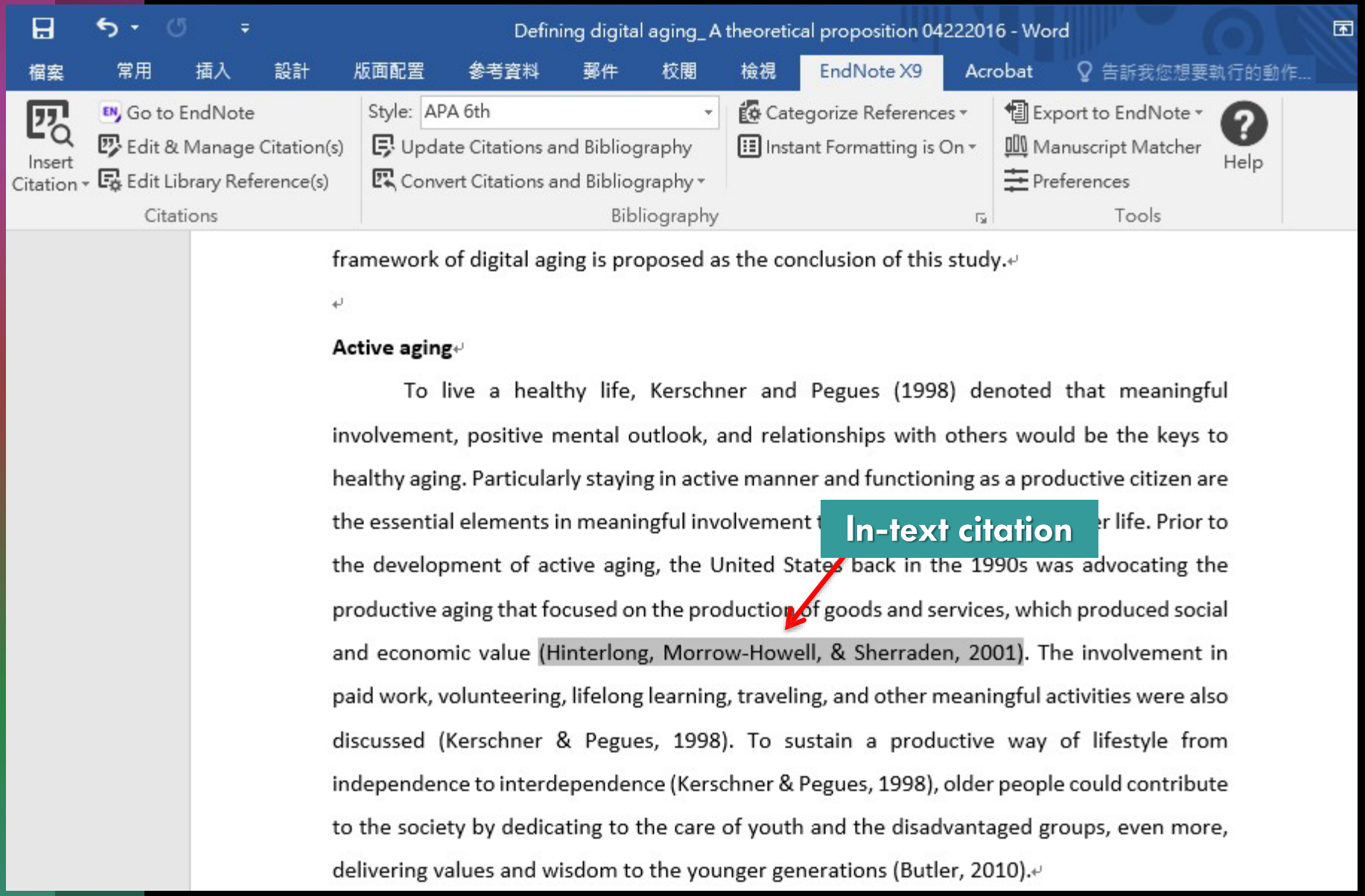
Cite While You Write

Cite While You Write [CWYW]

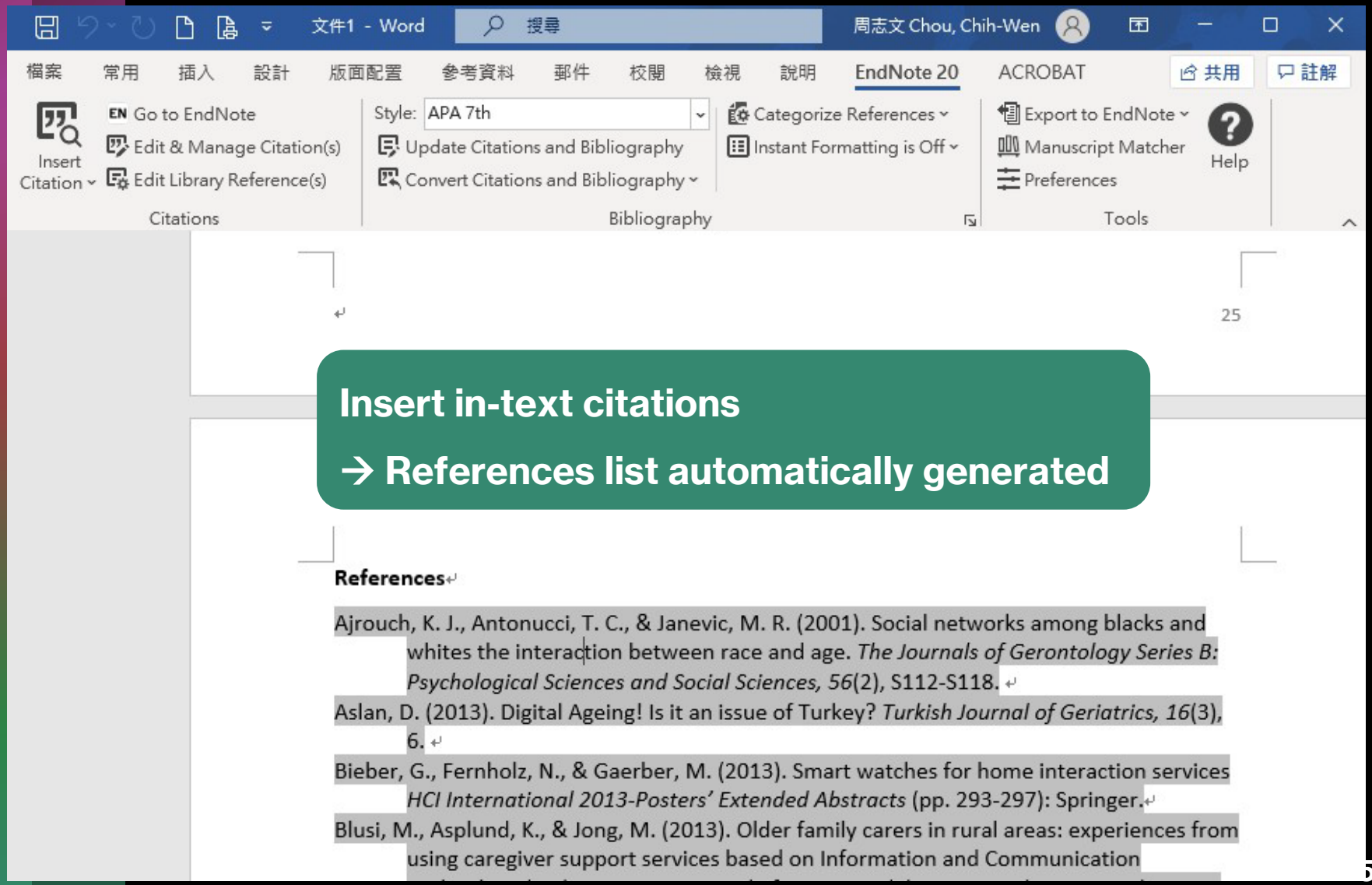
- **CWYW enables you to insert in-text citations in a Word document while simultaneously creating a bibliography**



Cite While You Write [CWYW]

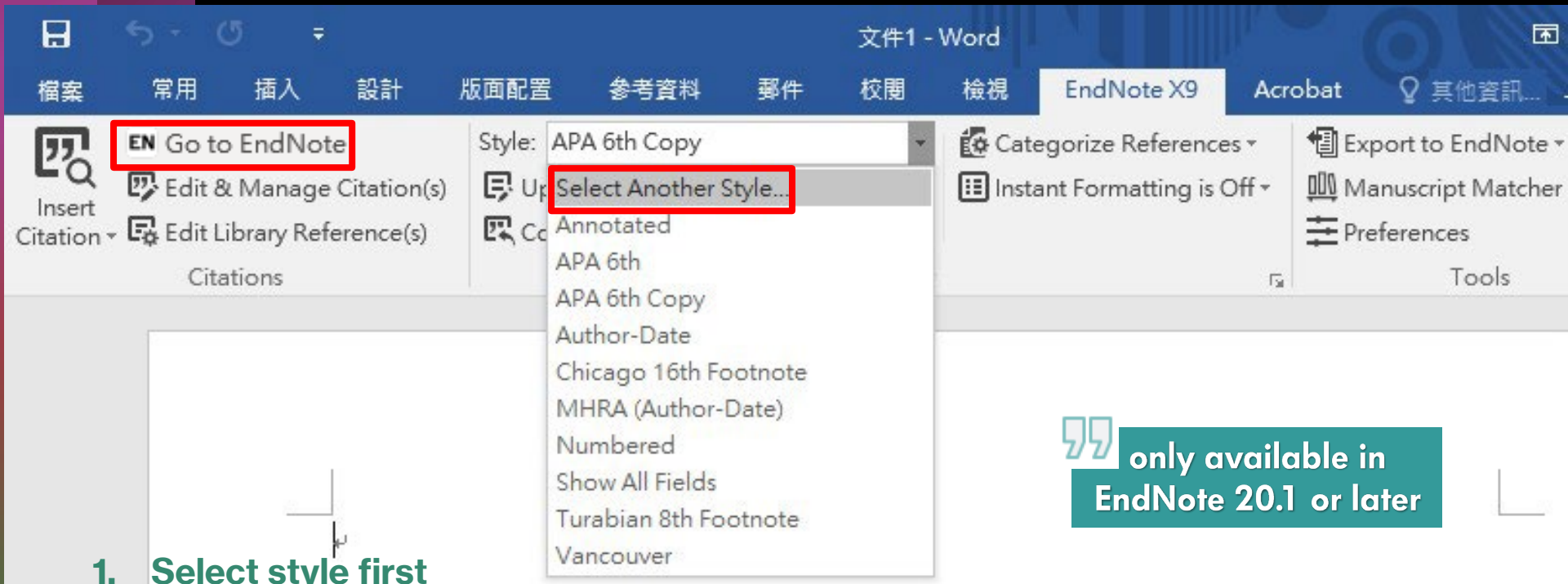


Cite While You Write [CWYW]



Cite While You Write [CWYW]

Insert Citation

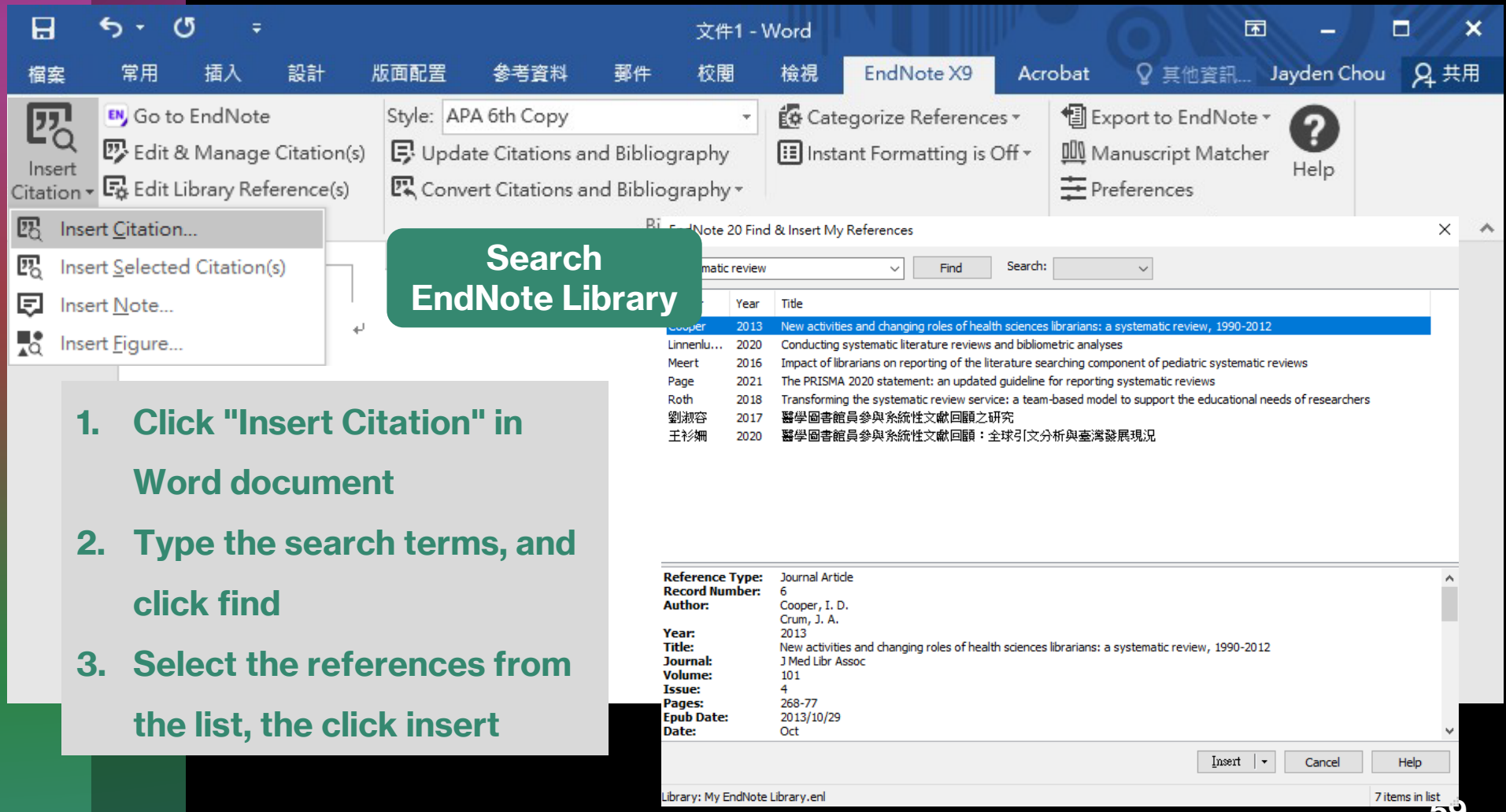


only available in EndNote 20.1 or later

1. Select style first
2. Click "Go To EndNote" button in Word to go back to EndNote Library, then select the reference(s) you want to cite
3. Click Insert Citation on EndNote or Choose "Insert Selected Citation" in Word

Cite While You Write [CWYW]

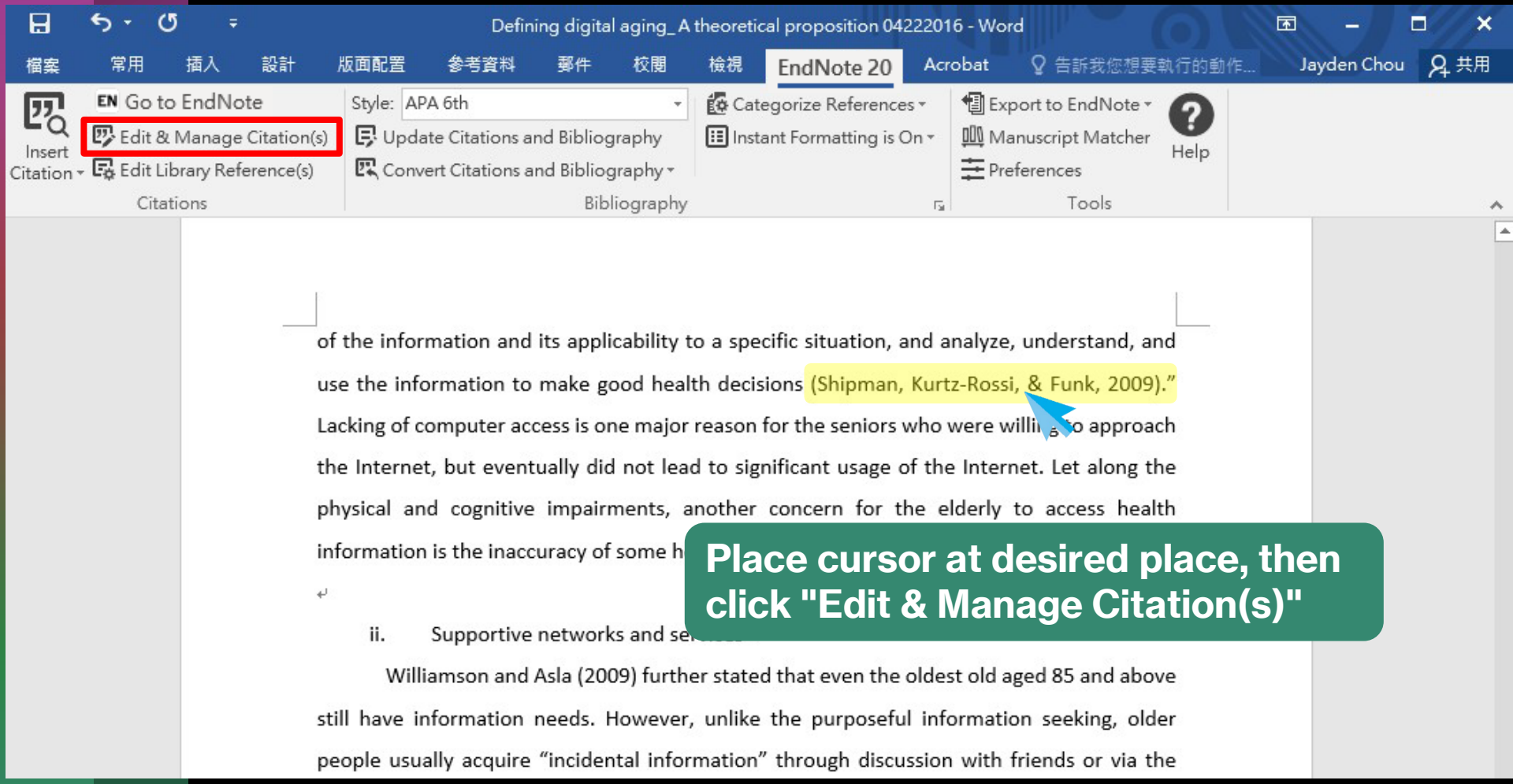
Find Citation



1. Click "Insert Citation" in Word document
2. Type the search terms, and click find
3. Select the references from the list, the click insert

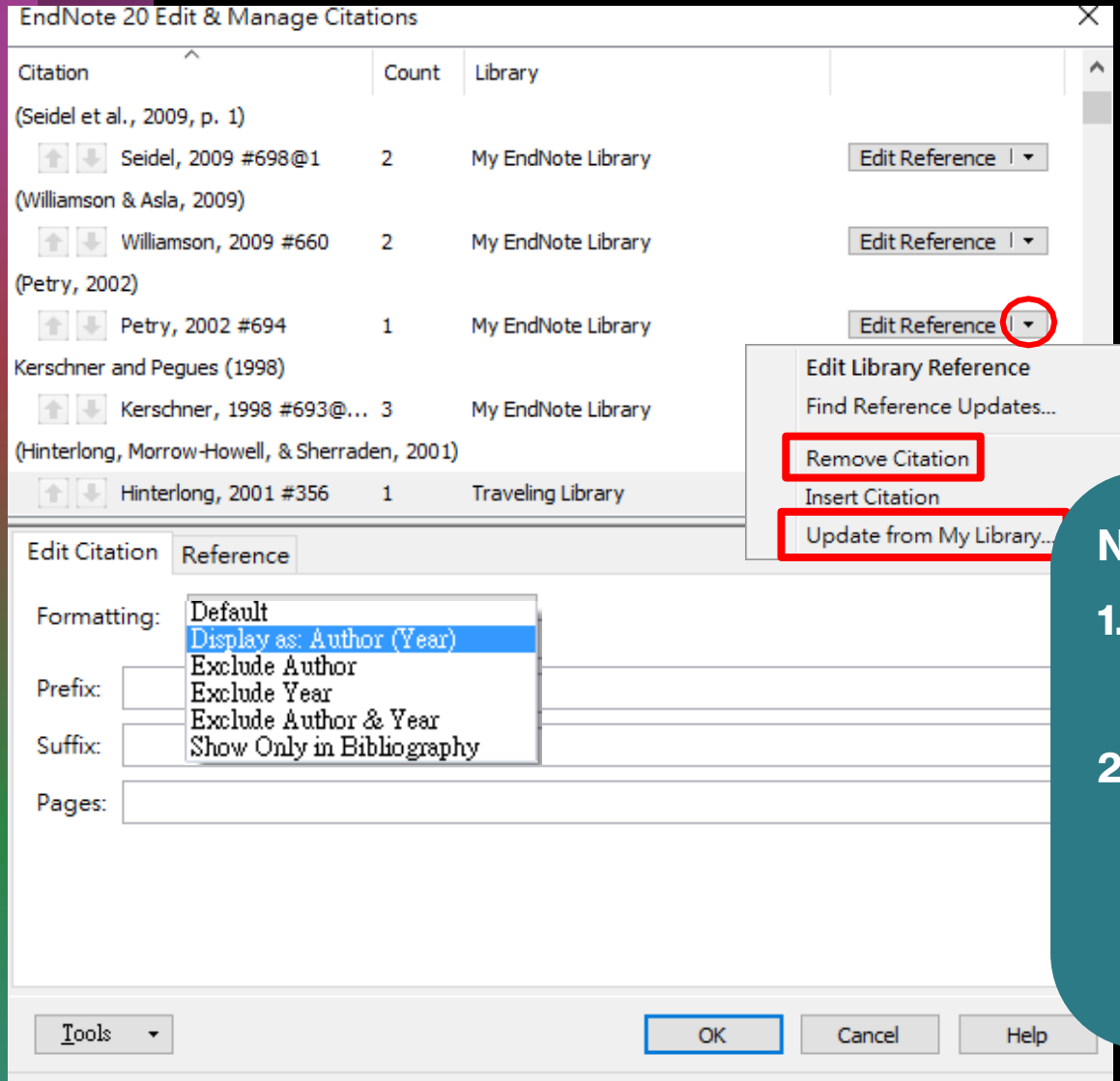
Cite While You Write [CWYW]

Edit & Manage Citation(s)



Cite While You Write [CWYW]

Edit & Manage Citation(s)

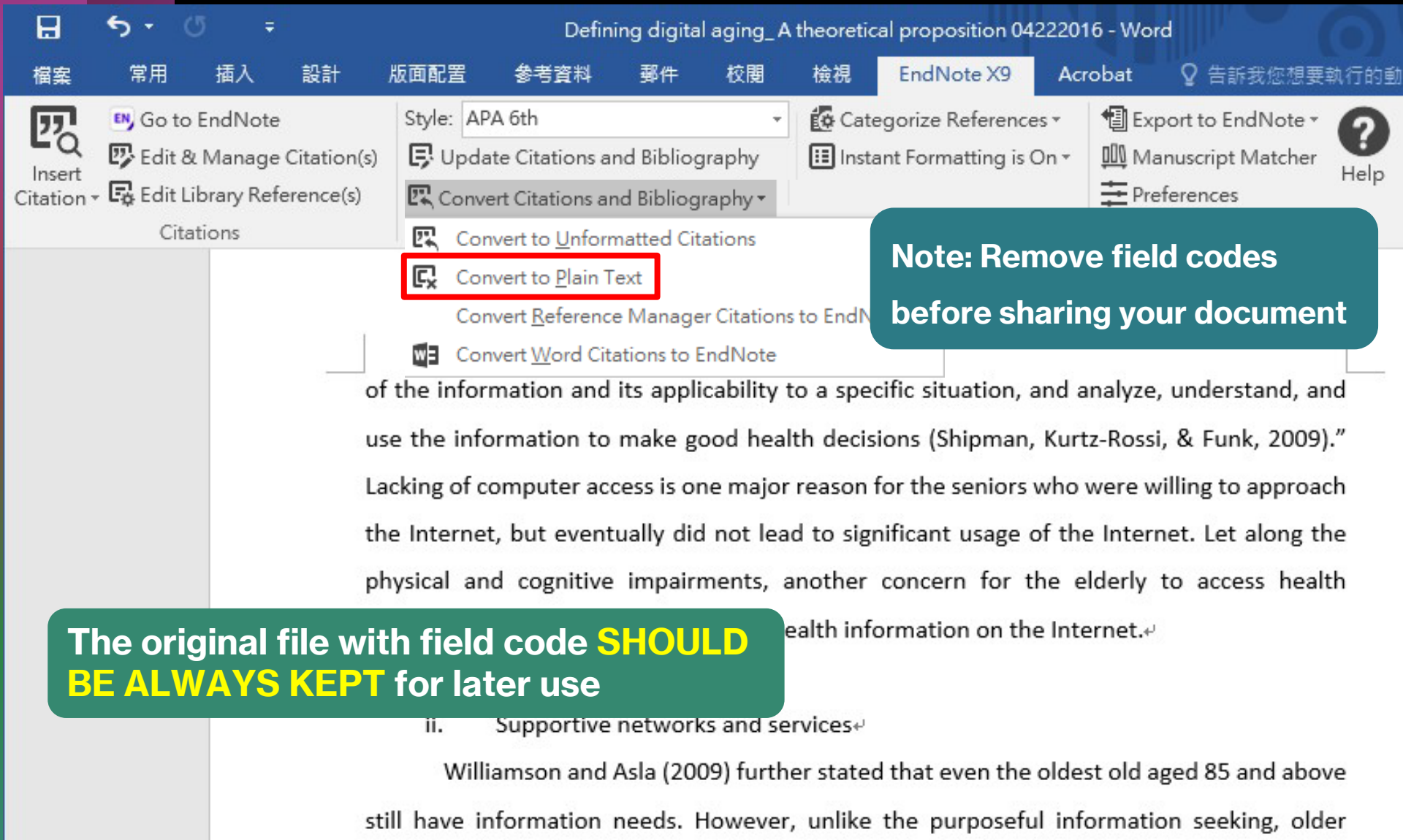


Note:

1. To delete citation, be sure to click "Remove Citation"
2. If there are changes been made in EndNote, click "Update From My Library" to sync

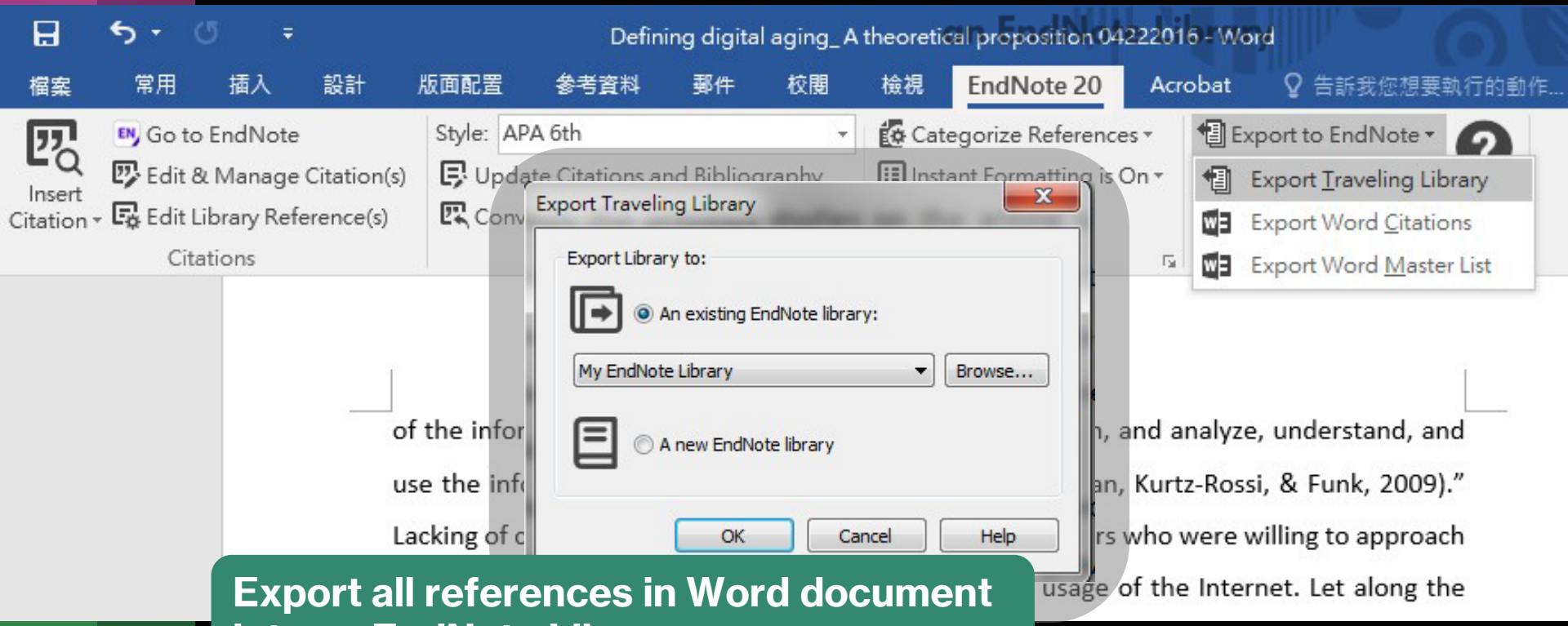
Cite While You Write [CWYW]

Removed Field Codes



Cite While You Write [CWYW]

Export Traveling Library



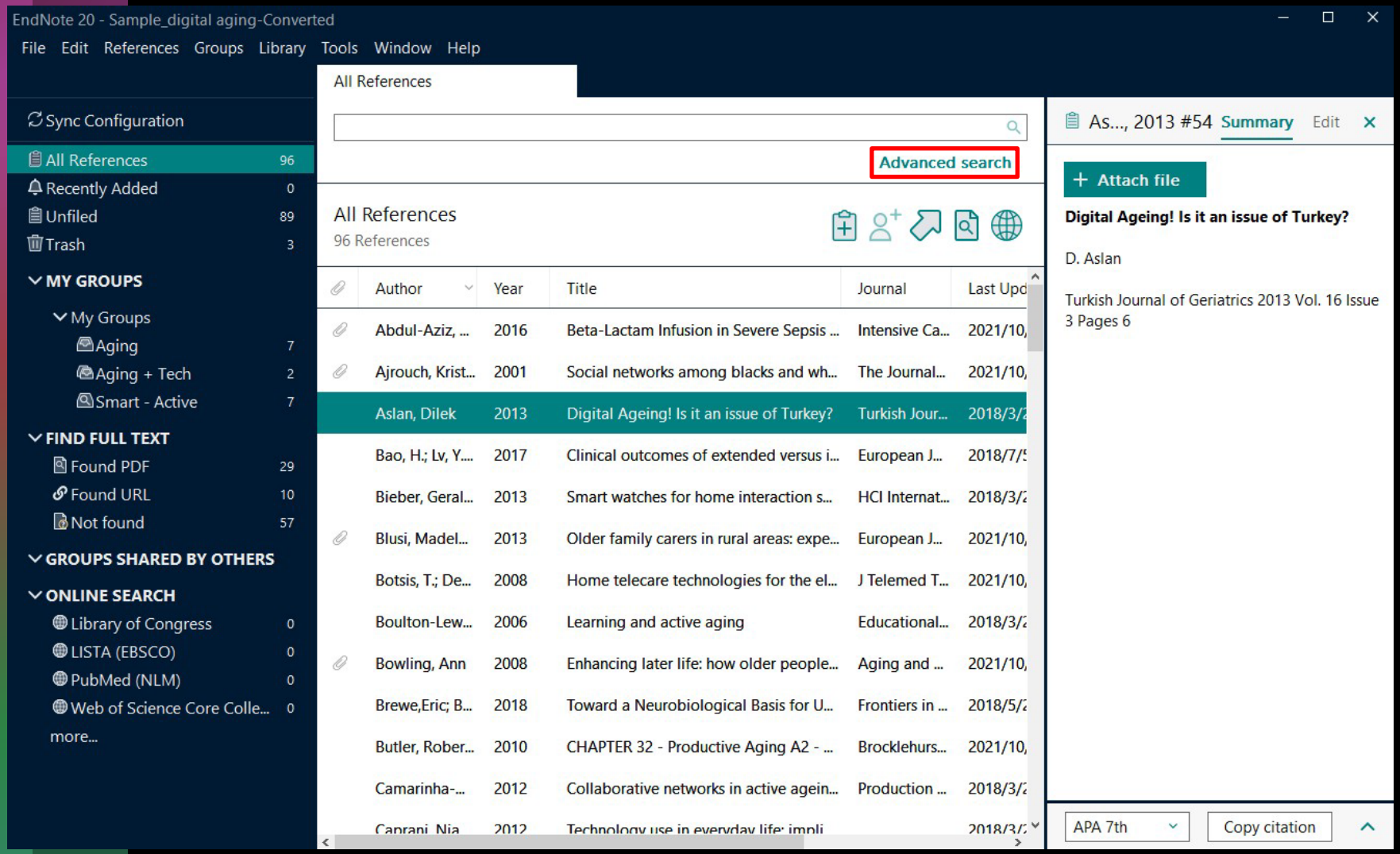
Export all references in Word document into an EndNote Library

PRACTICE

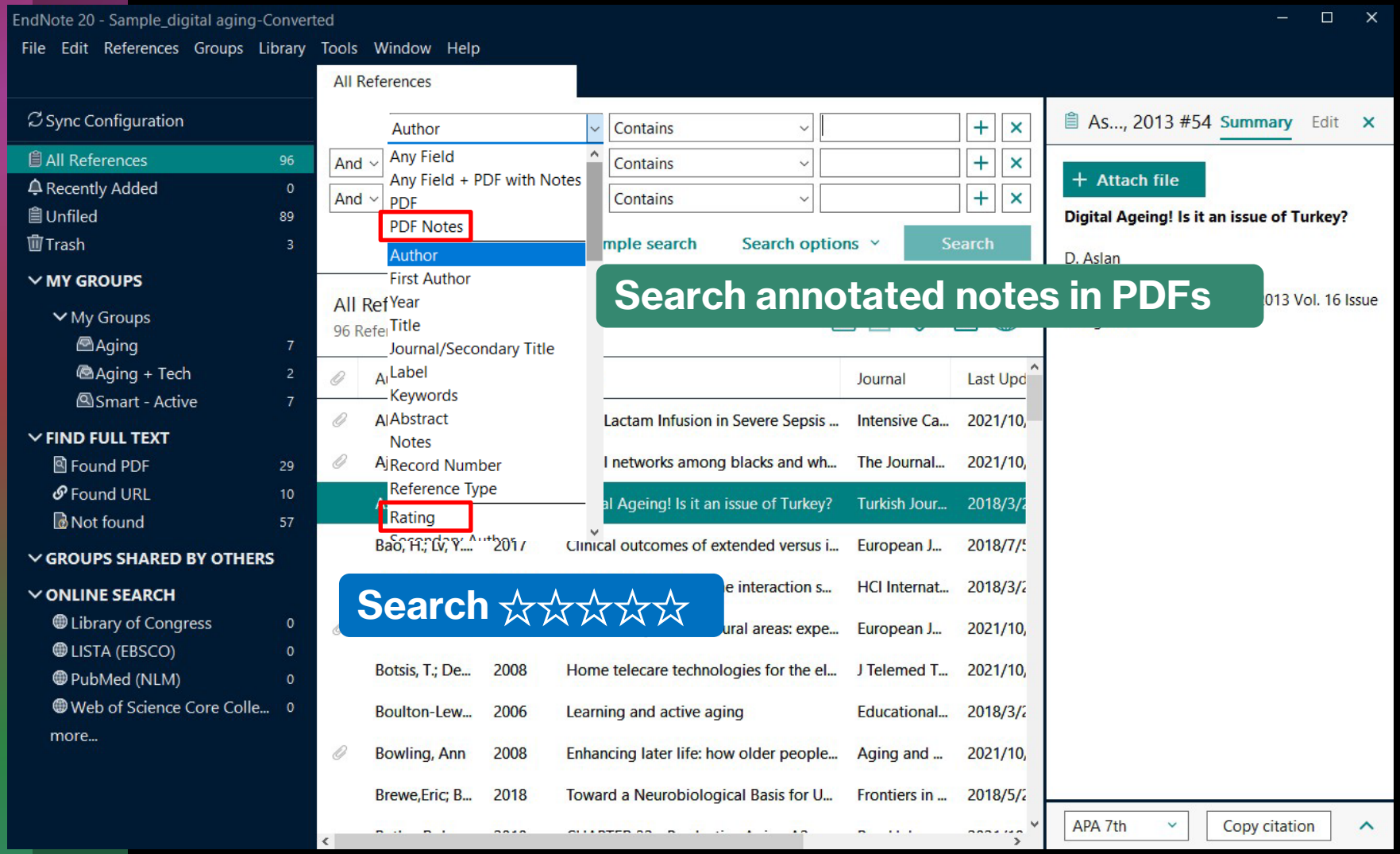
- Try to insert references to Word
- Edit and remove citations in Word
- Convert to plain text file

Manage References

Manage References – Search Panel

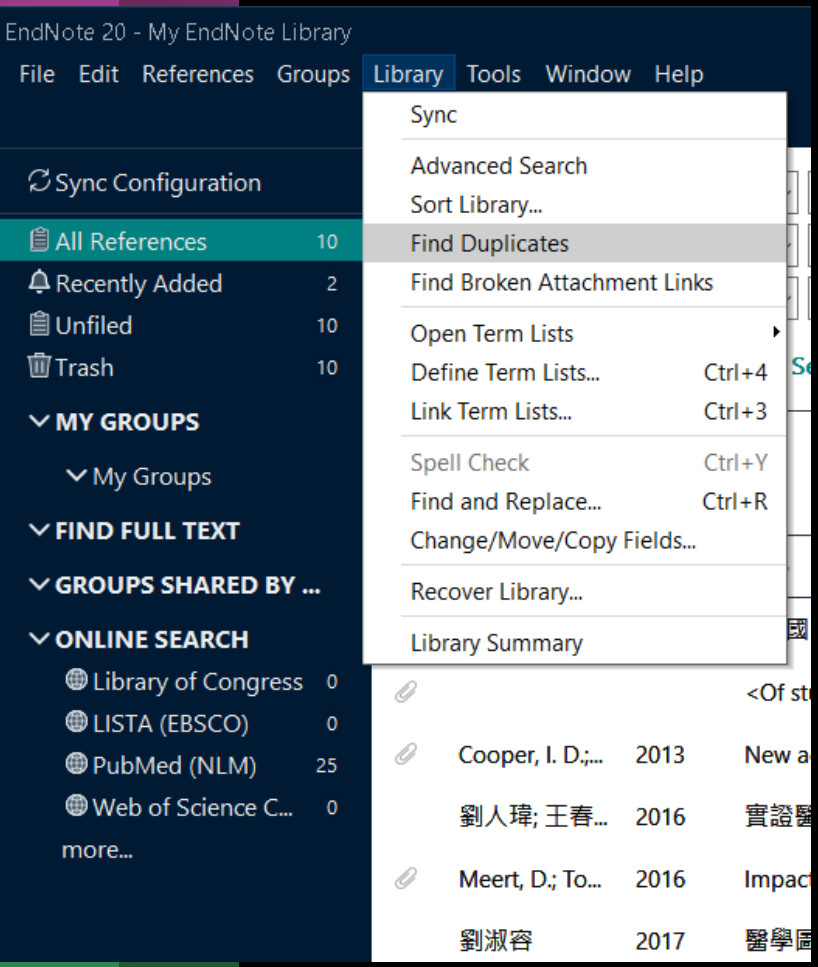


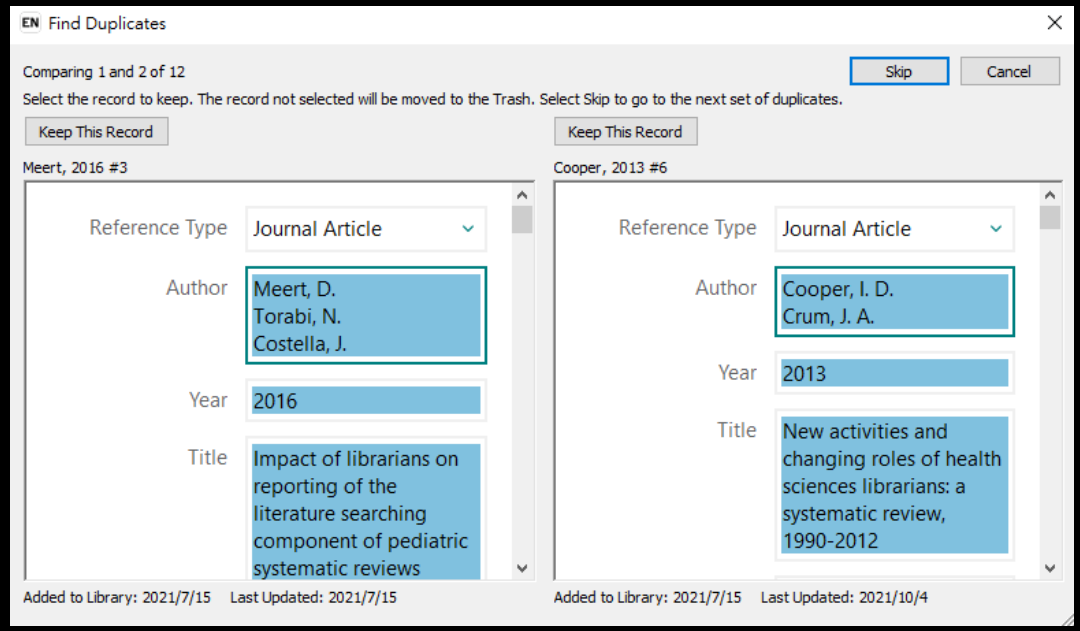
Manage References – Search Panel



Manage References – Deduplication

Library > Find Duplicates

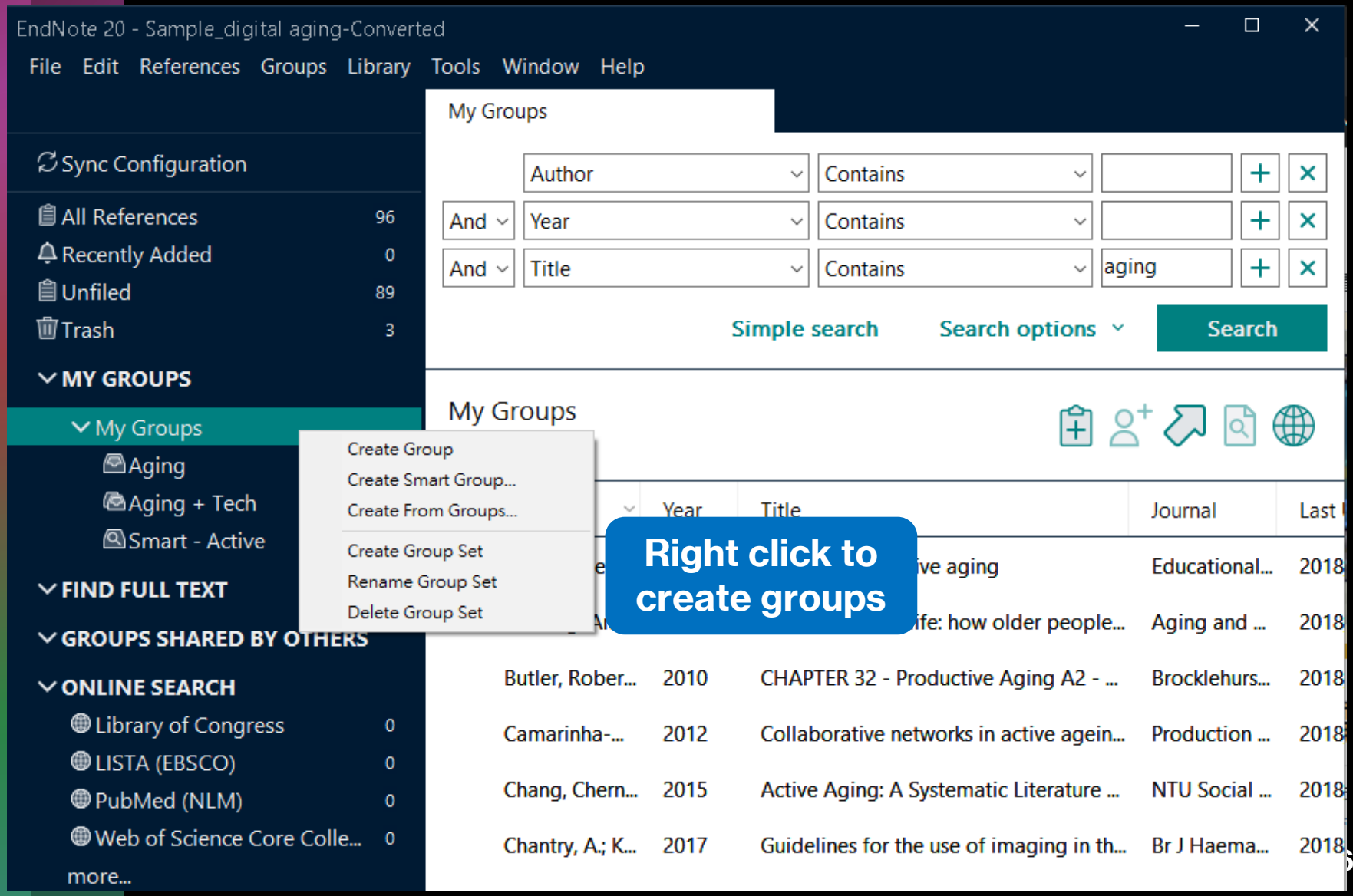




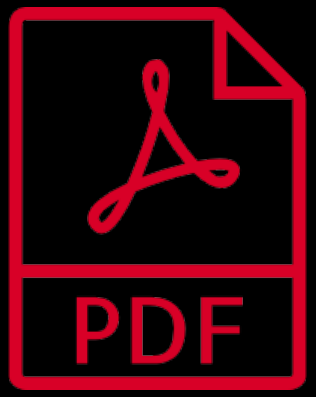
- **Skip: Keep All**
- **Keep This Record: Only one record left**

- **Compare references based on: Author, Year, Title, and Reference Type**
  - **To change criteria, go to Edit > Preferences > Duplicates > Select other field**

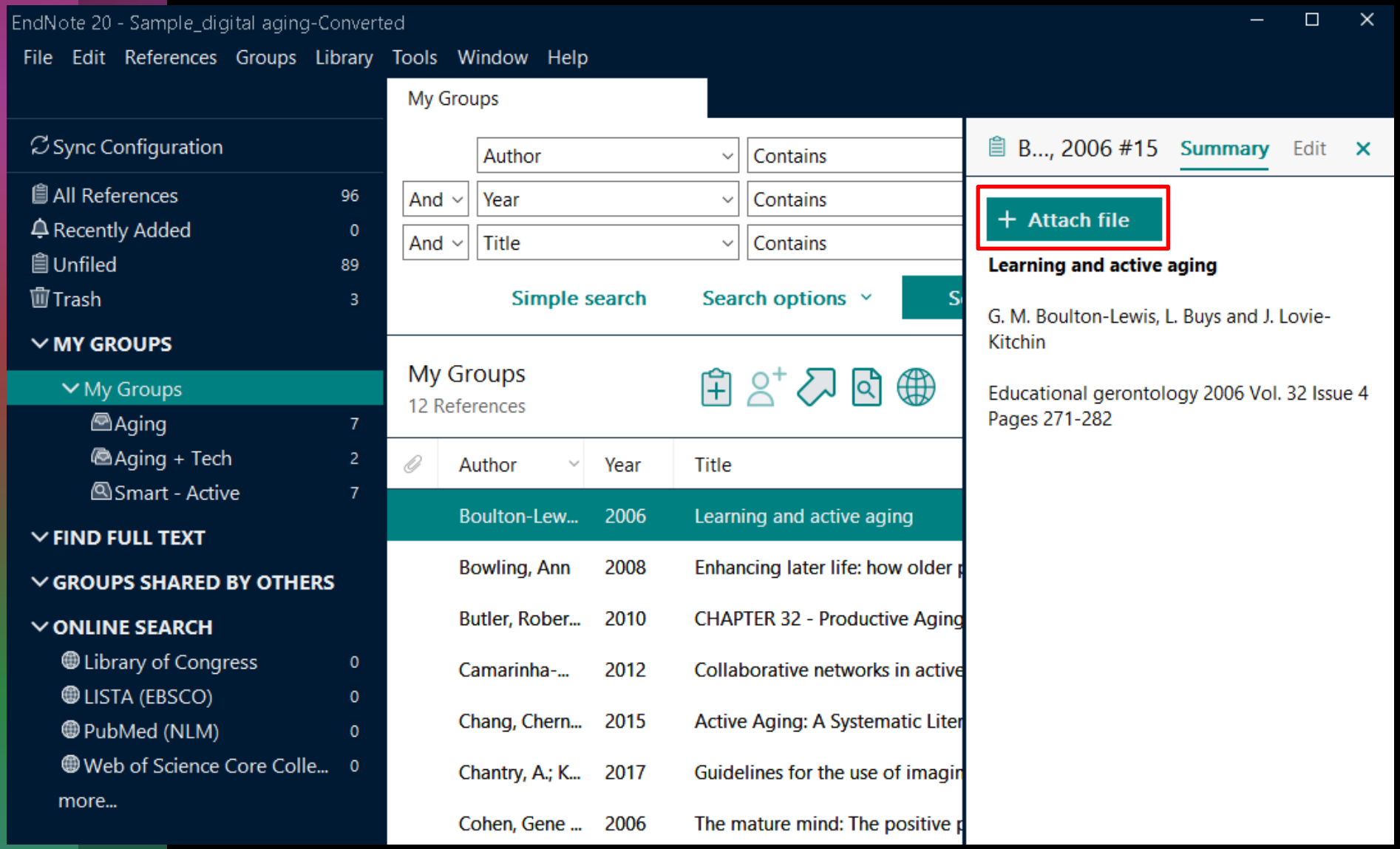
Manage References – Groups



Bibliography and Full-text



Attach files to a Reference



PRACTICE

- Attach a PDF file to your reference

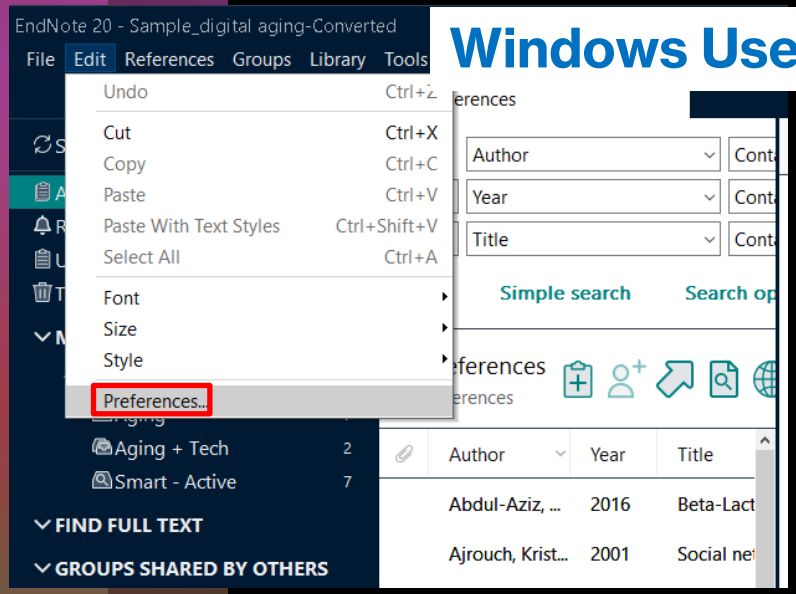
Find Full Text

[STEP 1]

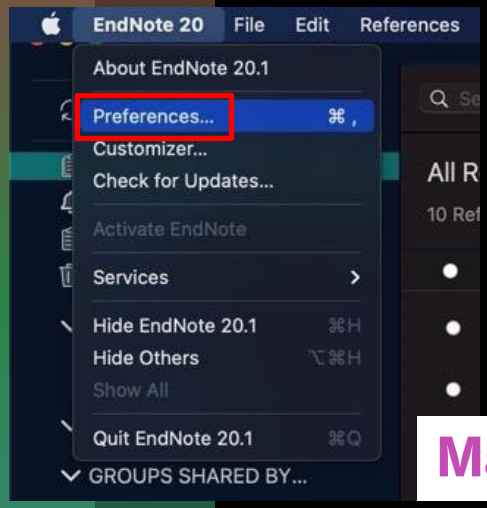
- **Make sure your computer is connected to NCKU campus network**
- **If you are off campus, set up authentication (SSLVPN: https://cc.ncku.edu.tw/p/412-1213-7637.php?Lang=en)**

Find Full Text

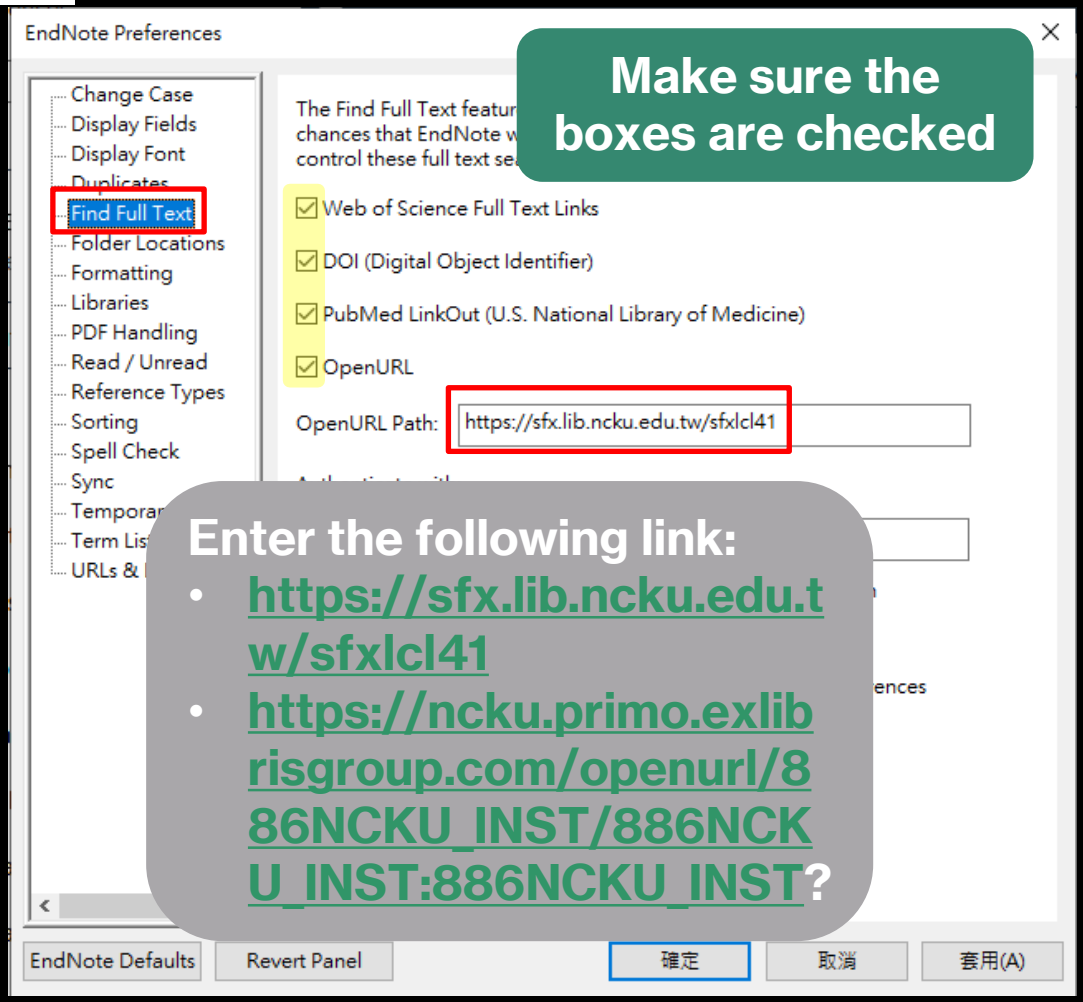
[STEP 2] Configure EndNote: Edit > Preferences > Find full text



Windows Users



Mac Users



Make sure the boxes are checked

Enter the following link:

- https://sfx.lib.ncku.edu.tw/sfxlcl41
- https://ncku.primo.exlibrisgroup.com/openurl/886NCKU_INST/886NCKU_INST:886NCKU_INST?

Find Full Text

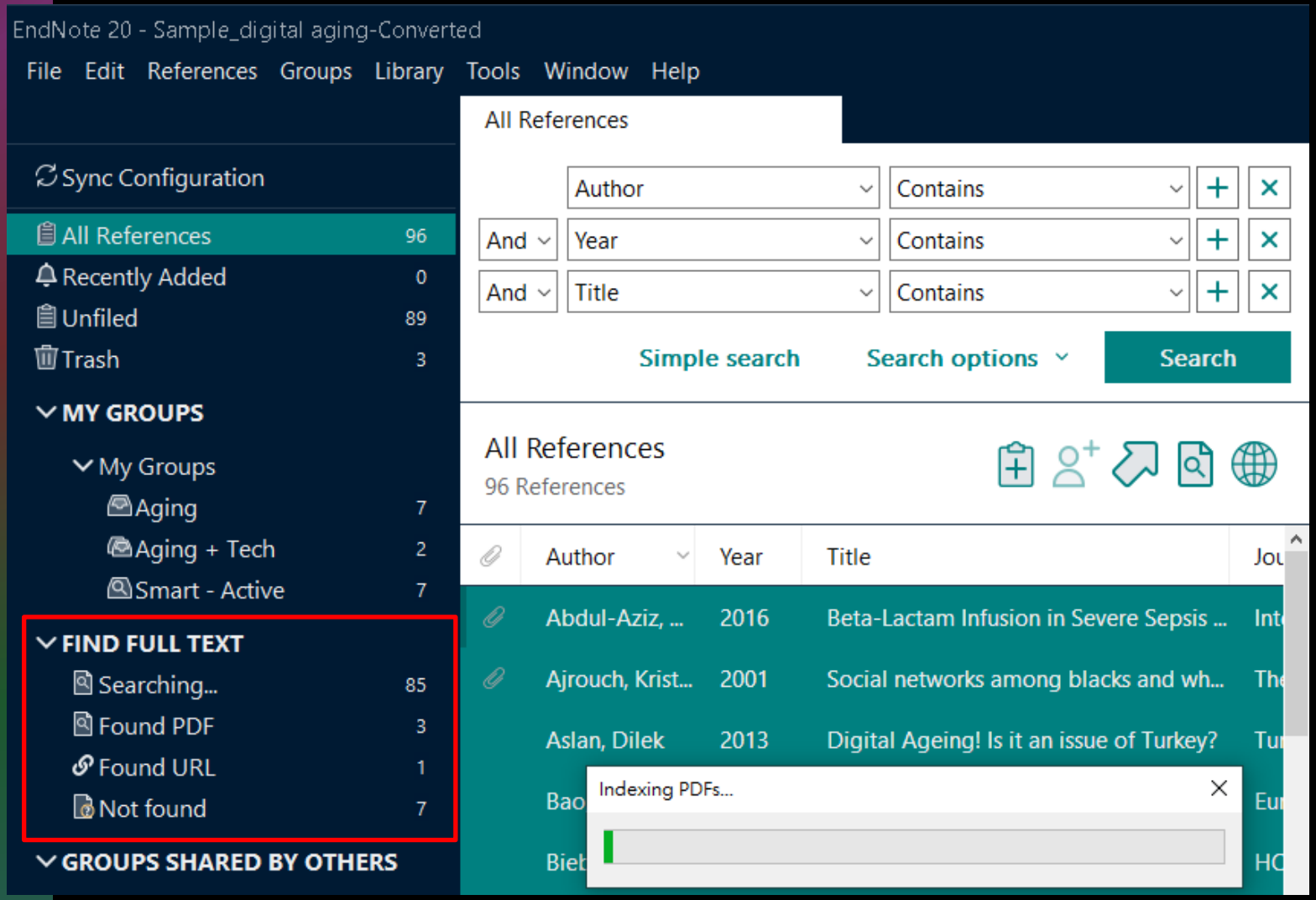
[STEP 3]

- **Select up to 250 references at a time**
- **Click on** **or right click to select "Find Full Text"**

Find Full Text

[STEP 4]

- **Review searching results**



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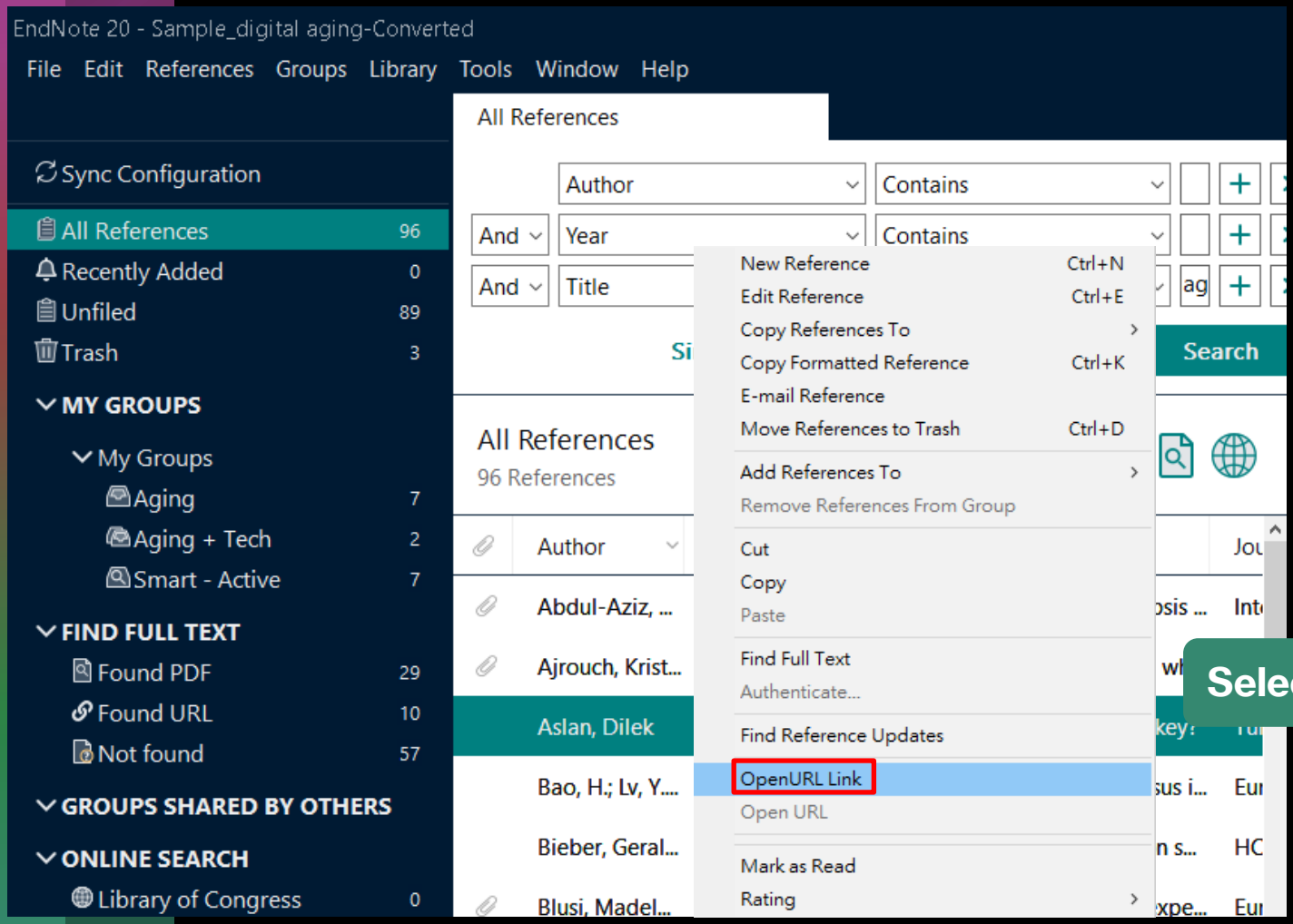
[STEP 5]

- **Right click other records to search via OpenURL Link**



Select ONE at a time

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[STEP 6]

- **By using OpenURL Link, EndNote will be directed to search for matching references in library collections**

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Title: Ovarian Cancer Prevention, Screening, and Early Detection: Report From the 11th Bien
Source: International journal of gynecological cancer [1048-891X] Chien, J yr:2017 vol:27 iss:

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- Full text available via Lippincott Williams & Wilkins Journals [OVID]

Year: 2017 Volume: 27 Issue: 9S Sup Start Page: S20 Go

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Reference

ARTICLE

Effect of indoor air quality on the association of long-term exposure to low-level air pollutants with cognition in older adults

Chen, Yen-Ching ; Hsieh, Pei-lun ; Chen, Jia-Kun ; Kuo, Emily ; Yu, Hwa-Lung ; Chiou, Jeng-Min ; Chen, Jen-Hau
Environmental research, 2023, Vol.233, p.115483-115483, Article 115483
Netherlands: Elsevier Inc

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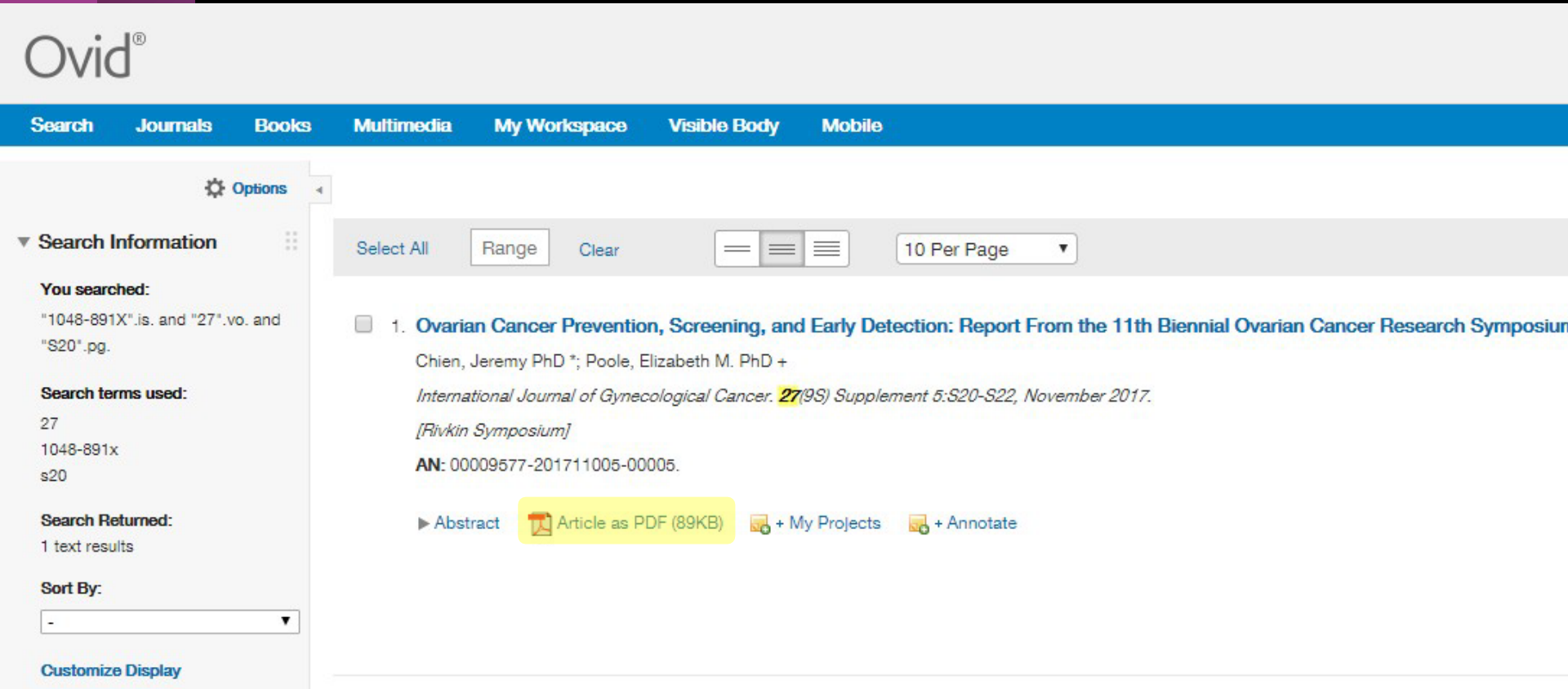

PRACTICE

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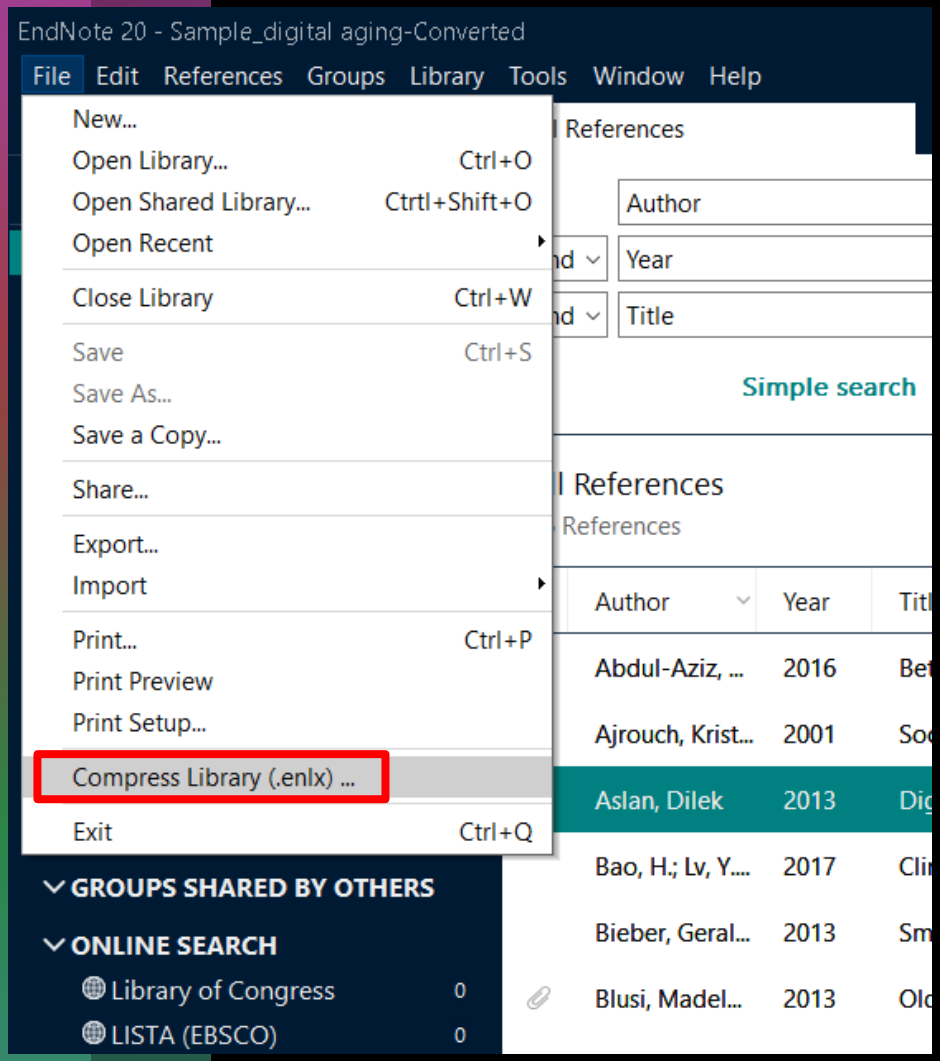
File > Compressed Library (.enlx)
Back up all references or selected references

1



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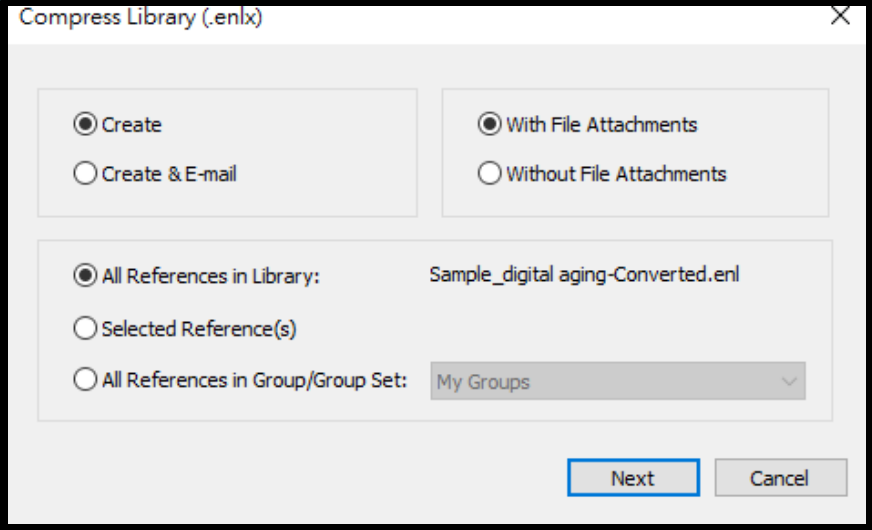

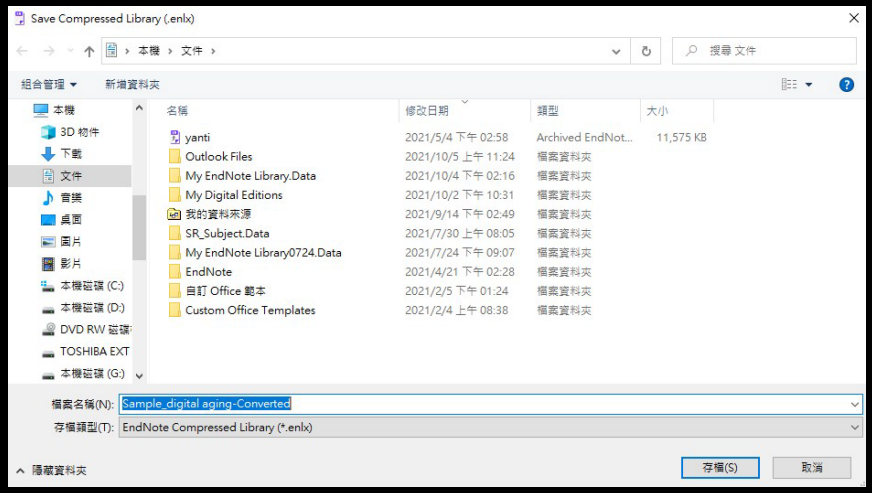

Any question?

Give us some feedback

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